

**CONSTITUTION OF THE
KANSAS STATE UNIVERSITY PANHELLENIC COUNCIL
Effective May 3, 2004
Updated November 6, 2007**

ARTICLE I. NAME, PURPOSES AND AUTHORITY

The K-State Fraternity and Sorority community is dedicated to the personal and professional development of members through a wide range of activities and experiences. We are committed to promoting life-long involvement in individual organizations as well as our collective community to positively impact the lives of both undergraduate and alumni members while building and maintaining a Fraternity and Sorority community worthy enough to serve the University and the people of Manhattan

-Greek Affairs Mission Statement

Section 1. The chapter's of women's fraternities at Kansas State University hereby associate and adopt in place of all previous agreements these articles as the Constitution of the Kansas State University Panhellenic Council (PHC), incorporated under the laws of the State of Kansas.

Section 2. The purposes of PHC shall be:

- A. To consider the goals and ideals of member groups as continually applicable to campus and personal life.
- B. To promote superior scholarship as basic to intellectual achievement.
- C. To cooperate with member fraternities and the university administration in concern for and maintenance of high social and moral standards.
- D. To act in accordance with National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.
- E. To act in accordance with such rules established by PHC as do not violate the sovereignty, rights, and privileges of member fraternities.

Section 3. The PHC derives its authority from the President of Kansas State University, as stated in the Agreement dated March 19, 2004, which is made a part of this Constitution by reference.

ARTICLE II. ORGANIZATION AND MEMBERSHIP

Section 1. The PHC shall be composed of all members of eligible women's fraternities, while active members of their chapters. Eligibility is based on agreement to abide by this Constitution and these Bylaws, including the payment of necessary dues for membership.

Section 2. PHC Membership

- A. Every regularly enrolled undergraduate woman who is a new member or an initiated member of the university chapter, unless she has been granted inactive status. Inactive status may be determined by finances, health, or marriage.
- B. Every regularly affiliated undergraduate transfer shall likewise be counted as a member of the university chapter, affiliation to be defined as meeting the constitutional requirements of an individual group.
- C. When the regulations of an individual national fraternity provide for granting inactive status, the following requirements will be observed:
 - 1. That inactive status extends over the period of the entire university year during

- which inactivity is granted.
- 2. That grades of inactive members shall not be counted in comparative scholastic ratings.
- 3. That inactive members shall have no social privileges.
- 4. That inactive members may not participate in recruitment and shall not be counted on membership rolls.
- D. When any national council removes a member from the roll of a K-State sorority, that chapter shall place a copy of that action in the file of the Kansas State University Panhellenic Council.
- E. The Kansas State University Panhellenic Council may adopt criteria and invite to associate membership other nationals, locals, or colonies who shall have no vote.

Section 3. PHC Governing Body Membership

- A. PHC Governing Body membership shall be composed of two representatives from each fraternity.
- B. These delegates shall be selected by their respective chapters to serve for one college year.
- C. When a delegate vacancy occurs, it shall be the responsibility of the fraternity to fill the vacancy within two weeks and to notify the Greek Affairs office of her name, address, e-mail address, and phone number.

**ARTICLE III.
OFFICERS, BOARD OF DIRECTORS AND COMMITTEES**

Section 1. The officers of the Kansas State University Panhellenic Council shall be President, Vice President/Judicial Affairs, Directors of Recruitment, Director of Risk Management, Director of Public Relations, Director of Interfraternal Relations, and Director of Community & Internal Relations. These officers shall be the voting members of the PHC Board of Directors. The Panhellenic Advisor or Director of Greek Affairs shall be an ex-officio, non-voting member of the Board of Directors.

