Faculty Senate Committee on Technology
4/1/2014

3:30pm – 5:00pm
Union room 226

Meeting called by Donald P Crawford

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Don Crawford</th>
<th>Teresa Hartman</th>
<th>Ann Knackendoffel</th>
<th>Brian Lindshield</th>
<th>Anil Pahwa</th>
<th>Dan Rogers</th>
<th>Ben Stark</th>
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### 3:30pm – 3:40pm
Approval of minutes

All

Minutes from February 18, 2014 meeting.

Minutes approved.

### 3:40pm – 4:15pm
New Business

All

Open discussion.

- **Canvas pilot.**
  - Invite Scott Finkeldei to future meeting to discuss pilot and timeline.
- **Technology costs should be included in all research and grant proposals.**
  - Committee would like to see examples and guidelines.
  - How is grant money allocated, how does the university decide where to invest these funds? Does IT receive a percentage? Is this a topic for the VP of Research or can Ken give insight now?
- **University CMS (Content Management System)**
  - What has been the experience of those units using it? What are the future plans of enhancing support and services for website development and hosting? Why is the university CMS a Communications and Marketing solution and not a central IT resource? Invite a representative from Communications and Marketing to future meeting to discuss.
- **University licensing for Adobe Creative Cloud**
  - Any movement towards an enterprise agreement?

### 4:15pm – 4:45pm
HRIS SSN Security

Don

Concern expressed regarding the display of SSN and banking information in HRIS.

Updated information and request for committee recommendation.

- **The committee does not recommend a change, however we are interested in knowing the amount of time allowed in HRIS before a session will time out.** Is there a policy or methodology used to determine the length of time before session termination?

### 4:45pm – 5:00pm
Office 365

Don

Office 365 retention policies

- **Items will be automatically removed from your deleted items folder after 30 days.** You can recover those items removed for up to 14 days after their removal.
- **Items will be automatically removed from your junk email folder after 3 days.** These changes will be implemented on April 11.
  - On the change date, are 30+ day old items in the trash and junk folders being deleted? Or will purging start 30 days after the 11th? This is unclear.