Minutes of the Graduate Council  
September 7, 2010  
As approved by the Graduate Council, October 5, 2010


**Graduate School staff present:** A. Umscheid, S. Schlender, C. Shanklin

**Guests:** D. Youngman

1. **Opening remarks**  
   Carol Shanklin asked everyone to give brief introductions for the new school year.

2. **Minutes** of the May 4, 2010 meeting were presented and approved.

Dr. Shanklin move the following agenda item up for our guest, Tara Baillargeon.
- Faculty and Graduate Services, KSU Libraries:
  This is a new service from the library as they see a large need for resources in the Faculty and Graduate area of Research. This department will have 8 Faculty and 3 classified staff as it continues to build. Opportunities for growth in this area include: identify areas of research, work with faculty on grant proposals, peer reviews will be added to depository. They would also like to develop formal procedures for Graduate students to do research. Other suggestions are encouraged on what is needed for each department. Tara stated the Branch libraries will continue to fall under the Graduate library umbrella and this will help develop connections for branches, students and faculty. Daryl Youngman will be the point of contact for any questions.

3. **Graduate School Actions and Announcements**
   - KSURF recipients were announced and Dr. Shanklin suggested the information for this year’s Fellowship be given out in the spring to allow more time for applications to be put together and submitted. It was also suggested to refine the requirements (TBD at a later date) and the number of Fellowships for this year is still unknown.
   - Development officers met recognizing need for more fellowships and raising revenue of GRA stipends and this meant finding more revenue avenues.
   - One accomplishment over the summer break was the approval of the student grievance process.

4. **Academic Affairs Committee**
   No report

5. **Graduate Student Affairs Committee**
6. Graduate School Committee on Planning
No report

7. Graduate School Committee on Assessment and Review
No report

8. Graduate Student Council Information – Megan Miller
Megan Miller said the GSC is in need for volunteers for committees this year. Dr. Shanklin also mentioned this year the GSC will need to “compete” for university dollars to pay for seminars. The calendar for the professional development seminars is scheduled and will be coming out. Those interested can also check the KSU resource center online for handouts, calendar, and recordings of the seminars.

GSC met on 9/7/10 with a pizza party to discuss roles and expectations and to identify departments with graduate students but no representation on GSC. Goals for this year include making known travel grants for applicants with representation and provide a great awareness for GSC and show importance of scholarship at KSU.

9. University Research and Scholarship
- Research Infrastructure Task Force Report: Dr. Shanklin proposed dialogue to answer questions if needed and Jim Edgar voiced agreement. Dr. Shanklin also mentioned that GRA tuition support is a top priority this year. In some cases tuition support was significantly lower than most Big 10 Plus schools according to an OSU study.

10. Graduate Fellowship Announcements
Continue to check website for additions; it will house both inside and outside opportunities. Dr. Shanklin will contact Sara Tucker to set presentation for NSF Fellowship but will need at least 15 students to attend.

   - Javis Fellowship Program (for graduate study in the social sciences, arts, and humanities.)
     (Edocket.access.gpo.gov/2010/2010-20062.htm)
   - Graduate Research Fellowship Program sponsored by the National Science Foundation

11. Graduate School Calendar of Events (3-5)
   - September 7: Graduate Student Council Back to School Pizza Party (For Graduate Student Organization Presidents: 12:00 - 1:00 pm – location TBA)
   - September 9: Open Forum for Graduation Deadlines (3:00 – 4:00 pm – Union 206)
   - September 9: ETDR Overview (4:00 - 5:00 pm – Union 206)
   - September 10: Deadline to submit graduate faculty nominations and course and curriculum changes for October Graduate Council Meeting (forms can be found at http://www.k-state.edu/grad/gspeopleorg/council/gcforms.htm).
   - September 13: Graduate Student Council Meeting (12:00 pm – Union 207)
   - September 15: Graduate Student Council travel award deadline
   - September 22: Graduate Student Council Ice Cream Social (12:00 pm – Fairchild East Entrance)
- For a current list of Graduate School events, please see our website at:  http://www.k-state.edu/grad/gshome/calendar.pdf.

**12. Other business**

- Academic Area Caucus assignments and subcommittee schedules were handed out for the year along with the Graduate Council Directory.

cc: Academic Deans and Directors

Departments (please post)

Meeting adjourned at 4:29pm