Minutes of the Graduate Council
February 3, 2015 - 3:30 p.m.
227 K-State Student Union


Guests: R. Boggs

Graduate Student Council: A. Fairbanks, A. Martens

Graduate School: M. Herman, M. Miller, S. Schlender, C. Shanklin

1. Opening remarks
   - CRLT Performances – A touring theatre company from the Center for Research on Learning and Teaching at the University of Michigan will be giving two performances on how to deal with classroom issues on Thursday, February 5. The “Conflict in the Classroom” performance will be held from 9:30am-10:30am in room 207 in the Union, and “7 into 15” will be held from 2:30pm-4:30pm in the Union Little Theatre.
   - The School of Applied and Interdisciplinary Studies for the K-State Olathe campus was approved by the Kansas Board of Regents on November 19, 2014.

2. Minutes of the December 2, 2014 meeting were approved as presented.

3. Graduate School Actions and Announcements
   The following appointments for non-graduate to teach graduate courses and membership were approved by the Dean of the Graduate School

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department/program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Brockway</td>
<td>Professor</td>
<td>Arts, Sciences, and Business</td>
<td>1/15/2015</td>
</tr>
<tr>
<td>Uma Chitra</td>
<td>Adjunct</td>
<td>Human Nutrition</td>
<td>11/17/14</td>
</tr>
<tr>
<td>Cynthia Domenghini</td>
<td>Adjunct Faculty</td>
<td>Horticulture, Forestry, &amp; Recreation Resources</td>
<td>11/28/14</td>
</tr>
<tr>
<td>Peggy Honey</td>
<td>Associate Professor</td>
<td>Apparel, Textiles, &amp; Interior Design</td>
<td>12/8/14</td>
</tr>
<tr>
<td>Leslie Kinsler</td>
<td>Professor</td>
<td>Engineering Technology</td>
<td>1/15/15</td>
</tr>
<tr>
<td>Scott Schaake</td>
<td>Associate Professor</td>
<td>Animal Sciences &amp; Industry</td>
<td>12/12/14</td>
</tr>
</tbody>
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4. **Academic Affairs Committee - Amy Rosine**
   No Report

5. **Graduate Student Affairs Committee – Robert Larson, Chair**
   No Report

6. **Graduate School Committee on Planning – Brett DePaola, Chair**

   DISCUSSION ITEM
   - **Credit Hours of 999 Research for Doctoral Degrees (PhD & EdD)**
     Below are proposed changes to the *Graduate Handbook* that were presented by The Committee on Planning in a first reading at the December 2014 Graduate Council meeting. For the current meeting, the Council discussed additional feedback they collected from their colleagues. In general, KSU faculty are supportive of granting programs flexibility with the research hours requirement, but there are concerns about unintended negative consequences of this change (e.g., gradual erosion of the research hours requirement). This feedback will be reviewed at the next Committee on Planning meeting, and the committee will prepare a second reading to present at the March 3, 2015 Graduate Council meeting.

   **COPY OF FIRST READING PRESENTED IN DECEMBER**

   - Chapter 3: The Doctoral Degree
     - A. Admission and General Requirements
       To gain admission to a doctoral program, the student must be approved for admission both by the graduate faculty of the department or interdepartmental program and by the Graduate School.

       The Ph.D. requires at least three years of full-time study beyond the bachelor's degree, equivalent to at least 90 semester hours of course work and research credits. The Ed.D. requires 94 hours beyond the baccalaureate, including course work and research credits. Both degrees require a dissertation representing at least 30 hours of research credit for a Ph.D. and 16 hours for an Ed.D. Students who hold a master's degree may request transfer of up to 30 hours of that degree toward either doctoral degree (See section 3.D.6 below). Students who hold professional doctorate degrees (DVM, MD, JD, etc.) may transfer a maximum of 12 graduate credit hours from a professional doctorate degree toward either doctorate degree (See section 3.D.5c). The regulations governing supervisory and examining committees, preliminary and final examinations, and dissertations are the same for both degrees.
A Ph.D. is a research-based degree and is awarded to candidates who have demonstrated unique ability as scholars and researchers as well as proficiency in communication. The degree also certifies that the candidate has displayed familiarity and understanding of the subject matter in the discipline and possesses the ability to make original contributions to knowledge.

7. **Graduate School Committee on Assessment and Review – Royce Ann Collins, Chair**
   - The committee will begin assisting programs with preparing full program review reports and will be evaluating assessment plans for programs undergoing a mid-cycle review.

8. **Graduate Student Council Information – Amanda Fairbanks, President**
   - A schedule of Spring 2015 GSC events was recently distributed to all department heads, graduate program directors, and graduate program contact staff. Upcoming events include:
     - Grant writing workshop
     - Tax filing workshop (NOTE: International Student and Scholar Services will host a separate tax workshop designed for international students.)
     - Parenting seminar
     - Negotiating salary and benefits workshop.
   - On February 17, help raise funds for the GSC by eating at Panera Bread between 4-8pm. A portion of the profits earned during these hours will be donated to the GSC.