- A. The President shall be the chief executive officer of the Board of Directors and the Governing Body. She shall be the official representative of the PHC to non-PHC activities unless another person is delegated as her representative. She shall:
 - 1. Preside at regular and special PHC meetings and meetings of the Board of Directors.
 - 2. Plan PHC programming.
 - 3. Promote Greek Affairs resources.
 - 4. Supervise completion of the MGCA awards applications.
 - 5. Organize and implement a retreat for PHC representatives in the spring.
 - 6. Coordinate a sorority presidents roundtable at least twice a semester.
 - 7. Communicate with chapters on policy violations.
 - 8. Coordinate chapter visits by PHC Board of Directors during Work Week.
- B. The Vice President/Judicial Affairs shall assist the President as directed, preside at official meetings in the absence of the President, and succeed to the office of President whenever that office is declared vacant by the Board of Directors. She shall:
 - 1. Act as the Director of the PHC Judicial Board.
 - 2. Develop and distribute the Panhellenic scholarship application and determine the selection process.
 - 3. Conduct academic workshops/roundtables once per semester.
 - 4. Organize and implement Greek 101's for the fall and spring semester.
 - 5. Develop scholarship programming and academic incentives.

6. Develop new member educators programming.
 7. Plan and coordinate spring Greek Awards Reception.
- C. All Directors of Recruitment shall:
1. Work with the Panhellenic Advisor on all aspects of sorority recruitment.
 2. Help with media marketing of sorority recruitment, work with University Publications, and update all information presented in publications.
 3. Hold information table during summer Orientation and Enrollment, and organize Rho Gamma and Greek Ambassadors to staff table.
 4. Meet as necessary with chapter recruitment chairmen and recruitment advisors to finalize recruitment rules and recruitment schedules and plans.
 5. Work with the Greek Ambassadors and the Office of New Student Programs to facilitate senior days, visitations, scholarship days, and other new student orientation events.
 6. Live in the residence halls during Recruitment Week.
 7. Continue to work with K-State New Student Programs and its staff and resources to increase PNM numbers.
 8. The Director of Recruitment-Logistics shall:
 - a. Direct the sorority community in preparing for and executing formal membership recruitment.
 - b. Process recruitment applications for formal membership recruitment, assign rooms, and live in the residence halls during the week of formal membership recruitment.
 - c. Conduct a recruitment evaluation meeting with recruitment chairs and advisors after recruitment to obtain suggestions/comments for the follow year's formal membership recruitment.
 - d. Conduct new member focus groups with each sorority by the end of September.
 - e. Hold a minimum of 10 office hours (in-office) per week during summer.
 9. The Director of Recruitment-Rho Gammas shall:
 - a. Lead in selecting and training recruitment counselors (Rho Gammas).
 - b. Hold a minimum of 10 office hours (in-office) per week during summer.
 - c. Conduct evaluation of Rho Gamma training and counseling efforts during formal membership recruitment.
 10. The Director of Recruitment-Continuous Open Bidding and Retention shall:
 - a. Coordinate membership retention efforts, inclusive of education, for the sorority community.
 - b. Coordinate opportunities for community education on best practices for continuous open bidding.
 - c. Develop and direct spring open house to aid chapters in continuous open bidding.
 - d. Maintain a list of current and transfer students interested in obtaining sorority membership via continuous open bidding.
 - e. Develop and implement programming for released/withdrawn women participating in formal membership recruitment.
 - f. Coordinate the Greek Affairs information table for All-University Open House.
- D. The Director of Risk Management shall:
1. Facilitate the selection, training, and scheduling of Risk Management Council (RMC).
 2. Educate new members about the issues of risk management through presentations by the Risk Management Council to all new member classes.

