

Minutes
FSCOT meeting 1/18/2011 – Union 213, 3:30 PM

Attending: Bormann, Brooks-Keiffer, Crawford, Grinter, Keen, Ok, Stadlander, Willbrant. Guests: Ken Stafford, Jeff Morris, Harvard Townsend.

- 1) Presentation by Jeff Morris of the new Kansas State University website design template and main web page.
 - a. New main web page will be presented this evening. The primary changes: navigation, refine the appearance, and the title Kansas State University.
 - b. The new philosophy is: publish then perfect meaning that ongoing minor changes will continue to occur rather than waiting to set intervals.
 - c. Secondary web pages are yet to come. Departments will be provided with a centralized style/template which can be modified at the local level.
 - d. The web page will have a place in which feedback is welcome.
 - e. Topic of two domain names (ksu.edu and k-state.edu) and the marketing perspective on this issue was discussed. Marketing preference is short and no character domain name.
- 2) Presentation by Harvard Townsend on the electronic security issues at Kansas State University.
 - a. Annual security training is required by the regents for all Kansas State University faculty and staff. The training can be completed as (4) modules on-line or as face-to-face training. The on-line training is configured as power point modules with voice instruction and can be completed in multiple settings. The Face-to-face sessions can be signed up for through HR.
 - b. Each year (fiscal year cycle) additional modules will be added and faculty and staff will need to complete to meet the regent policy.
 - c. Training is not required by regents for students although considered in the best interest of campus security. A meeting is planned with student senate representatives to discuss the potential for implementation of student training.
 - d. Security Statistics:
 - i. More than 1,000 security incidents (increasing incidents each year)
 - ii. Phishing scams are the largest issue. When these scams are presented to faculty they should be forwarded to abuse@ksu.edu (make sure the sender header is included)
 - iii. Multiple authentication being considered to better protect the systems
 - e. Existing Policy Review that will be presented to FSCOT following IRMC
 - i. Student financial information – updating to be more current (last revision 2007)
 - ii. eID Policy – no new items rather a consolidation of information into one policy that is consistent in format to other policies
 - iii. Pass Word Requirements – Increase the minimum length to more than 7 (preferably 10 characters), implementing rejecting the user after three failed tries, and considering a change in the timing of creating new passwords.
 - iv. Credit Card Information – audit will be conducted beginning in March to ensure all those departments that take credit cards are in compliance with standard.