9. **University Research and Scholarship**
   - **Presidential Doctoral Scholarship Program** - This scholarship program has been created to recruit top candidates whose research will be in one of the research strength areas at K-State and involve collaboration among faculty and graduate student colleagues. The goal of the program is to increase the competitiveness of program’s graduate assistantship packages. The program is very competitive. Only seven ($7,500) awards, renewable for a second year, will be awarded for the 2015-2016 academic year. **See Attachment A. Nomination Deadline: February 15, 2015.**
   - **Timothy Donoghue Graduate Scholarship** – This scholarship program was initiated by Timothy Donoghue, former Graduate School dean, as a way to recruit top candidates throughout the United States to K-State graduate programs by offering graduate assistantship packages that are highly competitive. Donoghue Scholarships enhance the maximum package a graduate program can offer to top candidates, making the total package a partnership between the graduate program and the Graduate School. Funding is available for the 2015-2016 academic year to support a maximum of 10 masters and 20 doctoral applicants. The award is renewable for a second academic year. **Nomination deadline: February 15, 2015**
   - **Sarachek Predoctoral Honors Fellowship and Scientific Travel Awards** for doctoral students conducting research using contemporary molecular biological techniques. [http://www.k-state.edu/grad/financing/sarachek/]. **Application deadline: March 1, 2015**
– **Commerce Bank Distinguished Graduate Faculty Award** – The award honors current members of the graduate faculty who are recognized nationally and internationally for their outstanding scholarly achievements and for their contributions to graduate education at the university. Recipients of the award will receive an honorarium, are recognized during the fall Graduate School commencement ceremony and during a public lecture to the campus community. [http://www.k-state.edu/grad/faculty/distinguished/](http://www.k-state.edu/grad/faculty/distinguished/). **Nomination deadline: May 1, 2015**

– See funding opportunities for graduate students beginning on page 4 of Attachment B: ORSP Funding Connection

10. **Graduate School – Geraldine Craig, Associate Dean-Recruitment Strategies**

**Graduate School Calendar of Events**

**February**

1  Graduate Student Council travel grant application deadline for travel in April

2  Graduate Student Council General meeting, 12:00-1:00pm, Location TBD

3  Graduate Council Meeting (3:30 p.m. – 5:00 p.m. – Union 227)

4  GSC Professional Development event, Grant Writing Workshop, 3:00pm-5:00pm, Union 226 & 227

5  GSC Student Affairs event, Tax Workshop, 2:00pm-3:00pm, Union 207

10 Deadline to submit graduate faculty nominations and course and curriculum changes for March Graduate Council Meeting

12  Capitol Graduate Research Summit, Capitol Building, Topeka (poster session, 10:00am-1:00pm)

15  Deadline to submit nominations for Presidential Doctoral Scholarship

15  Deadline to submit nominations for Timothy Donoghue Graduate Scholarship

16  Graduate Student Council Executive Committee meeting, (1:00-2:00pm – 102 Fairchild Hall)

16  GSC Student Affairs event, Parenting Panel Discussion, 7-8:30pm, Union Big 12 Room

19  “Negotiating & Understanding Both Salary and Non-Salary Benefits of Your Employment Offer” – guest speakers Anthony Fletcher, President and CEO My Future Consulting, Inc. and Jodi Kaus, Director of Powercat Financial Counseling, 5:00pm-7:00pm, Union 207
March
1  Graduate Student Council travel grant application deadline for travel in May
1  Sarachek Predoctoral Honors Fellowship and Scientific Travel Awards Deadline
   http://www.k-state.edu/grad/financing/sarachek/
2  Submission deadline to complete iSIS Graduation Application for May graduation
2  Graduate Student Council meeting, 12:00-1:00pm, Purple Pride Room, Alumni Center
3  Graduate Council Meeting (3:30 p.m. – 5:00 p.m. – Union 227)
5  Becoming Financial Independent, Powercat Financial Counseling workshop, 4:00pm-5:00pm, 207 Union
4  Graduation Deadlines and ETDR Forum, 1:00pm-3:00pm, Union Room 209
4  GSC Professional Development event, Preparing Materials for Publication, 3:00pm-5:00pm, Union 226 or 207
10 Deadline to submit graduate faculty nominations and course and curriculum changes for
   April Graduate Council Meeting
16-20 -----------------------------Spring Break Week-------------------------------------
26  Graduation Deadlines and ETDR Forum, 1:30pm-3:30pm, Union Room 207
30  Graduate Student Council Executive Committee meeting, 1:00-2:00pm, 102 Fairchild Hall
31  K-State State Research Forum (8:00am-5:00pm – 2nd floor Union)

- For a current list of Graduate School events, please see our website at: www.k-state.edu/grad

2014-2015 Graduate Council Meeting Dates
February 3, 2015    April 7, 2015

*At the March meeting, the two winners of the GSC Award for Graduate Student Teaching Excellence will be recognized and presented with a certificate of achievement.