3. Develop educational seminars for all chapter and colony members on risk management issues (e.g., date rape, hazing, fire safety, alcohol abuse).
 4. Create or revise a risk management manual for chapter presidents.
 5. Review all IFC/PHC programs for compliance with risk management guidelines.
 6. Meet with new member classes for Panhellenic education.
 7. Create opportunities for interaction with other campus organizations (e.g. NPHC groups, Association of Residence Halls).
- E. The Director of Public Relations shall:
1. Publish a Greek newsletter twice each semester.
 2. Send news releases to media for all IFC/PHC major events/programming.
 3. Serving as a resource to chapters and colonies for publicizing their events.
 4. Develop or revise a public relations handbook for chapters.
 5. Create one program each semester to promote positive inter-Greek relations/activities.
 6. Coordinate children's carnival for family day in the fall; coordinate event in spring for all University Open House.
 7. Plan and organize Greek night at a volleyball and basketball game with the athletic department.
 8. Responsible for placing ads in the Collegian for Greek faculty, alumni and student of the month.
 9. Gives out Greek perception survey.
- F. The Director of Interfraternal Relations shall:
1. Work with the Director of Greek Affairs or Panhellenic Advisor to organize alumni/ae meetings and events.
 2. Serve on the All-University Homecoming Committee.
 3. Coordinate Homecoming activities sponsored by Greek Affairs, in conjunction with the IFC Director of Interfraternal Relations.
 4. Work with Alumni Association for Homecoming.
 5. Coordinate rotating roommates.
 6. Advise and provide director for the Greek Week Steering Committee.
 7. Coordinate function bidding.
- G. The Director of Community & Internal Relations shall:
1. Call roll and take minutes at all PHC and Board of Directors meetings.
 2. Type and distribute minutes.
 3. Coordinate the Rotating Roommates program.
 4. Coordinate the Panhellenic Exchange Dinner.
 5. Select and train the Adopt-a-School Liaisons, and coordinate Adopt-A-School and Adopt-A-Family.
 6. Organize and implement the fall and spring All-Greek Philanthropy as well as additional philanthropic opportunities.
 7. Maintain all chapter philanthropy results and compile an end-of-year report.
 8. Organize Greek of the Month, Faculty of the Month, and Alum of the Month recognition.
 9. Organize and plan B.I.G. (Bringing in the Greeks).

Section 2. The Board of Directors shall:

- A. Administer routine business between meetings of the PHC Governing Body when advisable and such other business as has been approved for action by PHC vote.
- B. Report all action taken by the Board of Directors at the next regular meeting of the PHC

- Governing Body and record the action in the minutes of that meeting.
- C. Work with the Greek Ambassadors to conduct campus visitations once a week for prospective students and their parents.
- D. Help to select and supervise the Adopt-a-School Liaison.
- E. Work on the MGCA awards applications and attend the annual conference.
- F. Attend all IFC/PHC activities (e.g. Greek 101, Greek Leadership Conference, All-Greek philanthropy).
- G. Conduct a thorough transition for new officers.
- H. Keep a well-organized and comprehensive notebook of all activities pertaining to the office, and pass it on to the next officer.

- Section 3. There shall be the following standing committees of the PHC:
- A. The Personnel Committee, which will evaluate all Greek Affairs employees annually, shall be composed of the following voting members:
 1. The PHC President, together with the IFC President, as Co-Chairs.
 2. Three undergraduate females, together with three undergraduate males, chosen by the Co-Chairs.
 3. Two sorority alumni (together with two fraternity alumni), chosen to overlapping terms of office by votes of alumni representatives of each sorority (and fraternity), from a list of nominees provided by sorority (and fraternity) alumni.
 - B. The Search Committee, which will make recommendations to the Dean of Student Life concerning vacancies in Greek Affairs unclassified positions. The members of the Search Committee shall be chosen from the undergraduate and alumni membership of the Personnel Committee plus others, all selected by the IFC President, together with the PHC President (as Co-Chairs), subject to the approval of the Dean of Student Life.
 - C. The Finance Committee, which will make recommendations to the PHC and IFC Boards of Directors concerning the annual Greek Affairs budget, shall be composed of the following voting members:
 1. The PHC President, together with the IFC President, as Co-Chairs.
 2. Two undergraduate females, together with two undergraduate males, chosen by the Co-Chairs.
 3. Two sorority alumni (together with two fraternity alumni), chosen to overlapping terms of office by votes of alumni representatives of each sorority (and fraternity), from a list of nominees provided by sorority (and fraternity) alumni.
 - D. The Judicial Committee, which shall possess the judicial powers and authority of the PHC, shall consist of the Panhellenic Advisor or Director of Greek Affairs and the PHC Board of Directors (unless a Director is a member of the sorority bringing or defending charges. The Panhellenic Vice President shall serve as chair. In the event a judicial case involves both fraternity and sorority members, the PHC and IFC shall act together.

