

2010
Interfraternity Council
Executive Officer Application

NAME _____ PHONE _____

AFFILIATION _____ YEAR IN SCHOOL _____

POSITION(s) APPLYING FOR: _____
(See attached list including responsibilities)

Do you meet the IFC Bylaws required cumulative GPA of 2.5? ____ (Yes) ____ (No)
Are you in good conduct standing with the University? ____ (Yes) ____ (No)

Directions for Application:

1. Complete the IFC Executive Officer Applicant Questions

On an 8 1/2 x 11 paper using 12 point font please answer ALL of the following questions – use no more than one, single-sided page per response:

- A. Why are you interested in serving on the Interfraternity Council (IFC) and what do you feel is the purpose of IFCC?
- B. What skills and abilities will you bring to IFC?
- C. For each position for which you are applying:
What are the most pressing challenges and/or opportunities facing fraternities and sororities, and what would you do to overcome these challenges or capitalize on these opportunities? Your response(s) may also include goals for the position(s).

2. Attach a one page resume – include Greek, campus, community, and volunteer experiences

3. Submit your completed application including resume and question responses to Greek Affairs 214 Union by no later than Wednesday, October 7, 2009 at 5:00 pm.

4. Sign up for an interview time – interviews to be October 13 and 15 from 6-10 pm in the K-State Student Union.

By submitting my application, I agree to adhere to the following requirements:

- 1.) Support the mission, values, and vision of the Interfraternity Council
- 2.) Attend all Interfraternity Council meetings, retreats and all other official Council activities
- 3.) Complete all officer-related expectations from the Constitution, Bylaws, assigned to or accepted by me
- 4.) Work toward the achievement of all relevant Strategic Planning objectives
- 6.) Serve a term of office that runs January 1, 2010-December 31, 2010

I have read the above requirements and am willing to meet all during the tenure of my office

Signature _____ date _____

Please contact IFC President Brandon Harder at: bharder@ksu.edu or 620-200-0818
The IFC application packet can be found at: www.ksu.edu/greek in the purple “New and Announcements” section under “Applications”

- A. Work in the best interest of the Greek Community.
- B. Elect a Qualified Board of Directors on an annual basis.
- C. Attend all official IFC meetings, and Presidents Council meetings
- D. Meet on a bi-annual basis to conduct evaluations of the IFC Board of Directors
- F. Meet on a monthly basis as a council of presidents to discuss community issues.

Section 8. When a member of the Council of Presidents is elected to the Board of Directors of the IFC, his chapter shall thereafter choose another representative who shall have equal vote with all other members of the Council of Presidents.

Section 9. Members of the Board of Directors of the IFC shall have no vote in the Council of Presidents, except that the President of IFC may vote to break a tie vote.

ARTICLE III. OFFICERS, BOARD OF DIRECTORS AND COMMITTEES

Section 1. The Council of Presidents shall annually elect the following eight officers: President, Vice President, Director of Judicial Affairs, Director of Risk Management, Director of Public Relations, Director of Community and Internal Relations, Director of Interfraternal Relations and Director of Recruitment.

A. The President shall be the chief executive officer of the Board of Directors and the Council of Presidents. He shall be the official representative of the IFC to non-IFC activities unless another person is delegated as his representative. He shall:

1. Preside at IFC meetings.
2. Promote Greek Affairs resources.
3. Communicate with chapters and colonies on policy violations.
4. Work with the PHC President to plan each Day of Roundtables, and shall conduct a fraternity president roundtable at least twice a semester.
5. Supervise the completion of the MGCA awards application.
6. Organize IFC/PHC executive retreat at the beginning of the semester.
7. Organize a joint Greek Leadership retreat in the spring.
8. Serve as chair of IFC judicial hearings, and work with the Director of Judicial Affairs and a Greek Affairs staff member on the enforcement of sanctions for policy violations.
9. Ensure that IFC Board of Directors and IFC community are progressing towards Greek Affairs Strategic Plan.
10. Facilitate a meeting specifically for chapter presidents at least once a month
11. Create opportunities for interaction with other campus organizations (e.g. NPHC groups, Association of Residence Halls, Student Governing Association).
12. Shall be responsible for continual evaluation of the functionality of the Interfraternity Council Executive Council and restructure as necessary to fit strategic goals of the Greek Community.
13. Ensure that all members of the IFC Board of Directors are progressing toward the goals of their prospective offices.

