

Add Pay Checklist

Pay Group \_\_\_\_\_ Position # \_\_\_\_\_

Salary \_\_\_\_\_

Taxable Group Life \_\_\_\_\_

Phased Retire (NPR) \_\_\_\_\_

Pre-Tax Parking \_\_\_\_\_

GHI                      Medical      Dental      Drug      Vision

EE                      \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

ER                      \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_      N/A

Social Security              Yes              No

FSA                      Dependent \_\_\_\_\_

Health \_\_\_\_\_