Attending: Bormann, Raine, Knackendoffel, Keen, Stadtlander, Ok, Brooks-Kieffer, Molidor (via polycom from Salina), Stafford, Willbrant, and Rintoul (chair). Harvard Townsend – guest.

1) Approval of minutes for meetings of 11/16/2010 and 1/18/2011 - Approved

2) Discussion and vote for proposed policies

   a. PPM 3450, aka the "eID policy" – Discussion involved changing a few typographical errors and grammatical inconsistencies. Inclusion of language about group IDs in the policy, even though there will probably be efforts to shift away from group IDs in the future, and encouragement to use the folder sharing feature in Zimbra. **Policy was approved by voice vote.**

   b. PPM 3450 – Townsend reported that the original law that required this policy was a response to the Enron fiasco; the current revision was just to update the format (making it compatible with other IT policies in the PPM), and to reflect changes in university committee names, policies and structure. He was congratulated for presenting a policy in which no typos or grammatical errors could be found. The policy has already been vetted and approved by the Office of General Counsel. **Policy was approved by voice vote**.

3) e-Portfolio initiative report – Several FSCOT members are on this new taskforce; we will have our first meeting on Tuesday 3/1/2011.

4) K-State Online Advisory Committee report – Rintoul was appointed to this committee, and reported on the first meeting Wed. 2/16/2011. This was just a get-acquainted meeting, and other more substantive meetings are scheduled for later in the spring semester.

5) Update on efforts to get faculty electronic access to grant accounting information – Willbrant reported that training was underway, with 2 sessions scheduled for 15 faculty members. She reported good representation with faculty members from all colleges except Veterinary Medicine. A report on the training outcome, and suggestions for how to proceed, will be given at the next FACOT meeting.

6) Emergency/snow day alerts – Stadtlander wondered why the emergency alert system was used to send messages that basically say "everything is normal, classes are in session". Rintoul observed that this was certainly not the intention when the system was implemented; messages should be restricted to high-priority or emergency situations. If they are used for mundane events, or business-as-usual notifications, it is possible that people will stop paying attention to them. Willbrant pointed out that even though a text message sent to someone who rarely receives them (e.g. a faculty member) might be seen as an emergency situation, most students get dozens of texts per day and are much less likely to be annoyed by just a single one. Rintoul was tasked with drafting a statement expressing some of these concerns, to be sent to the Emergency Management Coordinator, Steve Broccolo (as well as other interested parties).

7) Security training feedback – Harv donned his asbestos suit prior to this discussion. Some faculty members are insulted by the level of the training videos, and annoyed by the fact that there are no text versions, only the visual ones where you have to wait until the speaker is finished before you can go to the next page. Harv said that they were working on a text version, after this complaint and other complaints about ADA compliance were forwarded to him. Others are annoyed that even though the bulk of the security breaches come from students, only faculty members and employees are required

to take the training. Harv responded that faculty members do provide some of the security problems, and that he hoped to have a student version available by the fall semester. FSCOT members offered to serve as guinea pigs for future training videos like this, which might forestall at least some of the problems that accompanied the IT security training videos. They also wondered if it would be possible to use a quiz after the training so that individuals who failed the quiz would not be able to use the system until they passed. Alternatively, can folks who are responsible for a security breach be forced to take the training and test until they pass?

8) Other – Raine asked if others were having issues with faculty member questions about the legality of students posting notes, tests, etc on sites like MyRibit.com. This does not appear to be a widespread issue (yet), but a report from Michael Raine will be expected at the next meeting.

9) NEXT MEETING – Meeting for March 1, 2011 cancelled. FSCOT will meet next on Tuesday, March 15 in the usual spot, UNION 213.