B. The Vice President shall assist the President as directed, preside at official meetings in the absence of the President, and succeed in the office of President whenever that office is declared vacant by the Board of Directors. He shall:

1. Develop scholarship programming and academic incentives for

- individuals and chapters.
 - 2. Utilize the Academic Advisory Board to its full potential.
 - 3. Organize, implement, and conduct membership development activities and programming including Greek LEADS, Roundtables, and other initiatives.
 - 4. Serve as the primary advisor to the New Member Council.
 - 5. Coordinate New Member Council development activities including a retreat in the spring or fall.
 - 6. Review the council's constitution and bylaws on an annual basis and suggest changes as needed.
 - 7. Assist Greek Affairs staff in the planning and coordinate spring Greek Awards Banquet.
- C. The Director of Judicial Affairs shall:
- 1. Coordinate all investigations of policy violations by IFC member chapters and colonies that are brought to the attention of the Director. These investigations shall be conducted independently from the Board of Directors and without their influence.
 - 2. Have the power to make a confidential formal complaint and present the written testimony of the complainant in a formal hearing.
 - 3. Be responsible for the interpretation and correct implementation of the IFC Judicial Policy.
 - 4. Be responsible, along with the President and a GA staff member, for creation and enforcement of administrative sanctions for minor policy violations.
 - 5. Assess fines for violations of the Event Responsibility Policy.
 - 6. Work with chapter to enforce compliance of all judicial sanctions.
 - 7. Review all fraternity programs/ events for compliance with Event Responsibility guidelines.
 - 8. Select, train, and supervise Social Responsibility Committee (SRC) members.
 - 9. Direct the activities of the SRC Coordinators. The SRC Coordinators shall process and file weekly registration forms for social events, assign SRC members to monitor all fraternity events, be knowledgeable of all parts of the Event Responsibility Policy and assist the IFC Director of Judicial Affairs.
- D. The Director of Risk Management shall:
- 1. Develop educational seminars and presentations (e.g. date rape, hazing, fire safety, alcohol abuse, etc.) for each of the following: new member classes utilizing the Risk Management Council (SRC, see PHC constitution), presidents and social chairs regarding the Event Responsibility Policy at the beginning of each semester, and chapter and colony members on risk management issues.
 - 2. Create a risk management manual for chapter presidents.
Conduct risk management roundtables at least twice a semester.
 - 3. Be responsible for the interpretation and correct implementation of the IFC Event Responsibility Policy,
 - 4. Send letters to local establishments informing them of the Event Responsibility Policy and the SRC as well as collecting up-to-date establishment insurance and liability information.
 - 5. Assist the Director of Judicial Affairs in training the Social Responsibility Committee (SRC) members.

- E. The Director of Marketing and Public Relations shall:**
1. Publish a Greek newsletter twice each semester.
 2. Send news releases to media for all IFC/PHC major events/programming/ awards.
 3. Serve as a resource to chapters and colonies for publicizing their events (e.g. public relations handbook, press releases, general publicity).
 4. Work with Director of Interfraternal Relations to create one program each semester to promote positive inter-Greek relations/activities. He shall focus specifically on advertising, and sponsorship of the event.
 5. Work with Greek Affairs staff to update and maintain the Greek Affairs website.
 6. Coordinate children's Carnival for family day in the fall; Coordinate event in the spring for All University Open House.
 7. Create and distribute Greek perception survey biennially and tabulate results.
 8. Conduct a public relations roundtable/workshop at least once a semester.
 9. Work with Greek Affairs staff and IFC Board of Directors on all promotional materials and Branding (e.g. letter heads, logos, newsletters, memos)
- F. The Director of Community and Internal Relations shall:**
1. Call roll and take minutes at all IFC and Board of Directors meetings.
 2. Type and distribute an agenda and minutes of meetings. Meeting agenda and minutes shall be distributed within 24 hours of the meeting.
 3. Coordinate the Adopt-A-School program.
 4. Organize and implement the fall and spring All-Greek Philanthropy as well as additional philanthropic opportunities.
 5. Compile and distribute all chapter philanthropy results each semester.
 6. Organize Greek of the Month, Faculty of the Month, and Alum of the Month recognition.
 7. Organize and plan B.I.G. (Bring in the Greeks).
 8. Conduct philanthropy roundtables at least once a semester.
 9. Maintain all current IFC documents and policies.
 10. In conjunction with PHC Director of Community and Internal Relations, coordinate environmental efforts for Greek Affairs and community.
- G. The Director of Interfraternal Relations shall:**
1. Work with the Greek Affairs staff to organize alumni/alumnae meetings and events.
 2. Conduct an alumni/alumnae officer roundtable at least once a semester.
 3. Coordinate Homecoming activities and meetings sponsored by Greek Affairs and its organizations.
 4. Work with Alumni Association for Homecoming and serve on All-University Homecoming committee.
 5. Coordinate the Brotherhood Exchange program.
 6. Advise and provide direction for the Greek Week Steering Committee.
 7. Coordinate function bidding.
 8. Shall assist Greek Affairs staff in coordinating the Greek Awards application and review process.
- H. The Director of Recruitment shall:**
1. Work with Greek Affairs staff to coordinate the IFC membership recruitment program.
 2. Work with Greek Ambassadors and New Student Services to present

