KSU Division of Financial Services
Student Position Application

919 Mid-Campus Drive, Anderson Hall:
   _____ Administration, Room 105
   _____ Cashiers & Student Accounts, Room 211

2323 Anderson Ave., Old Foundation Bldg.
   _____ General Accounting, Suite 500
   _____ Purchasing, Suite, 500
   _____ Fund Balancing, Suite 600
   _____ Sponsored Programs Accounting, Suite 600
   _____ Systems, Suite 600

Name __________________________________________________________ KSU WID# _______________________
First  Middle   Last

Manhattan Address________________________________________________________________________________
Street, Apt. No.                           City                                      State                      Zip

Permanent Address________________________________________________________________________________
Street, Apt. No.   City   State     Zip

Home Phone No.________________________________           Cell Phone No. _______________________________
eID:_________________________  Other email: ______________________________  Current Year at K SU:_______

College Work Study (CWSP) Funds:     Have you applied for CWSP through Financial Aid? ____Yes ____No
   Awarded CWSP?    ____Yes ____No                  I
   If yes, amount awarded:  ___________

List the hours available between 8:00 a.m. - 5:00 p.m.

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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Date Available to Start: _____________________ Are you available during summer school? Yes _____ No _____
How long do you wish to be employed?___________________________________________

List the High School, College, Business, or Vocational Schools you have attended.

<table>
<thead>
<tr>
<th>Name and Locations of Schools</th>
<th>Dates Attended</th>
<th>Graduation Date/Degree(s)</th>
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Please list experience and skills in keyboarding, word processing, data entry, and/or software applications
below. Include any office related courses.

Please complete page two with your work history.

Notice of Nondiscrimination:
Kansas State University is committed to a policy of nondiscrimination on the basis of race, sex, national
origin, handicap or other nonmerit reasons, in admissions, education programs or activities and
employment, all as required by applicable laws and regulations. Responsibility for coordination of compliance
efforts and receipt of inquiries, including those concerning Title IX of the Education
Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, has been delegated to Jane D.
Rowlett, Ph.D., Director, Office of Academic Services, 211 Anderson Hall, Kansas State University,
Manhattan, KS 66506, (785) 532-4392.

8/10/17
1
STUDENT POSITION APPLICATION

Work History

List your last three positions/employers starting with the most recent.

<table>
<thead>
<tr>
<th>Employer</th>
<th>Title of Job</th>
<th>Address</th>
<th>Began</th>
<th>Ended</th>
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Type of Business:_________________________________________________________________________________

Hours per week:__________Reason for leaving:

Duties:___________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

Employer:_________________________________________ Title of Job:____________________________________

Address:________________________________________________________Began:___/___/___ Ended:___/___/___

Type of Business:_________________________________________________________________________________

Hours per week:__________Reason for leaving:

Duties:___________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

Employer:_________________________________________ Title of Job:____________________________________

Address:________________________________________________________Began:___/___/___ Ended:___/___/___

Type of Business:_________________________________________________________________________________

Hours per week:__________Reason for leaving:

Duties:___________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

May we contact your present or previous employer(s) regarding your qualifications?  ____Yes  ____No

REFERENCES (List three persons whom we may contact regarding your past work performance):

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Phone</th>
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To the best of my knowledge, all answers to the foregoing are true and correct. I hereby grant permission to Kansas State University to contact each of my former employers listed above concerning my qualifications for employment. I grant permission is also granted to each of my former employers to give Kansas State University information they may have with respect to my work experience with them.

Signature ___________________________ Date __________