

**KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506
PHONE 785-532-6214 FAX 785-532-5577**

CONTRACT COVER SHEET

Date: 05/17/2013
CONTRACT NO.: 40333
Replaces Contract No.: N/A

Procurement Officer: Cathy Oehm
Phone: 785-532-1859
E-mail: cathyo@k-state.edu

Item:

Primary Using Department: Kansas State University – University Printing

Period of Contract: 05/17/2013 through 04/30/2018

Contractor Information: Mail Print Inc
8300 NE Underground Drive, Pillar 122
Kansas City, MO 64161
CONTACT: Angela VanHolland
Phone: 800-660-0108; Fax: 816-459-8407; E-mail: angelav@mailprint.com
Prices: as negotiated under RFP 40333R
Payment Terms: Net 30

The parties agree as follows:

1. Subject to the terms and conditions of this contract and companion Contract Award document, K-State Purchasing hereby accepts the offer of Contractor as expressed by Contractor's bid submitted to K-State Purchasing in response to above referenced contract/quote number.
2. It is understood and agreed by the parties that pursuant to the bid, Contractor agrees to furnish products or services for the period noted above on orders from University Printing at the price or prices contained in the bid. University Printing agrees to pay on delivery of the item(s) the amount(s) billed by Contractor in accordance with the bid as shown on delivery invoice(s) of the Contractor to University Printing. Payment will be made as soon after receipt of the invoice(s) as possible in accordance with state law.
3. Failure of Contractor to furnish the item(s) in accordance with the bid specifications incorporated into this contract by reference, or failure of Contractor to deliver the item(s) in accordance with any time schedules prescribed in this contract or any documents incorporated by reference into this contract shall result in forfeiture of any performance bond of Contractor and/or in termination of this contract at the option of K-State Purchasing.
4. It is understood and agreed that the provisions set out in the K-State Purchasing Office bid document for this contract are incorporated and made a part of this contract by reference as though fully set forth herein. Contractor agrees and understands that these documents are controlling over Contractor's bid, invoice, department order forms or any other documents of the Contractor.
5. The provisions found in Contractual Provisions Attachment, is incorporated and made a part of this contract by reference.
6. In the event of any disputes regarding the terms and conditions of this Contract or payments alleged to be due and owing, Contractor's sole remedy shall be with the Department that placed the order.

Mail Print Inc

By: _____

Printed Name: _____

Title: _____

KANSAS STATE UNIVERSITY

By: _____

CARLA BISHOP
DIRECTOR OF PURCHASING