



Graduate School
 103 Fairchild Hall
 Manhattan, KS 66506-1103
 785-532-6191
 Fax: 785-532-2983

Minutes of the Graduate Council
 October 6, 2009

As approved by the Graduate Council, November 3, 2009

Members present: B. Barrett, S. Bellinger, S. Brown, C. Craft, K. Dillard, M. Donnelly, S. Eckels, J. Edgar, J. Fliter, C. Griffin, D. Higgins, L. Hoag, M. Hossain, T. Keane, M. Linville, J. Reese, B. Schultz, E. Swilley, K. Taylor, L. Williams

Members absent: F. Burrack, R. Collins, B. DePaola, K. Getty, D. Goodin, R. Krishnamoorthi, T. Melgarejo, C. Moore, B. Rowland, G. Shroyer, S. Siepl-Coates, J. Steichen, F. White, J. Yu

Graduate School staff present: S. Fox, K. Lease, S. Schlender

1. Opening remarks

No report.

2. Minutes of the September 1, 2009 meeting were approved as presented.

3. Graduate School Actions and Announcements

The following appointments for non-graduate faculty to teach graduate courses (emergency approval) and graduate faculty membership were approved by the Dean of the Graduate School:

Non-Graduate Faculty to Teach Graduate Courses (emergency approval)			Date approved
Name	Position	Department/Program	by Graduate School
Emmett L. Gill	Assistant Professor	Special Education, Counseling & Student Affairs	9/1/09
Cari D. Barragree	Instructor	Educational Leadership	9/3/09

Appointments for Graduate Faculty Membership

Name	Position	Department/Program	Date approved
			by Graduate School
Ben Stark	Assistant Professor	Communication Studies, Theatre, and Dance	9/1/09
Katherine Karlin	Assistant Professor	English	9/10/09

Current Course Description	Proposed Course Description
<p>HORT 625. Floral Crop Production and Handling. (2) II. The principles and commercial practices for producing floral potted crops and cut flowers crops emphasizing the physical responses of plants to their environment. Aspects of postharvest physiology will be covered. One hour lec. and three hours lab a week. Pr.:HORT 201. Rec. Pr.:BIOL 500, HORT 350, and 570.</p>	<p>HORT 625. Floral Crop Production and Handling. (2) II, <u>odd years only.</u> The principles and commercial practices for producing floral potted crops and cut flowers crops emphasizing the physical responses of plants to their environment. Aspects of postharvest physiology will be covered. One hour lec. and three hours lab a week. Pr.:HORT 201. Rec. Pr.:BIOL 500, HORT 350, and 570.</p>

Non- Expedited New Course:

ENVD 650 – Italian Art, History and Culture (3) I, II, S. The course provides a synthesis of art, history, design and culture in the context of the Italian Peninsula and the Mediterranean region over time. Integration of material covered in lectures with field trips in Italy is expected.

5. Graduate Student Affairs Committee – Dan Higgins, Chair

Dan Higgins indicated that the committee is currently working on revisions to the Graduate Handbook to submit to the Committee on Planning.

6. Graduate School Committee on Planning – L. Susan Williams

- Second Reading. Chapter 2, The Master’s Degree – Section D – Courses

On behalf of the Committee on Planning, L. Susan Williams proposed the following changes to the Graduate Handbook:

Second Reading. Changes to the Graduate Handbook, Chapter 2, The Master’s Degree – Section D. Courses

Graduate study demands a high degree of intellectual aptitude. It presupposes a broad preparation and involves the acquisition of specialized knowledge. These facts should be reflected in the graduate student's program of study. **Credits that were earned more than six years prior to the semester in which the program of study is approved cannot be accepted.**

The motion passed.

- Second Reading. Chapter 2, The Master's Degree – Section D.6 Transfer of Credit

On behalf of the Committee on Planning, L. Susan Williams proposed the following changes to the Graduate Handbook:

Second Reading. Changes to the Graduate Handbook, Chapter 2, The Master's Degree – Section D.6 Transfer of Credit

Kansas State University accepts graduate credit from another institution only under the following conditions:

- a. The other institution is accredited by the cognizant regional accrediting association to offer graduate degree programs appropriate to the level of the credit to be transferred;
- b. The credit is fully acceptable to the other institution in satisfaction of its own advanced degree requirements; and
- c. The credit is applicable to the student's program of study for an advanced degree at Kansas State University.

The program of study should consist solely of courses directly related to the master's degree.

Under normal circumstances, graduate credit transferred from other institutions may not exceed 10 credit hours for the master's degree, and then only for courses graded B or better. Credits that were earned more than six years prior to the semester in which the program of study is approved cannot be transferred. ~~The Graduate School may grant exceptions to these limits when justified by inter-institutional collaborations. Graduate programs that are granted such exceptions will present evidence of quality of the students' programs of study during periodic program reviews.~~

Research conducted outside an academic program cannot be accepted for credit as part of a program of study.

The motion did not pass. Feedback from the Council will be summarized and presented to the Committee on Planning.