Section 4. Except as otherwise provided in the Constitution or Bylaws, the Board of Directors is authorized to create special or ad hoc committees as the Board of Directors shall deem necessary, with undergraduate and alumni voting members appointed by the PHC President.

Section 5. Members of the Board of Directors do not have voting privileges on PHC Governing Body, except the PHC President may vote to break a tie.

Section 6. Should a vacancy exist on the Board of Directors, the remaining members of the Board of Directors shall elect a qualified female to complete the vacant term, subject to the approval of the PHC Governing Body.

Section 7. Any officer failing to perform her duties as outlined shall meet individual with the Panhellenic Council President to discuss her performance. If the officer continues to not perform her duties, she will meet with the PHC Board of Directors. Upon a 2/3 vote by the Board of Directors, the officer will be consider for removal by a 2/3 vote of Panhellenic representatives and the collegiate chapter presidents with one vote per chapter. The officer may choose to make a statement before the formal vote.

Section 8. The Board of Directors shall ensure that alumni positions on standing committees are filled in a timely manner.

ARTICLE IV: MEETINGS

Section 1. Regular meetings of the PHC Governing Body shall take place every two weeks unless voted on by the Governing Body.

Section 2. Special meetings shall be called by the President or at the request of any fraternity chapter represented in the PHC Governing Body.

Section 3. Both representatives shall attend all meetings of the PHC Governing Body.

Section 4. The representatives from each regular or associate member fraternity shall be responsible for notifying their chapter members of the business conducted at all regular and special meetings of the PHC Governing Body.

Section 5. The Panhellenic Council may hold exec meetings as they see necessary.

ARTICLE V: VOTING

Section 1. A 2/3 vote of PHC representatives shall be necessary to make rules regarding recruitment and a majority vote shall be necessary to carry all other questions.

Section 2. The power of one vote shall be granted to each NPC fraternity chapter on campus.

Section 3. Items of importance affecting the chapters should be presented at one meeting and voted on at the following meeting, giving representatives an opportunity to consult with their chapters.

ARTICLE VI: UNANIMOUS AGREEMENTS AND POLICIES

Section 1. All members of the Kansas State University Panhellenic Council shall act in accordance with fundamental Panhellenic rules and policies established by the National Panhellenic Conference in the UNANIMOUS AGREEMENTS (The Panhellenic compact, Standards of Ethical Conduct, College Panhellenic Agreements, Agreements of Questionnaires and Constitutions, and The Jurisdiction of a College Panhellenic Council).

Section 2. All Kansas State University Panhellenic Council rules and policies shall be in harmony with those currently established by the National Panhellenic Conference, except where otherwise designated.

ARTICLE VII: VIOLATIONS

- Section 1. Violation of any regulations of this Constitution or its related bylaws, recruitment rules, or matters other than recruitment, or of the National Panhellenic Conference UNANIMOUS AGREEMENTS shall be the occasion for penalties established by the KSU Panhellenic Council in conformity with those recommended by the National Panhellenic Conference.
- Section 2. Any dispute growing out of the violation of Panhellenic Council rules and regulations shall be adjusted through arbitration principles of the National Panhellenic Conference.

ARTICLE VIII: AMENDMENTS AND BYLAWS

- Section 1. This Constitution may be amended by 3/4 vote of the Kansas State University Panhellenic Council Governing Body.
- Section 2. The Bylaws may be amended by a 2/3 vote of the Kansas State University Panhellenic Council Governing Body.

