

**PROXY REQUEST FORM FOR MASTER STUDENT**

Student Name: \_\_\_\_\_  
 K-State eID: \_\_\_\_\_  
 Student Number (WID): \_\_\_\_\_  
 Degree Program: \_\_\_\_\_  
 College:  AG  AI  AR  AS  BA  
 ED  EN  HE  TC  VM  
 Date of Final Examination: \_\_\_\_\_

**This form is for  
Master's Students  
Only**

As a major professor for the above listed student, I am requesting permission to acquire a proxy for the final examination. The supervisory committee member will be unable to attend the final examination in person or by video/teleconference. All members of the supervisory committee, including the major professor, will participate for the duration of the final examination. All members of the examining committee will be aware of what transpires during the final examination.

**Please provide justification for proxy request:**

\_\_\_\_\_

Supervisory Committee Member absent: \_\_\_\_\_

Signature of absent committee member (unless medical emergency): \_\_\_\_\_

Email address of absent committee member: \_\_\_\_\_

Major Professor printed name: \_\_\_\_\_

Major Professor signature: \_\_\_\_\_

Major Professor Email address: \_\_\_\_\_

Requested Proxy printed name: \_\_\_\_\_

Requested Proxy signature: \_\_\_\_\_

Requested Proxy Email address: \_\_\_\_\_

Dean of Graduate School signature: \_\_\_\_\_

**All signatures are required. This form should be submitted at least ten working days prior to the final defense to the Graduate School, 119 Eisenhower Hall.**