- Second Reading. Chapter 3, The Doctoral Degree – Section D – Courses

On behalf of the Committee on Planning, L. Susan Williams proposed the following changes to the Graduate Handbook:

Second Reading. Changes to the Graduate Handbook, Chapter 3, The Doctoral Degree – Section D. Courses

Graduate work leading to the doctoral degree demands a high degree of intellectual achievement. It necessarily depends on extensive prior preparation and involves the development of understanding and knowledge at the most advanced levels. Programs of study are therefore expected to reflect in the course selection an intensive specialization extending to the limits of knowledge in one's field. Credits that were earned more than six years prior to the semester in which the program of study is approved cannot be accepted.

The motion passed.

- First Reading. Appendix C – Graduate Reinstatement Procedure

On behalf of the Committee on Planning, L. Susan Williams proposed the following changes to the Graduate Handbook:

First Reading. Addition to the Graduate Handbook, Appendix C – Graduate Reinstatement Procedure:

C. GRADUATE REINSTATEMENT PROCEDURE

An individual who has been denied continued enrollment may petition for reinstatement to the K-State Graduate School and readmission to the same curriculum or admission to a different one. Petitions are heard by a committee of the Graduate Council and a decision is rendered by the Dean of the Graduate School.

1. Guidelines for Reinstatement

- a. The petitioner must contact the Graduate Program Director of the program to which she/he wishes to be reinstated or admitted.
- b. The petitioner must obtain the support of the graduate program to which she/he wishes to be reinstated or admitted.
- c. The petitioner must write a letter to the Dean of the Graduate School petitioning for reinstatement.
- d. The supporting graduate program must send a letter to the Dean of Graduate School indicating their willingness to support the individual's petition for reinstatement to K-State Graduate School specifying any conditions.
- e. Upon receipt of the letters indicated above, the Associate Dean of the Graduate School will appoint a committee and schedule a hearing with the petitioner and program representative. The Associate Dean of the Graduate School will appoint, from the membership of the Graduate Council, three committee members, including one graduate student. A member of the Graduate School staff will be selected as secretary (without vote).

2. Hearing

- a. Prior to participation of the petitioner and program representative, the hearing will be called to order by the Associate Dean of the Graduate School who chairs the committee (without vote). The role of the committee will be presented and discussed.
- b. The petitioner will then be asked to participate in the hearing. The petitioner will have the option of having a program representative present during the hearing.
- c. The chair will request the petitioner to present an overview of his/her request.

- d. The committee may question the petitioner to obtain information needed to help in determining the decision to support or not support the reinstatement request.
- e. The petitioner will be given an opportunity to summarize his/her request. The petitioner then will be dismissed from the hearing.
- f. The chair will invite the program representative, if not already present, to join the hearing.
- g. The committee will ask the program representative questions regarding the program's support for the petition. The program representative will then be dismissed from the hearing.
- h. The committee will deliberate and a motion will be made to support the petition with or without specific conditions, or not support the petition.
- i. The chair will submit the committee's recommendation to the Dean of the Graduate School who will make the final decision.
- j. A decision letter will be sent to the petitioner with copies to members of the committee, department head, graduate program director and program representative.
- k. The petitioner's letter, letter of support from the graduate program, recommendation of the committee to the Dean of the Graduate School, and the response from the Dean of the Graduate School shall be placed in a file by the hearing committee chair. This file shall be retained in the Graduate School for at least three years following the conclusion of the reinstatement hearing. Each party may, at its own expense, copy the record or any part thereof at a place and time to be determined by the Dean of the Graduate School.

3. Enforcement of the Graduate School's Decision

The Dean of the Graduate School has the authority and responsibility to enforce the decision.

The motion passed.

7. Graduate School Committee on Assessment and Review – Kevin Lease

The programs undergoing 2009 Board of Regents review are currently preparing the final summarized reports. These reports along with the detailed reports should be submitted to the Planning & Analysis and Assessment offices for review and comment by November 6, 2009.

8. Graduate Student Council Information – Kara Dillard, President

Kara Dillard presented the following update of the Graduate Student Council's (GSC) activities:

- The K-State Research Forum will be held February 11, 2010. Abstracts will be due November 20, 2009. For more information, please visit the GSC website at: <http://www.k-state.edu/grad/gspeopleorg/gsc/index.htm>.

- The Capitol Graduate Research Summit (CGRS) will be held in Topeka on March 25, 2010. This event consists of research poster presentations by graduate students from Kansas State University, Wichita State University, and the University of Kansas, the three major research institutions under the Kansas Board of Regents. Timed to coincide with the Board of Regents' March meeting, graduate student presenters have the opportunity to meet with state legislators, the governor, and the Board of Regents.

9. University Research and Scholarship

No report.

10. Other business

- The Distinguished Graduate Faculty Awards Lecture presented by Professor Walter Dodds: "Ecological Forecasting in a Changing World", will be held Tuesday, October 6, at 3:30 pm in the K-State Union Little Theatre.

-The Fall 2009 Assessment Showcase will be held Friday, October 30, from 9:00 - 12:00 in the K-State Student Union (2nd Floor).

11. Graduate School Calendar of Events

- For a list of Graduate School Events, please visit the Graduate School website at: <http://www.k-state.edu/grad/gshome/calendar.pdf>.

Council was adjourned at 4:21 p.m.