ARTICLE IX: DISSOLUTION

In accordance with the Articles of Incorporation, should the Kansas State University Panhellenic Council ever cease to exist, all assets of PHC at the time of dissolution shall be paid to the Kansas State University Foundation.

Revised November 6, 2007

**BYLAWS OF THE
KANSAS STATE UNIVERSITY PANHELLENIC COUNCIL
Effective May 3, 2004**

101. FISCAL YEAR. The fiscal year of the KSU PHC shall be from July 1 to June 30.
102. CONTRACTS. The signature of the Panhellenic President and the Assistant Director and/or Director of Greek Affairs shall be required to bind the KSU PHC.
103. PAYMENT OF FUNDS. All vouchers for the payment of KSU PHC funds shall be signed by the Panhellenic President, Panhellenic Advisor, or the Director of Greek Affairs and processed through KSU Organizational Safekeeping procedures. Checks on any Imprest Fund or disbursements from any Petty Cash Fund shall require the approval of the Director of Greek Affairs and the Panhellenic President, Panhellenic Advisor, or the Director of Greek Affairs.
104. MEMBERSHIP DUES
- A. Amount. The dues of each PHC member fraternity shall be an assessment per chapter per semester and per initiated member and new member of an amount determined by the PHC Governing Body when it approves the annual budget.
 - B. Time of payment. The dues of each PHC member fraternity shall be payable by the third week of each semester.
201. SELECTION OF OFFICERS
- A. Officer elections will be held by the third week of November of each year.
 - B. Four weeks prior to elections, officer applications are due. Interview scheduling will take place at that time. Any PHC member is eligible for office.
 - C. Three weeks prior to elections, interviews will be conducted by the Nominating Committee. The Nominating Committee shall consist of seven voting members: Not more than four present PHC officers (in succeeding order) and not less than three members of auxiliary organizations determined by the PHC President (chosen by the Presidents of those auxiliary organizations). One sorority alumna chosen by votes of alumni representatives of each sorority shall be a non-voting member. The Panhellenic Advisor or their designee shall be a non-voting, ex-officio member.
 - D. Two weeks prior to elections, the slate will be presented. Candidates will be slated at the discretion of the Nominating Committee.
 - E. PHC representatives will formulate questions for the question-and-answer session.
 - F. Terms of office shall be one calendar year beginning on January 1.
 - G. Candidates for office and all elected officers shall have a recommended minimum 2.800 GPA and shall maintain at least a 2.500 GPA each semester while in office. Any officer who falls below this GPA will be subject to the officer review process contained in Article IV of the Constitution.
301. STAFF
- A. The Dean of Student Life will hire, as recommended by the Search Committee, the Director of Greek Affairs and such unclassified and classified staff as prescribed in the Agreement dated March 19, 2004. The Director of Greek Affairs shall be a fraternity/sorority alum. The Director

of Greek Affairs will have all fiscal and personnel responsibilities, including the following:

1. Be responsible for the general supervision of the employees and finances of the KSU PHC and Greek Affairs.
 2. Be responsible for the preparation and submission to the Finance Committee of the annual budget.
 3. Be responsible for the receipt of all payments due to PHC, collect all dues, and billing for all amounts owed to PHC.
 4. Be responsible for the prompt payment of all bills of the KSU PHC through Organization Safekeeping procedures of the University.
 5. Be responsible for working with the University Internal Auditor to maintain up-to-date financial records and assist in the yearly University audit.
 6. Be responsible for the preparation of all tax forms and review books at the end of the fiscal year.
- B. The Personnel Committee shall annually evaluate the employees of Greek Affairs and report their findings and recommendations to the Dean of Student Life.

