



**Kansas State
University**

REQUEST FOR PRELIMINARY EXAMINATION BALLOT

Oral Examination Date: _____

Written Examination Date: _____

The preliminary examination must be completed at least 7 months before the final oral defense of the dissertation. A full-time doctoral student should normally complete the preliminary examination within three years of entry into the doctoral program. The preliminary examination may be scheduled after the program of study is filed and at a time deemed appropriate by the supervisory committee. Students must be enrolled the semester preliminary examinations are taken.

Once the supervisory committee and the student set an examination date, the student should notify the Graduate School one month in advance of the preliminary examination. If all requirements have been met, a ballot is sent to the major professor by the Graduate School.

Name: _____

K-State eID: _____

Student ID Number (WID): _____

Degree Program: _____

College: AG AR AS BA ED EN HE TC VM

Signature of the major professor indicates approval by the supervisory committee to schedule the preliminary examination and requests that a ballot is sent.

Name of Major Professor (printed)

Major Professor K-State E-Mail Address

Major Professor (signature)

Date