

**Kansas State University Faculty Senate**  
**Professional Staff Affairs Minutes**  
**May 5, 2020, 3:30 – 5:00 pm**  
**Zoom**

**Present** (All participants are on Zoom): Maria Beebe (General University – Co-Chair); Kelly Briggs (Education – Co-Chair); Mishelle Hay McCammant (Agriculture); Alyssa Wendel (Polytechnic Campus); Laura Hohenbary (Arts & Sciences); Mal Hoover (Veterinary Medicine ); Mary Anne Andrews (Health and Human Sciences); Suzy Auten (Business & Administration); Carson Tjelmeland (SGA); Nancy Daniels (Extension)

**Non-Voting Attendees:** Paul Volino (Human Capital Services Liaison); Cyreathia (Sam) Reyer (USS Liaison)

1. Call to Order
2. Approval of Minutes
3. New Business
  - a. Summary of Exec Meeting
    - i. Student Senate will be voting on cuts to privilege fees
      1. Asked for ~2-3% reduction in fees
    - ii. Resolution for Staff passed and will be on FS agenda.
      1. Passed Exec – Will be on FS Agenda next week
      2. Leadership felt it was well done and voiced their appreciation
    - iii. Rebranding
      1. K-State moving forward with this starting this summer
      2. Is this financially responsible?
        - a. This has been in the works for several years
        - b. This was the original plan to roll out the new brand at this time according to the timeline
        - c. Will better match the website – this way everything will match – more uniform
        - d. Feel this will help with recruitment
    - iv. Update on Furloughs

1. Deans are supposed to put forth proposals by May 15<sup>th</sup>, central administration will look at proposals from the colleges and take them into consideration for final decisions on furloughs and cost savings
    2. Administrative furloughs (could be decided as late as Aug 1<sup>st</sup>) and emergency furloughs (could happen in any unit at any time)
  - b. Representation on College Committees on Planning (CCOP)
    - i. There are not a lot of professional staff on CCOP
    - ii. Was brought up to leadership by FS President that it would be appreciated if people in those positions would be considered in meetings.
    - iii. AACOP – Academic Affairs Committee of Planning, there should be a few other committees like this.
    - iv. Provost seemed interested that professional staff are represented in this process
  - c. Goals for 2020-21
    - i. This will be on our agenda for next year
    - ii. A document will be put on Teams that everyone can add items to for consideration
4. Old Business
  - a. “Staff of the Week” Committee
    - i. Alyssa, Renee, MaryAnne, and Mal
      1. MaryAnne and Mal will be going off of PSA Committee
    - ii. Maria will work with remaining committee to develop a process
    - iii. A process needs to go out sooner than later so caucuses can vote and submit votes in September
    - iv. Committee will meet in June to smooth out processes
  - b. Listening Session data analysis
    - i. Kelly and Maria were going to work with Sam Reyer and Cheryl Grice to continue work on this
      1. Is there a data analytics person that could help with this?

- a. The Libraries and HHS were going to see if they have someone that can do this

c. Employee Advisory Committee

- i. Meeting on Thursday for the State Employee Health Care Plan – specifically, issues with obtaining points in Health Quest
  - 1. Please email Maria concerns you have that you would like her to bring up
    - a. Metrics seem to be a little extreme
    - b. Health care providers don't always get the information submitted when they are supposed to
    - c. Points for mammograms and colonoscopies
    - d. Direct primary care provider services don't count in the points because the service is not run through insurance
  - 2. One suggestion was to do a state-wide survey to see what people think of Health Quest and how they use it

5. Other Business

- a. USS Report – They haven't met since our last meeting
  - i. Mishelle will be attending the USS meetings now
- b. SGA Report – nothing additional to report
- c. Salary and Fringe Benefits Committee Report – nothing to report
- d. Have there been any discussions about leniency on vacation accrual?
  - i. Will people be allowed to roll over more vacation since many can't use vacation right now?
    - 1. Paul will look into that
    - 2. KBOR has a policy for this, but not sure if that will apply to all of the regents' schools?

6. Adjourn