Item: On-Call Consultant / Executive Search Services

Contract #: 40325

Period: 10/22/2012 through 10/31/2017

Vendors: see attached

Summary:

The following contracts are optional use agreements for Kansas State University where any of the 8 pre-qualified vendors may be used. The departments are to negotiate pricing with one, any, or all vendors as appropriate for their specific search. An departments may also request the Purchasing Office to solicit bids on their behalf from all the pre-qualified vendors when specific criteria may be desired by the department.

Since the contracts are optional use a department may also request the Purchasing Office to solicit bids from all potential vendors (including any on this contract) when the department feel it is in the best interest of Kansas State University.

For additional information please feel free to contact the KSU Purchasing Office at 532-6214

List of Pre-qualified Vendors on this contract:

Parker Executive Search
Greenwood / Ashner & Associates
Witt / Kieffer,Ford,Hadelman,Lloyd Corp.
Princeton Search
EFL Associates
Storbeck / Pimentel & Associates
Korn / Ferry International
JGH Enterprises (dba Harris Search Associates)
1. Subject to the terms and conditions of this contract and companion bid documents, Kansas State University hereby accepts the offer of Contractor as expressed by Contractor’s bid submitted to K-State Purchasing in response to above referenced contract/quote number.

2. It is understood and agreed by the parties that pursuant to the bid, Contractor agrees to furnish products or services for the period noted above on orders of the Department(s) at the price or prices contained in the bid. Department(s) agrees to pay on delivery of the item(s) the amount(s) billed by Contractor in accordance with the bid as shown on delivery invoice(s) of the Contractor to the Department(s). Payment will be made as soon after receipt of the invoice(s) as possible in accordance with state law.

3. Failure of Contractor to furnish the item(s) in accordance with the bid specifications incorporated into this contract by reference, or failure of Contractor to deliver the item(s) in accordance with any time schedules prescribed in this contract or any documents incorporated by reference into this contract shall result in forfeiture of any performance bond of Contractor and/or in termination of this contract at the option of the University.

4. It is understood and agreed that the provisions set out in the K-State Purchasing Office bid document for this contract are incorporated and made a part of this contract by reference as though fully set forth herein. Contractor agrees and understands that these documents are controlling over Contractor’s bid, invoice, department order forms or any other documents of the Contractor.

5. The provisions found in Contractual Provisions Attachment, is incorporated and made a part of this contract by reference.

6. In the event of any disputes regarding the terms and conditions of this Contract or payments alleged to be due and owing, Contractor’s sole remedy shall be with the Department that placed the order.

Contractor: Witt/Kieffer

By: Sally J. Beccaro
Printed Name: Sally J. Beccaro
Title: Sr. RAND CHIEF FINANCIAL OFFICER

By: Carla K. Bishop
Printed Name: Carla K. Bishop
Title: DIRECTOR OF PURCHASING

Kansas State University
Purchasing Office
21 Anderson Hall
Manhattan, KS 66506
Phone: 785-532-6214
Fax: 785-532-5577

Contract Signature Sheet

Date: 10/22/2012
Contract No.: 40325
Replaces Contract No.: NA

Procurement Officer: Chris Delcat, CPPB
Phone: 785-532-6214
E-Mai: cdelcat@k-state.edu

Item: On-Call Consultant / Executive Search Services Contract
Primary Using Department: Kansas State University – All
Period of Contract: 10/22/12 through 10/31/17

Contractor Information:
Witt/Kieffer
2015 Spring Road, Suite 510
Oak Brook, IL 60523
CONTACT: Lucy Leske
Phone: 888-281-1370; FAX: 630-990-1382; e-mail: lleske@wittkieffer.com

Prices: as negotiated under IFB 40325
Payment Terms: N30
Shipping Information: Dest, Ppd & Allowed