

TO: Personnel Specialists

FROM: Frieda A. Beat
Payroll & Employee Data

DATE: June 19, 2009

RE: KSU Minimum Wage Update Effective 6-14-09

The KSU minimum wage increase from \$7.00 to \$7.25 was updated in the Human Resource Information System on Thursday, June 18. A June 14, 2009 effective dated row was inserted in Job Data for employees whose hourly rate was below \$7.25. You may find some discrepancies due to the fact that all transactions submitted for June 14, 2009 have not been processed.

A list of the individuals updated is available upon request by contacting me at frieda@ksu.edu or you may run your Position Funding by Department report as of 6-14-09. The Position Funding by Department report will show the hourly rate of your active employees. Report Path: Payroll for North America, Payroll Funding, Reports, Position Funding by Dept

Detailed Report Instructions: <http://www.k-state.edu/hr/hris/hris-reports-funding.html>

If you have any questions, please contact me or your Payroll & Employee Data liaison at 532-6277.