- parent and family sessions and information tables during all University recruitment events such as: Summer Orientation and Enrollment, All-University Open House, Senior days, visitations, and scholarship days.
3. Work with Greek Affairs staff and IFC Board of Directors on all recruitment promotional materials and Branding (e.g. letter heads, logos, newsletters, memos)
 4. Conduct a yearly recruitment evaluation with recruitment chairs, advisors, Greek community leaders, prospective new members that did not join, newly affiliated members, and admissions and orientation personnel to improve future recruitment processes.
 5. Promote fraternity membership to prospective members and their parents.
 6. Educate fraternity recruitment chairmen about dry recruitment and recruitment ethics and recruitment best practice recruitment techniques.
 7. Create an annual chapter retention report.
 8. Work with chapters to ensure progress on their recruitment goal numbers.
- I. The Director of Retention shall:
 1. Be responsible for hazing education and prevention.
 2. Work with the Panhellenic Director of Retention to establish a Retention Advisory Council and fully utilize the potential of that constituency group.
 3. Co-coordinate yearly activities like Senior Week, Junior Week, and Sophomore Retreat.
 4. Collaborate with University Retention initiatives.
 5. Conduct annual retention focus groups.
 6. Report annual findings to chapters.
 7. Understand and be able to educate others on trends and best practices as they relate to retention.
 8. Co-coordinate member development activities and programming for the fall and spring semesters with the IFC Vice President.
 9. Work with IFC President to assess educational needs for every type of Greek member and then develop curriculum on a needs-basis, streamlining programming in the process.

- Section 2. The Board of Directors shall be composed of the eight elected officers provided in Section 1 of this Article. A Greek Affairs staff member shall be an ex-officio, non-voting member of the Board of Directors. Members of the Council of Presidents may attend any meeting of the Board of Directors. The Board of Directors shall:
- A. Be the governing body of IFC when the Council of Presidents is not in session.
 - B. Administer routine business between meetings of the Council of Presidents when advisable and such other business as has been approved for action by the Council of Presidents.
 - C. Report all action taken by the Board of Directors at the next meeting of the Council of Presidents.
 - D. Complete the MGCA awards applications and attend the MGCA Annual Conference.
 - E. Attend all IFC/PHC activities (e.g., Greek 101, Greek Leadership Conference, and All-Greek Philanthropy).
 - F. Conduct a thorough transition for new officers.
 - G. Keep a well-organized and comprehensive notebook of all activities pertaining to

the office, and pass it on to the next officer.

- H. Inform the Council of Presidents of all relevant information regarding their offices.
- I. Serve as members of the IFC Judicial Board.
- J. Members of the Board of Directors with more than three unexcused absences from Official IFC meetings or sponsored events shall be subject to recall.

Section 3. Should a vacancy exist on the Board of Directors, the remaining members of the Board of Directors shall elect a qualified male to complete the vacant term, subject to the approval of the Council of Presidents.

Section 4. Any officer failing to perform his duties as outlined by the constitution or fails to uphold the IFC oath of office shall be subject to recall.

Section 5. Recall procedures of Executive Council Officers

- A. Recall procedures may be initiated by petition of not less than 20% of the Executive Council or the Council of the Presidents.
- B. A recall of any member of the Executive Council may be executed by two-thirds vote of the members of the Council of Presidents.

