

**MINUTES**  
**FACULTY SENATE COMMITTEE ON UNIVERSITY PLANNING**  
**Thursday, April 5, 2018; 3:30 pm**  
**Business Building, room 3046**

Present: Barbara Anderson, Jack Ayres, Valerie Barnett, Durant Bridges, Don Crawford, Jessica Falcone, Byron Jones, Jordan Kiehl, Gary Leitnaker, Laurel Littrell, and Jackie Spears

Absent: Andrew Bennett, Stu Duncan, Jessica Meekins, and Jeffrey Stevenson

Non-voting attendees: Lynn Carlin

1. Chair Laurel Littrell called the meeting to order at 3:30 pm.

2. March 1, 2018 minutes were approved as submitted.

3. Old Business (updates)

A. Budget modernization update

Carlin briefed the committee with the information she had available. A February 20 letter from the president went to campus in K-State Today sharing an extended project timeline. There are four phases with the process: 1) Discovery (through April), 2) Design (July-Aug), 3) Learning (unveiled in August when folks return to campus), and 4) Implementation, which will be a multi-year implementation. It was also clarified that the budget modernization process is separate from the budget reconciliation for next year. The steering committee is working on guiding principles they hope to send out in a week or two for campus comment. The discovery phase will run through April. Members of the Steering Committee have gone to Iowa, and Auburn, and will be visiting Ohio State next week. We also hosted a visit with the former provost and a budget officer from the University of Arizona this week and they shared their experience of implementing a new model with the Deans Council, executive team, and steering committee. The cost pools teams have been working and just made their recommendations to the steering committee and core budget team. A decision on the actual metrics to serve as cost drivers for support functions will be made during the design phase. No models have been run yet as the focus is on discovery and getting guiding principles developed. The budget model is not intended to impact units until at least FY20 and will be a multi-year implementation. Therefore, FY19 will be a learning year to see how things would run if a new budget model was being used. It was noted we'll have a new provost coming on board. Central administration and the steering committee is working their best to make sure the communications are clear when they go out but know communications need to be improved and provided in a number of venues..

A question was raised about possible budget advisory committee setup. This was mentioned because the previous budget advisory committee is no longer meeting. This will likely be addressed in some way during the learning year as processes are developed to support a new model. There was a question raised about whether deans

are having involvement and it was responded that they are. Guiding principles were asked about and clarification on what that means. Guiding principles are things such as transparency, probability, incentive-based, and the like. Once guiding principles are adopted after receiving feedback from the campus community, they will be used to guide decisions on the model design and associated processes. The goal is to have the principles completed before the end of the spring semester.

B. Library resolution update

The resolution to maintain library support passed at the March 13<sup>th</sup> Faculty Senate meeting. Littrell commented that there was good discussion about the resolution during the meeting.

C. Campus building plans / renovation funds

Ayres and Kiehl reported that the survey results were received. Ayres also reported on the utilization of the fees and provided details of a meeting that occurred this morning, which was not related, but that shed some light on what funds are available for renovation. The fee generates around \$900,000 to be used on renovation and all other university sources sum to a maximum of \$400,000, creating a peak of \$1.3million for renovation, annually. In order to be most effective with limited resources, a group is to be formed of students, faculty, and staff as well as facilities and ITS staff to come together and create a 3-5 year strategic plan. This is to be driven by the data gathered by several surveys over the years and will go to the Tuition and Fees Strategies Committee for a final approval. They will keep us informed as things progress. Heather Mills is the point person on this and she will be getting a group together to form a multi-year plan. Members will be requested from the governance bodies and others. Planning from facilities/ITS models concerns expressed in faculty and student survey data. The results of the survey showed the first concern is related to furniture updates, followed by technology. In order of concern were the following rooms: Weber 123, Ackert 120, Willard 114, Cardwell 103, Throckmorton 1018, Cardwell 102, Eisenhower 115, and Ackert 221. More information can be found in the report.

D. Review of University Handbook Section B95 concerning CCOPs

Littrell reported that several units have submitted their current procedures. Those were shared with members via email. Members discussed the variety of ways the election of a CCOP occurs. Also discussed was what each unit's CCOP does. Members are still investigating this. Perhaps by looking at this it may prompt units to look at what are best practices. There was discussion about unclassified professionals on these CCOPs, but it seems language in B95 may need updated to include this. Perhaps there could be a template of what is needed, such as procedures, term length, etc. Right now FSCOUP is only making sure the election procedures exist and if not, colleges and units can be asked to work on these.

In summary, the two main issues are whether colleges/units have up-to-date election procedures and if those follow the handbook policy. Lastly, FSCOUP will continue to discuss whether a template could be provided to units on what is needed.

Action item for now: Continue to compile the election procedures and go from there.

#### 4. New Business

##### A. Future plans for City/University funds (report from Joint Leadership Meeting, March 26)

Littrell reported on the recent joint leadership meeting between Faculty Senate, Student Senate, and University Support Staff Senate. The three-year agreement between these bodies expires at the end of this year and they will be working on a new agreement. In that leadership meeting they discussed how the governance groups can best work together and whether they should use the same procedures for putting these recommendations forward or whether a multi-year proposal could be used since the monies will be less each year. The funds are going from \$750K to \$250K. In view of the time and people involved in the current proposal process, it seemed appropriate to reconsider this process. Littrell asked for the committee's feedback. It was agreed they need to keep an eye on how the monies are spent for the North Campus Corridor work. The consensus of the committee was that a multi-year proposal for city/university funds seems appropriate. She will share this feedback with leadership.

Lengthy conversation took place about safety issues related to streets surrounding the campus. Points from the last meeting were shared with Ayres and Kiehl related to student education of their peers about crosswalk safety and the like. They will bring this up with their senate to see if there is a possibility of education to students during orientation or elsewhere about safety on campus, mainly having to do with crossing the streets, but not limited to that. Conversation also occurred regarding being attentive, such as not being on a phone while crossing a street.

##### B. Chair / Co-Chair for 2018-2019

Littrell thanked committee members for their work this year and shared information regarding whose terms are ending and how members are selected. Laurel will be serving a new term on the committee and is willing to serve again in the chair role; however, looking to next year, she is requesting a co-chair if possible. She shared the kinds of meetings involved and the benefits of being a chair or co-chair. Please contact her if you have interest in serving as a co-chair.

#### 5. Other

#### 6. The meeting adjourned at 5:30 pm.

Next meeting: Thursday, May 3, 2018; 3:30 pm; 3046 Business Building