

MINUTES
FACULTY SENATE COMMITTEE ON UNIVERSITY PLANNING
Thursday, March 5, 2015
Student Union room 204 at 2:00 pm

Present: Barbara Anderson (chair), Brad Burenheide, Joel DeRouchey, John Devore, Gloria Holcombe, and Spencer Wood

Absent: Jason Brody, Lynn Carlin (Liaison for Provost Office), Diana Farmer, Reagan Kays, Julia Keen, Heather Reed, Drew Smith, and Mark Weiss

Visitors: Heather Mills, Jeff Morris, and Loleta Sump

1. Barbara Anderson, chair, called the meeting to order at 2:00 pm
2. The February 5, 2015 minutes were approved as distributed with one minor correction.
3. New Business
 - A. Heather Mills, Assistant Director, Space Management and Loleta Sump, Director, Facilities Customer Service Desk. They will help us understand the Space Migration plan and issues related to efficiently using existing classroom spaces to reduce the need to construct new classrooms.

Anderson welcomed Heather and Loleta to the meeting. The Space Migration plan will be Heather's main task in the coming months. She outlined that Calvin Hall, Holtz Hall, a portion of Nichols Hall, and the Foundation tower will be emptying out at similar times. She, Ryan Swanson, and staff in the Provost's office have been discussing the way space allocation will be handled. In the near future, a notice about space becoming available will be sent out. Along with that will be a call for concept proposals about what should go in these spaces and instructions on what to include in a proposal. Once all concept proposals are reviewed and vetted then final proposals will be requested. Guiding principles will be used in determining what moves should take place.

Various thoughtful questions were raised and comments were made. Heather assured committee members that they *want* to give people/departments the space they need, but they also want to make sure that the proposed moves makes sense and support the 2025 strategic plan. This will be the first migration of space based on current new construction and will create a domino effect that will result in additional space migrations. A key priority is to have departments that work together be close together in proximity. When asked who should be contacted to view space so that individuals can determine whether or not it will suit their needs, Heather answered that they will use various electronic means first in order to allow interested parties to view the space without causing interruption to someone's work. It was mentioned that floor plans are already available on the facilities website, which will be useful. However, since not all can really understand these well, they are also going to work to have an open house for each

facility. It was suggested having one or two open houses for each space. They may also put together a list of the number of rooms in a certain space, their size, number of restrooms, etc. This may help units decide if a space suits them as well. It was commented that having that available is good, but in the end, people will want to “see” the space in person so having open houses will be important.

Proposals may only come directly from a dean, vice president, etc. If an individual has an idea, for example, it needs to have approval by their dean and they will submit the one-page concept proposal.

How will the concept proposals be evaluated? In total, seven guiding principles will be used. These include finding out how a proposal fits with the Campus Master Plan, what is the cost effectiveness, are there synergies that will be important, and others.

How will campus be notified? The president will send out notification to the campus community, likely using K-State Today. From the time the announcement is made, there will be about a month to submit a one-page concept proposal. There was some concern raised about the time frame of one month. However, it was pointed out that the deans are already aware of this and are likely considering areas in their college that may have a need for this.

Are there space standards? Mills responded they are working to define these officially, but there is current information on typical standards of space that universities have had in place. However, before she can put official information out, it needs to be approved through the proper channels. There was brief discussion about the culture of not liking to share space.

It was observed that often times the poor get poorer and the rich get richer. How will need vs resources be balanced. For example, let’s say a unit “needs” to move, but does not have full resources to cover the move, or renovation, etc. Mills responded they want everyone to apply, but the caveat is funding is still to be considered. So, if the *need* is there and a fit is really appropriate, they want to try and work with it. Proposals will be considered carefully.

Classroom Space

Anderson turned the discussion towards general use classroom options. Loleta noted that the pain and tightness being felt right now will ease in time. Fall 2015 will be particularly troublesome and it will be important for people to be flexible. This will go a long way in being able to cope with this situation. Unintended consequences of construction were discussed, such as how this will affect parking, which will therefore effect students getting to class and so on. Again, this will cause a domino effect. Careful scheduling is needed. Loleta reported that they are having to tell some people “no”, which is not what they want to do, but current circumstances are calling for it.

B. Budget – addition to agenda

Jeffery Morris was present and briefly discussed information regarding the budget that just came out. The Senate Ways and Means Committee passed the Education Subcommittee's recommendations for cuts to Fiscal Years 2016 and 2017 for Kansas State University. This involves 2.1 million from the state general fund, 949,476 from research and extension, and 146,270 from vet med. It was noted there may be opportunity to change this, but this is the current status. Conversation included the fact that the public needs to be aware of what is happening. Most don't know or understand how this is affecting universities. However, it was commented that those who are not directly impacted by this change don't necessarily care. Research and Extension was discussed in detail and what services they provide for Kansans and how these cuts will begin to affect them even more than they have in the past.

The group talked about having Ethan Erickson and Robert Gamez as guests for an upcoming meeting to go over the effect on a student's final cost of their education in dollar terms, not percentages.

4. Old Business

A. Subgroup of FSCOUP to work on City/University Fund Project ideas

Anderson and Kays have arranged to work together to draft written documentation of how this process should work for future years. Faculty Senate, Student Senate, and University Support Staff wish to work better together on this project. Having a set of written procedures to follow, which can then be passed on, will be very helpful. Anderson reported that she needs two or three people to meet and put together a list of possible ideas and present these to FSCOUP for approval before the end of the semester. She and Joel DeRouchey, along with one other person, will work on this. After that, the plan is to meet with all senate leadership groups in early fall and create a combined list to present to the city from the university as recommendations for the use of city/university funds.

5. The meeting was adjourned at 3:20 pm

Next Meeting April 2, 3:30 p.m. Student Union room 204