

**KANSAS STATE UNIVERSITY FACULTY SENATE
PROFESSIONAL STAFF AFFAIRS AGENDA
December 5, 2017; 3:30PM, BUSINESS BUILDING ROOM 3046**

- I. Call to Order
 - II. Approval of November 7, 2017 minutes
 - III. Old Business
 - a. Communications to our constituents
 - i. Unclassified Professional Listserv – FS Leadership supported this idea.
 - 1. Steps involved
 - a. Contact HCS for current list of unclassified professional staff
 - b. Request listserv for UPS through CTS
 - c. Load list of names received from HCS into the listserv
 - d. Send out first message
 - 2. Decisions required
 - a. Should the list be interactive?
 - b. Once established, do we need to control the list membership or should we permit UPS to sign themselves in and/or remove themselves from the list?
 - c. Other issues that need to be considered?
 - b. Enhancement Program for unclassified professionals
 - i. UPS longevity plan proposal
 - 1. Gather data
 - a. How many and number of years of service per college?
 - b. How many UPS positions vacated due to resignation/retirement are being filled?
 - c. Research peer institutions to see if any have a similar program – need volunteers to do this
 - 2. What else do we need to know to develop proposal?
 - c. Total Rewards
 - i. Invite Jay Stephens to a future meeting
- IV. New Business
 - a. Dependent/Spouse Grant
 - i. More research needed
- V. Other Business
- VI. Adjourn

NEXT MEETING: December 19, 2017 @ 3:30 p.m. in BB 3046