

Kansas State University
Faculty Senate's Professional Staff Affairs
February 20, 2024, 3:30 p.m.
MINUTES

Attendees:

On line: Kimm Dennis, Justin Wild, Linda Craghead, Melissa Holmes, Tandy Rundus, Renee Gates, Monica Curnutt, Lisa Wilken, Mishelle Hay-McCammant, In person: Jason Maseberg-Tomlinson, Mark Stadtlander, Will Grogan

Meeting called to order by chair – Renee Gates. Minutes of February 6, 2024 meeting were approved.

General and New Business:

- Concur – rolling out now with information in K-State Today. Several training session options.
- Time and Leave system will launch in April now. Progress can be followed on the Administration and Finance Strategic initiatives time and leave webpage.
- Performance Management process will be somewhat on hold for now with Concur and Time and Leave roll outs. It was noted that the committee is receiving and reviewing some of the documents though.
- Staff Senate vs USS
 - Planning for potential joint meeting on March 5th. No confirmation on date yet for basic discussion, but planning for that on just general discussion for how to potentially structure best.
 - After long discussion of the PSA committee members - majority of group wanted to push for name change to Faculty/Staff Senate or University Senate with current set-up and more clarification to Marshall Stewart and others that Faculty Senate currently includes staff. The renaming would more accurately represent the membership and it would be important to find a way to incorporate USS more.
 - primary concerns:
 - USS numbers are declining. Most of positions are being re-hired as TERM professionals; only about ½ are represented by the union (Ks Assoc of Public Employees KAPE). Don't have enough people to find adequate representation in shared governance. So how to keep them represented if become one senate.
 - Important to review numbers of faculty/staff as representatives and what is the split now? To ensure voice for all (general caucus)
 - Types of staff contracts were also discussed as new performance management system might affect this. It was asked if there would be only ONE type of contract? Not a TERM and regular? Renee noted now would be a good time to reconsider that. Mishelle noted that is a faculty senate constitution change that needed to go through the TERM Caucus and how TERM Caucus moves forward will be in review as well.

Other Business:

Staff Spotlight – Linda reported that at Dec meeting sub-committee determined Jan/Feb awardees. Feb awardees are: Austin Daugherty, Trevor Hoffman, Kevin Santos-Flores, Daniel Salceda; bonus payment forms have been submitted. Kimm did award notification letter last time and will do this again. Mary Emerson is responsible for K-State Today article so will be making those announcements.

SGA – Jake Brown -no report

USS – Kimm Dennis reported to ask who their point of contact in leadership would be (asked this of Marshall Stewart) has assigned Shanna Legleiter to be liaison; Regina Crowell, USS president will have monthly meetings with her ; review mission statement first; how to communicate with supervisors about allowing USS employees to participate. NO specific departments have been noted specifically. USS currently meets monthly. USS recognition has been moved to adjust to awards of excellence winners May 22nd at 11am still in the Grand Ballroom. Marshall Stewart is the speaker.

TERM – Tandy Rundus reported group is not meeting again until Monday March 4

Salary and Fringe Benefits Committee – Linda Craghead reported the group also had not met; meet again next week Tuesday March 5, 9am

Announcements:

Renee reminded the group again that with the end of fiscal year the group would need a chair, co-chair, salary and fringe benefit committee rep; and secretary.

New Id cards related to the new proximity readers/building access are planned for installation across the Manhattan campus in phases.

The committee's next meeting is Tuesday, March 5 at 3:30. Only meeting once in March due to the full Faculty Senate meeting being moved to Tuesday, March 19spring break.

April 2nd is the next open forum & we'll meet the new provost.

Meeting Adjourned.