



# Purchasing Post

December 2015

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## Announcements:

- **Dec. 7**  
**Pearl Harbor Day**
- **Dec. 14**  
**Monkey Day**
- **Dec. 24-Jan. 4**  
**University Closed**
- **Dec. 25**  
**Christmas**
- **Jan. 5**  
**National Bird Day**
- **Jan. 14**  
**Dress Up Your  
Pet Day**



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## Lingo

Every field, career, industry, etc., has its own language. I worked for a paper distributor many years ago that referred to their order forms as “pinks”. I questioned the name because the form was white paper. Turned out many years ago the order form was on pink paper to make it stand out in a pile of forms. They did away with the pink paper practice but the name continued to live on.

Just for fun, how much of the lingo listed below do you know? They are quite commonly used in Purchasing, most of them have been used in past Purchasing Posts. If you can get them all, you are on your way to becoming a procurement officer!

24/7	E&I	M-F	PPM
ACH	EFT	MLPP	PR
ADA	EPLS	MOA	RFP
APV	ETA	NAEP	RFQ
ARO	FAQ's	NIGP	SOK
ASAP	FERPA	OEM	SOW
BOR	FOB	P&C	UCC
BPC	FY	PA	UOM
COD	HIPPA	PCI	USPS
CY	IFB	PM	WSCA
DA146a	KAPPP	PNC	
DBE	KORA	PO	
DofA	KSA	PPD	

*Happy Holidays everyone!*

## Reminder

*Christmas is coming!!! Friendly reminder that the holiday season is arriving soon. If your department is needing something purchased prior to the new year, then please send the purchase requisition or the prior authorization as soon as possible. With the winter break only three weeks away, the number of work days are limited. PR's and PA's that are submitted in December may not be addressed until January 2016.*