Section 6. There shall be the following standing committees of the IFC:

- A. The Personnel Committee, which will evaluate all Greek Affairs employees annually, shall be composed of the following voting members:
 - 1. The IFC President, together with the PHC President, as Co-Chairs.
 - 2. Three undergraduate males, together with three undergraduate females, chosen by the Co-Chairs.
 - 3. Two fraternity alumni (together with two sorority alumni), chosen to overlapping terms of office by votes of alumni representatives of each fraternity (and sorority), from a list of nominees provided by fraternity (and sorority) alumni.
- B. The Search Committee, which will make recommendations to the Dean of Student Life concerning vacancies in Greek Affairs unclassified positions. The members of the Search Committee shall be chosen from the undergraduate and alumni membership of the Personnel Committee plus others, all selected by the IFC President, together with the PHC President (as Co-Chairs), subject to the approval of the Dean of Student Life.
- C. The Finance Committee, which will make recommendations to the IFC and PHC Boards of Directors concerning the annual Greek Affairs budget, shall be composed of the following voting members:
 - 1. The IFC President, together with the PHC President, as Co-Chairs.
 - 2. Two undergraduate males, together with two undergraduate females, chosen by the Co-Chairs.
 - 3. Two fraternity alumni (together with two sorority alumni), chosen to overlapping terms of office by votes of alumni representatives of each fraternity (and sorority), from a list of nominees provided by fraternity (and sorority) alumni.
- D. The Judicial Committee, which shall possess the judicial powers and authority of the IFC.
 - 1. They will have ruling and deciding power over Judicial Hearings.
 - 2. It consists of the following members:
 - a. The IFC Board of Directors with the exception of the IFC Director of

K-State Fraternity/Sorority Strategic Plan 2007-2012

The K-State Fraternity / Sorority (F/S) Strategic Plan – “Strong Values, Strong Leaders, Building Community” – represents input from hundreds of individuals at campus, community, and regional levels. The vision, mission, and values statements and focus on outcomes and strategic issues will enable the F/S Community to continue to be K-State’s premier student development association and the program of choice for new students and the alumni of tomorrow.

MISSION STATEMENT

The K-State F/S Community is dedicated to the personal and professional development of members through a wide range of activities and experiences. We are committed to promoting life-long involvement in individual organizations as well as our collective community to positively impact the lives of both undergraduate and alumni members while building and maintaining a F/S Community worthy enough to serve the University and the people of Manhattan.

VISION STATEMENT

People will recognize our contributions as essential to the K-State Community and can see us live our organizational and community values through our daily actions. With these values as our foundation, members will maintain membership in their organization past the undergraduate experience and through their lifetime.

OUR VALUES

We will reach our greatest potential as a community through engaging members in the active pursuit of values development. As diverse individuals engaged in organizations based on common values, the K-State F/S Community recognizes the following values as essential to the fulfillment of our mission:

We believe in:

<i>Balance</i>	<i>Contribution</i>	<i>Creativity</i>	<i>Diversity</i>
<i>Growth</i>	<i>Integrity Knowledge</i>	<i>Relationships</i>	<i>Self-Actualization</i>
<i>Teamship & Accountability</i>			

MEMBERSHIP OUTCOMES

Members participate in their individual organizations and the F/S Community in many different ways. With this in mind, it is important to respect the diverse expectations and experiences of members. How someone experiences F/S life at K-State is dependent on how she/he seized the opportunities that come with membership. There is a shared responsibility among many constituents to help students maximize their potential to become alumni who contribute to the institution and to society in many different ways.

The following outcomes can be realized through affiliation in a fraternity or sorority:

- A sense of purpose;
- Ability to work with others on common goals;
- Acceptance of diverse populations and opinions;
- Advanced intellectual capacity;
- Allegiance to and support of the K-State community;
- An appreciation of the mission and values of their organization and the collective F/S Community;
- An exploration of leadership;
- An increased commitment to serving the community;
- The potential to maintain friendships;
- The strengthening of character;
- Realizing that people become “better” not because they joined a F/S, but because the experience challenged them to realize their potential and help those around them do the same.

STRATEGIC ISSUES

Mission & Action Congruence

- Create diagnostic tools to assess performance against stated mission-creating improvement plans.
- Revamp annual awards to recognize accomplishment of strategic issues.
- Deal with alcohol-related issues and accountability.

Community

- Create strategies & feedback focused on recruitment, retention/graduation rates, academic, and chapter performance
- Implement cooperative purchasing initiatives.

Collaboration

- Create Office of F/S Advisory Council to serve as a representative voice of stakeholders.
- Develop & implement strategies to improve neighborhood relations.
- Increase the number of & communication with HQ staffs.
- Partner with existing university programs to promote F/S awareness and cross campus collaboration.

