MINUTES

Faculty Senate Committee on Technology
4/1/2014

3:30pm – 5:00pm
Union room 226

Meeting called by Donald P Crawford

Attendees:	Don Crawford Teresa Hartman Ann Knackendoffel Brian Lindshield	Anil Pahwa Dan Rogers Ben Stark

3:30pm – 3:40pm	**Approval of minutes** All	Minutes from February 18, 2014 meeting. Minutes approved.
3:40pm – 4:15pm	**New Business** All	Open discussion. -Canvas pilot. Invite Scott Finkeldei to future meeting to discuss pilot and timeline. -Technology costs should be included in all research and grant proposals. Committee would like to see examples and guidelines. How is grant money allocated, how does the university decide where to invest these funds? Does IT receive a percentage? Is this a topic for the VP of Research or can Ken give insight now? -University CMS (Content Management System) What has been the experience of those units using it? What are the future plans of enhancing support and services for website development and hosting? Why is the university CMS a Communications and Marketing solution and not a central IT resource? Invite a representative from Communications and Marketing to future meeting to discuss. -University licensing for Adobe Creative Cloud Any movement towards an enterprise agreement?
4:15pm – 4:45pm	**HRIS SSN Security** Don	Concern expressed regarding the display of SSN and banking information in HRIS. Updated information and request for committee recommendation. -The committee does not recommend a change, however we are interested in knowing the amount of time allowed in HRIS before a session will time out. Is there a policy or methodology used to determine the length of time before session termination?
4:45pm – 5:00pm	**Office 365** Don	Office 365 retention policies -Items will be automatically removed from your deleted items folder after 30 days. You can recover those items removed for up to 14 days after their removal. -Items will be automatically removed from your junk email folder after 3 days. These changes will be implemented on April 11. On the change date, are 30+ day old items in the trash and junk folders being deleted? Or will purging start 30 days after the 11th? This is unclear.