401. ADMINISTRATION OF MEMBERSHIP SELECTION

- A. A formal recruitment period shall be held preceding the opening of the University for the fall semester.
1. Any woman who has been accepted as a regular student at Kansas State University may attend recruitment week if she registers by the July deadline specified in the recruitment publication and if she meets the minimum GPA recommendations.
 2. The NPC Quota Range system shall be followed.
 3. The preferential bidding system shall be used.
- B. Open Recruitment during the school year:
1. Continuous Open Recruitment begins on the first day of classes and concludes on the last day of classes.
 2. Freshmen may be recruited informally during both semesters.
- C. The recruitment guidelines of the Kansas State University PHC are binding from June 1 of one year through May 31 of the next.
- D. Recruitment Exception: Residence hall staff members may not be recruited until second semester.
- E. If a chapter has not filled quota during formal recruitment, it may do so in Continuous Open Recruitment even though recruitment may put the chapter over total.
- F. All membership selection events shall be held in the chapter room, house, lodge, or suite.
- G. Every regularly enrolled new member, initiate, or affiliate of a chapter shall be counted in the chapter total.
1. A list of pledged, initiated, and affiliated members shall be filed with the Director of Greek Affairs and the PHC President by the second week of classes each semester.
 2. Any depledging, termination, or other change in membership shall be reported to the Panhellenic Advisor no later than twenty-four hours after such action has occurred.

402. RULES GOVERNING PLEDGING

- A. A student is not eligible for pledging until the University has accepted her for admission. A woman pledged during the school year must be enrolled in a minimum of 12 hours.
- B. For pledging at the end of formal recruitment week:
1. At the close of formal recruitment week, the Panhellenic Advisor gives to each sorority a list of the women who are willing to pledge that sorority, as determined by the preferential bidding system.
 2. The sorority is authorized to hold formal pledging on receipt of this list.

- C. For pledging during the school year:
 1. The membership chairman of the sorority is responsible for checking with the Panhellenic Advisor to ensure that the woman is registered for open recruitment, is currently enrolled at the University, and meets the scholastic requirements.
 2. If a woman meets pledging requirements and is pledged, a pledge card must be returned to the Greek Affairs office within forty-eight hours after pledging.
- D. An acceptance of an oral or written invitation is binding for one year under the regulations of the National Panhellenic Conference, unless the woman transfers to another University.

403. RULES GOVERNING INITIATION

- A. Initiation dates may be set by individual sororities. A pledge/new member may be initiated whenever she has met the requirements of the sorority to which she is pledged. Graduate students and alumnae may be pledged and initiated at the discretion of the sorority.
- B. Procedures followed for a broken pledge shall be those adopted by the National Panhellenic Conference as stated in the Panhellenic Compact.
 1. A pledge shall expire one year from the date of pledging.
 2. A woman who breaks her pledge with or has her pledge broken by one fraternity shall not be asked to join another fraternity at the University for one calendar year from the time of pledging.
 3. The Panhellenic Advisor shall be notified of a broken pledge and the date it occurred.
- C. The Judicial Committee shall act upon all special requests and complaints. Special requests and complaints must be submitted in writing to the Panhellenic Advisor or the PHC President. The Judicial Committee will investigate and determine the outcome of each situation.

404. CHAPTER GRADE REQUIREMENTS

- A. Chapters that fall below the All-University women's Grade Point Average will be subject to a discussion with the Panhellenic Executive Council, and required to submit a scholarship plan of action to the Academic Advisory Board and Panhellenic Executive Council.
- B. New Member classes that fall below the All-University freshman women's Grade Point Average will be subject to a discussion with the Panhellenic Executive Council, and required to submit a scholarship plan of action to the Academic Advisory Board and Panhellenic Executive Council.
- C. A scholarship plan of action for each deficiency must be submitted to the PHC Vice President by October 1st for the preceding spring semester, and March 1st for the preceding fall semester.

405. SIZE OF SORORITIES

- A. The total membership of each sorority shall be 115, which includes every regularly enrolled woman unless she has been granted special status by her fraternity or is off-campus the entire semester.
- B. The number to be housed in the sorority shall be determined by each sorority.
- C. Quota will be set as specified in the current KSU Panhellenic recruitment guidelines.

