

MINUTES

Faculty Senate Committee on Technology

5/5/2015

3:30pm – 5:00pm

Union room 226

Meeting called by Donald P Crawford

Attendees:	Andrea Blair Don Crawford Stacy Hutchinson Ann Knackendoffel Joe Lear Nathan Nelson	Michael Raine Dave Rintoul (fs president) Dhanushka Samarakoon Ken Stafford Ben Stark Greg Stephens	Diana Blake Steven Dandaneau Rob Caffey Rebecca Gould Loren Wilson Jan Elsasser Elizabeth Shannon
3:30pm – 3:35pm	Approval of minutes Minutes from 4/7/2015 meeting	Approved.	
3:35pm – 4:05pm	KSIS Report Diana Blake Steven Dandaneau	<p>We received a report from Diana Blake, Information Systems Office, and Steven Dandaneau, Vice Provost of Undergraduate Studies, regrading Product Roadmap for KSIS and the recent Release 3: Advising Notes. The Advising Notes tool in KSIS allows faculty and staff with Advisor access to maintain an easy-to-use online record of advising notes for all students. This tool will improve advising across campus by ensuring that advisors have accurate and more complete information on their advisees, even when students move between departments, schools, and/or colleges.</p> <p>Guidelines for using KSIS Advising Notes http://www.k-state.edu/advising/guidelines-for-ksis-advising-notes.html Any faculty or staff with advisor access can create general or sensitive notes. General notes can be viewed by other faculty and staff with authorized Advisor access. Sensitive notes can only be viewed by the author or those who have been granted access by the author. Focus on observation and reaction rather than accusation. Notes are not private; they become part of a student's educational record and are protected by FERPA. Although students do not have instant access, they do have the right to inspect, review, and amend their educational records. Once a note has been published, it can no longer be edited. Additional notes must be entered for further comments. Drafts must be edited, saved as a new draft, or published within two business days or the draft will be automatically published. Training is available http://www.k-state.edu/ksis/training/</p>	
4:05pm – 4:35pm	Canvas Report Rob Caffey	<p>Over 40% of Spring 2015 KSOL courses have been migrated Canvas. This is progress, thank you! Dean's and Dept Heads should be receiving reports of course migration progress. The Canvas Photo Roster has been updated with user interface enhancements and section information. Automatic population of courses from the line schedule to Canvas starting this fall. Training is available http://www.k-state.edu/canvas/training.html</p>	
4:35pm – 5:00pm	Introduction to ITS Directors Hail and farewell to committee members Open discussion	<p>Introductions and brief reports from each Director was well received. We thank them for their time and willingness to participate.</p> <p>Office 365 - ITS is working on building a business case overview and an action plan for Sharepoint.</p> <p>Accessible Technology Task Force formed to recommend a strategic plan. Lisa Crawford-Craft will chair.</p>	