

**MINUTES**  
**Professional Staff Affairs Committee**  
**October 3, 2023, 3:30 – 5:00 pm**  
**Business Building 3046**  
or Zoom link: <https://ksu.zoom.us/j/91721758009>

Attending in person: Renee Gates, Mark Stadtlander, Mishelle Hay-McCammant, Jake Brown, Jason Maseberg-Tomlinson, Lisa Wilken. Online: Casey Keller, Kimm Dennis, Linda Craghead  
The group attending in person took a committee picture before starting the meeting.

Meeting called to order by Chair, Renee. Minutes of the last meeting, Sept 19th, 2023 were approved as posted.

**New/Ongoing Business**

- Renee wondered what concerns should be brought up for the upcoming meeting with Marshall Stewart on October 9. One of the primary topics will be how to bring the Docking Survey into the strategic plan. UPS/USS/ Term committee members to be in the meeting; A consistent evaluations system, standards and even consistent evaluation cycle were also shared as concerns to be addressed.
- Future meeting being planned with Shanna Legleiter and Ethan Erickson. No date set yet. They will do their presentation first and then take questions. Appendix Q (not everyone reports to provost) will also be brought up with Shanna and Ethan.
- C-159 was being reviewed 9.19 by Faculty Affairs.
- Compensation/Career Ladders work will wait on upcoming meetings before work will start.

**Other Business**

- Staff Spotlight-Renee Gates/Casey Keller – no update at this time; Renee will follow-up with Mary. Was decided to go ahead and give cash to recipients. Voted to go back and recognize staff for July and August. New communication will go out.
- SGA Report - Jake Brown noted student body leadership was reviewing KSU's internal audit; only concern noted was with funds associated with the Collegian which have been found; SGA also working to bring back a Safe Bar program with Aggieville Bar staff.
- USS Report – Kimm Dennis – no report; meeting 9.20.23 to determine items for Marshall Stewart meeting. Will do a zoom meeting with UPS/USS/Term staff.
- Term Staff Report – Tandy Rundus – no report
- Salaries and Fringe Benefits Committee Report – Linda Craghead – group met 9.19.23; discussion around evaluation process and career ladders; will be inviting Shana Legleiter to their meeting as well
- Shared Governance – Renee Gates – no report
- USS/UPS Council/KBOR updates – Renee attended COPS meeting at Board of Regents meeting in September. Regents want to have a consistent plan for holiday closures.

May have a special meeting for this; 4 of 6 Universities are considering giving week completely off. But all agreeing needing to make it consistent from year to year if possible and equitable as often facilities staff needs to work during certain breaks or even storms when others are not.

- Routing process through/for Handbook committee was discussed as was USS Senate/Caucus plans, ATA Bus funding and housing challenges.

Meeting adjourned