501. HAZING

- A. All forms of hazing, pledge day, and/or pre-initiation activities which would reflect unfavorably on the fraternity system and its members shall be banned.
- B. Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include creation of excessive fatigue; physical and

psychological shocks; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

601 EXTENSION

- A. When University enrollment and the demand for sorority membership warrant it, NPC shall be notified that Kansas State University is open for additional sorority colonizations as specified by the KSU PHC Colonization and Installation Procedures.
- B. From the applications, the Kansas State University PHC Governing Body will decide which sorority is to be invited to colonize and will extend the invitation.
- C. The application for colonization must be approved by the Dean of Student Life.
- D. Plans for the colonization shall be determined by the officials of the sorority, the Panhellenic Advisor, and the Panhellenic Council Board of Directors.
- E. The new sorority must agree to establish comparable housing for the chapter within two (2) to three (3) years.
- F. Consideration shall be given to NPC fraternities that have previously had chapters on the campus and to those NPC fraternities which have filed letters expressing an interest in the campus.

701. SOCIAL RESPONSIBILITY AND EVENTS MANAGEMENT

- A. The Panhellenic Council, in conjunction with the Greek Affairs staff and Interfraternity Council leaders will provide its members with learning opportunities as they relate to social responsibility and events management which attempt to do the following:
 - a. create safe and fun environments for chapter members and guests,
 - b. empower chapter members to hold themselves and other members accountable for actions,
 - c. develop a membership informed of loss prevention practices, and
 - d. instill members with knowledge, willingness, and desire to comply with policies aimed at the creation of a safe environment.
- B. All events sponsored by a member chapter where alcohol will be present must be registered with the Panhellenic Council Board of Directors by 5:00 pm on the Tuesday previous to the event to ensure appropriate measures are in place for safety, ethical behavior, upholding of the Panhellenic spirit, and accordance with these bylaws.
- C. All philanthropy and community service events sponsored by a member chapter must be registered with the Panhellenic Council Board of Directors by 5:00 pm on the Tuesday previous to the event to ensure appropriate measures are in place for safety, ethical behavior, upholding of the Panhellenic spirit, and accordance with these bylaws.
- D. All member chapters are expected to file a review of their social, philanthropic, or community service event within 48 hours of the event. This review will include a summary of the event as well as any risk management concerns presented and how the chapter plans to handle these concerns.
- E. All member chapters are to be held accountable by the Panhellenic Council Board of Directors in accordance with the Panhellenic Council Judicial Policy and the judicial process as outlined in the NPC Manual of Information to the following:
 - a. NPC Unanimous Agreements,
 - b. Kansas State University Panhellenic Council Constitution and Bylaws,
 - c. The chapter's (inter)national policies for risk management and insurance,
 - d. Local, city, and state laws, and
 - e. the FIPG, Inc. Risk Management Policy

- F. All crisis situations must be immediately reported to an appropriate Greek Affairs representative in accordance with the Kansas State University Panhellenic Council's Crisis Management Procedures.

801. VIOLATIONS

- A. Any dispute arising out of the violation of PHC rules and regulations shall be adjusted through a conference of delegates of the fraternities involved, chaired by the PHC President and/or the Panhellenic Advisor.
- B. If the conference of delegates cannot reach an amicable solution, the matter shall be referred to the Judicial Committee.
- C. If the decision of the Judicial Committee is not acceptable, the matter may be appealed to the NPC College Panhellenics Committee. Notice of intention to appeal shall be given to the PHC President and the Panhellenic Advisor. All requirements as stated in the NPC Manual of Information shall be met.

901. RULES OF ORDER

The KSU PHC shall be governed by Robert's Rules of Order, Newly Revised, except as specifically otherwise provided for in the Constitution and Bylaws.

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