Minutes of the Graduate Council
September 4, 2001
As approved by the Graduate Council, October 2, 2001


Members absent: G. Bailey, A. Bennett, P. Gormely, M. Hossain, D. Sachs, K. Shultis, D. Troyer

Graduate School staff present: J. Barnhart, J. Guikema, B. McGaughey, C. Shanklin

The meeting was called to order by Dean Ron Trewyn at 3:35 p.m. in Room 213, Student Union.

1. Opening Remarks.

Dean Trewyn welcomed the 2001-02 Council (GC) members. Tuition ownership will be a challenge to graduate education. Provost Coffman, Tom Rawson and Bob Krause will meet with the colleges to discuss undergraduate tuition issues; a special meeting will be held in November (tentative) for them to discuss graduate tuition and GRA waivers.

TB testing is now a state policy. Jim Guikema reported that 200 students took TB tests and a large number were positive. Those with negative skin tests were required to have chest x-rays. Chest x-rays for these students were negative. The system appeared to work! To assure health insurance coverage is available for students requiring chest x-rays, coverage will begin August 1, 2002 for the next academic year.

Other items to consider this year include: application fees (current undergraduate fees are $25/domestic and $50/international; graduate fees are $25/international); increase awareness of recruitment funding money that is available to graduate programs; and stipend supplements. To make K-State competitive, increased resources are added to recruit graduate students.

Research funding is $84 million in external awards, up $12 million in 2001 and $58.5 million in 2000. Much of the external awards are in the sciences and engineering departments. As a result, the need for qualified graduate students to participate in the research is even greater.

2. Minutes. The minutes of the May 2, 2001 meeting were approved as read.

3. Graduate School Actions and Announcements
   a. Appointments for Graduate Faculty Membership

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Program</th>
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b. **Emergency Non-Graduate Faculty to teach Graduate Courses**

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<tr>
<th>Name</th>
<th>Department/Program</th>
<th>Courses</th>
<th>Term</th>
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<tbody>
<tr>
<td>James M. Hutchinson</td>
<td>Geography</td>
<td>GEOG 708</td>
<td>F01</td>
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<tr>
<td>Ata Karim</td>
<td>University Counseling Center</td>
<td>FSHS 700</td>
<td>May Intercession</td>
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<td>Hui Yang</td>
<td>Finance</td>
<td>FINAN 665</td>
<td>F01</td>
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4. **Academic Affairs Committee**

   The committee will meet on September 17.

5. **Graduate Student Affairs Committee**

   The committee will meet on September 17.

6. **Graduate School Committee on Planning**

   Ernie Minton, 2000-02 committee chair, announced there are no action items. At the September 21 meeting, the committee will carry forward its discussion of adjunct graduate faculty.

7. **Graduate Student Council Information**

   Elverta Vassol, GSC President, announced the GSC will meet on September 10. New brochures with the officer listing and activities are available. Council members were asked to encourage their graduate students to participate in GSC.

   Dean Trewyn stated the GC is willing to work with the GSC on any issues that might come up and to have GSC input on student-related issues at the GC.

8. **University Research and Scholarship**

   External research grants have increased.

9. **Other business**

   Included with the GC agenda were two handouts for graduate education resources available on the web.
Compliance issues on the teaching side of graduate education is being scrutinized. Jerry Jaax will be invited to a GC meeting to update the GC on graduate student compliance issues. Ted Knous will give an update on intellectual property and ethics issues.

Carol Shanklin, Asst. Dean of the Graduate School, reported on the Graduate School held its first all student graduate orientation (with 213 in attendance). Student Orientation Task Force has been established to deal with overlapping issues and schedule conflicts. Brown Bag Lunches will be held for Graduate Program Directors and support staff will be held fall semester. To help new faculty transition to K-State, several Brown Bag Lunches will be held, jointly sponsored by the Graduate School and the Office of Research and Sponsored Programs.

Ron Trewyn will have a couple of meetings with the Deans during year to talk specifically about graduate education and research issues.

Council was adjourned at 4:07 p.m.