Sustainability and Growth

- Strengthen recruitment programming and processes.
- Evaluate programming needs and centralize efforts to aid chapters with avoiding duplicate programs.
- Explore fire safety, health, financial, and related housing issues to improve facilities to meet the needs of future members.

Technology/Related Infrastructure

- Explore the technological means of overcoming time, geography, and physical limitations to advance strategic initiative (form a virtual community).
- Use campus resources to support recruitment.
- Establish a web-based resource to support volunteerism & philanthropy.

K-State Fraternity/Sorority Strategic Plan 2007-2012

OUTCOMES OF FRATERNITY/SORORITY MEMBERSHIP AT KANSAS STATE UNIVERSITY

Members participate in their individual organizations and the fraternity and sorority community in many different ways. With this in mind, it is important to respect the diverse expectations and experiences of members. How someone experiences fraternity and sorority life at Kansas State University is dependent on how she/he seizes the opportunities that come with membership. There is a shared responsibility among many constituents to help students maximize their potential to become Kansas State University alumni who contribute to the institution and to society in many different ways. The following outcomes can be realized through affiliation in a fraternity or sorority:

A sense of purpose: direction to go somewhere and do something new, fun and exciting;

Ability to work with others on common goals: members understand what it means to participate in a team environment;

Acceptance of diverse populations and opinions; entering into the global society, it is important to have a broad understanding of people who are different than you;

Advanced intellectual capacity: our organizations should be a forum for academic success and preparation for entrance into a competitive workforce or graduate program;

Allegiance to and support of the Kansas State University community: recognizing our commitment to nurture future students and provide financial and human resources to the advancement of the institution;

An appreciation of the mission and values of their organization and the collective fraternity and sorority community: applying the mission in their lives as an alumnus of their fraternity/sorority and Kansas State University;

An exploration of leadership: moving beyond position and into approaching leadership as ever evolving;

An increased commitment to serving the community: the propensity to contribute time and money to charitable organizations;

The potential to maintain friendships: people are united by the shared experience of your organization and the fraternity and sorority community;

The strengthening of character: coming to grips with who you are and how you treat others. Exploring tough ethical decisions and learning from mistakes as well as successes;

Realizing that people become "better" not because they joined a fraternity or sorority, but because the experience challenged them to realize their potential and help those around them do the same.

K-State Fraternity/Sorority Strategic Plan 2007-2012

OUR VALUES

Our community will reach our greatest potential through engaging members in the process of values development. As diverse individuals engaged in organizations based on common values, The Kansas State University Fraternity and Sorority Community recognizes the following essential values to the fulfillment of our mission:

We believe in: Accountability

We accept the inherent responsibilities and expectations that come with voluntary membership in a values-based organization and embrace the concept of shared-governance to hold individuals, chapters and the community accountable for the actualization of these values.

We believe in: Balance

We practice relative equity among interests; recognizing both work and play as vital to the human spirit.

We believe in: Contribution

There is an investment of one's skills and abilities to have a positive and meaningful impact on stakeholders and advance the mission and vision of fraternities and sororities.

We believe in: Creativity

We embrace the many ways in which a common problem can be solved; expanding the views of reality while considering the risks involved with change.

We believe in: Diversity

We recognize the power of diversity and justice in accomplishing goals. Through diverse talents and contributions we create a high quality fraternity and sorority experience through which members demonstrate pride and excitement in their organizations and the fraternity and sorority community.

We believe in: Growth

We embark on an exploration of new ways of thinking and doing in a given context based on the experiences and interactions we share as a group. Growth provides new opportunities for personal and professional development.

We believe in: Integrity

The process of examining congruence between actions and values is considered; we have an increased awareness of what we value and how it allows us to make decisions that impact how we live our lives.

We believe in: Knowledge

Through a wide range of educational experiences, we develop skills that guide our actions; we strive to create a deeper understanding of an issue and its impact on our community and society.

We believe in: Relationships

Interconnectedness results from investing time in creating bonds of mutual respect and understanding. We celebrate our successes and achievements as a community.

We believe in: Self-Actualization

Realizing both our expertise and limitations in the process of maximizing our potential as life-long learners; we aim for a culmination of understanding and achievement that can be fostered through our involvement in the fraternity and sorority community.

We believe in: Teamship

Each of us recognizes our role in advancing the good of the whole; common goals unite all while recognizing the different skills each person adds to the