AGENDA
KSU Faculty Senate Meeting
Tuesday, January 15, 2008 3:30 pm
K-State Union, Big 12 Room

1. Call meeting to order

2. Approval of November 13, 2007 minutes

3. Academic Calendar 2008-2013- Attachment 5-page 43

4. Reports from Standing Committees and Student Senate
   A. Academic Affairs Committee – Doris Carroll
      1. Course and curriculum changes - Pages 2-33; includes Attachments 1, page 12
      2. Academic Fresh Start and Forgiveness Policies – Action item – Attachment 2, pages 34-36
      3. Final Exam Policy – Attachment 3, pages 37-41
   B. Faculty Affairs Committee – Betsy Cauble
      1. Update on Graduate Student Grievance Procedure Proposed Handbook Changes
      2. Update on University Handbook change, Appendix G – GGB Policy and Hearing Procedures
      3. Changes to the University Handbook, Section D40 - Consulting days – Action item – Attachment 4, page 42
   C. Faculty Senate Committee on University Planning – Roger Adams
   D. Faculty Senate Committee on Technology – Michael North
   E. Report from Student Senate

5. Announcements
   A. Presidential announcements/Faculty Senate Leadership Council
   B. Kansas Board of Regents

6. New Business

7. For the Good of the University

8. Adjourn
1. **Course and Curriculum Changes**

   A. **Graduate Education** – Approve the following course and curriculum changes approved by the Graduate Council on October 2 and November 6, 2007:

   **Changes**
   AGCOM 810 Scientific Communication
   ASI 777 Meat Technology
   FDSCI 791 Advanced Application of HACCP Principles
   HORT 625 Floral Crops Production and Handling
   HORT 815 Plant Nutrition and Nutrient Management
   ♦ GEOG 620 Mexico, Central America, and Caribbean (UGE course)
   SOCWK 610 Topics in Social Work
   HN 620 Nutrient Metabolism
   HN 632 Clinical Nutrition II
   CS 732 Diagnostic Techniques in Equine Medicine
   DMP 854 Disease Epidemiology
   DMP 871 Molecular Diagnostics of Infectious Diseases
   Plant Pathology MS Graduate Curriculum (See pages 43-45 of the Nov. 6 Grad Council agenda)
   Plant Pathology PhD Graduate Curriculum (See pages 45-46 of the Nov. 6 Grad Council agenda)

   **New**
   ASI 602 Equine Genetics
   GRSC 745 Fundamentals of Bioprocessing
   HORT 600 Herbaceous Landscape Plant Production
   PLPTH 837 Plant-Virus-Vector Interactions
   PLPTH 921 Special Topics in Plant Pathology
   PLPTH 922 Teaching Practicum in Plant Pathology
   CHM 939 Topics in Analytical Chemistry
   ♦ GEOG 622 Geography of South America (UGE course)
   HIST 854 History and Security: South Asia
   ANTH 677 Digital Ethnography
   SOCWK 612 Fundamentals of Communication for the Agriculture and Food Science Community
   HRIMD 975 Research and Applied Theories in Consumer Behavior in Foodservice and Hospitality Management
   HN 631 Clinical Nutrition I
   DMP 954 Design and Interpretation of Epidemiologic Research
   Interdisciplinary Graduate Certificate in Stem Cell Biotechnology (See pages 30-42 of the October 2, 2007 Grad Council agenda)
   Master of Science in Dietetics (College of Human Ecology- See pages 51-71 of the Nov. 6 Grad Council agenda)
   Master of Arts in Theatre (College of Arts & Sciences- See pages 72-95 of the Nov. 6 Grad Council agenda)
   Master of Arts in Theatre with concentration in Drama Therapy (College of Arts & Sciences)
   Graduate Certificate in Teaching and Learning (College of Education- See pages 96-104 of the Nov. 6 Grad Council agenda)

   **Drop**
   CS 723 Core Food Animal Rotation
   CS 744 Grand Rounds II
B. **Undergraduate Education**

1. Approve the following course and curriculum changes as approved by the College of Agriculture on October 8, 2007:

**COURSE CHANGES**  
*Animal Sciences and Industry*  
Changes to:  
ASI 395 *Advanced Meat Evaluation*  
Add:  
ASI 333 *Equine Enterprise Management*  

*Entomology*  
Add:  
ENTOM 589 *Turfgrass Insects and Their Management*  

*Horticulture, Forestry and Recreation Resources*  
Changes to:  
HORT 275 *Concepts of Horticultural Design I*  
HORT 508 *Landscape Maintenance*  
HORT 510 *Horticultural Design II*  
HORT 515 *Turf Management: Basic Turfgrass Culture*  
HORT 517 *Golf Course and Sports Turf Operations*  
HORT 551 *Landscape Contracting and Construction: The Business of Landscape Contracting*  
HORT 555 *Landscape Irrigation: Design and Contracting: The Fundamentals of Landscape Irrigation Design*  
HORT 582 *Foundations of Horticultural Pest Management* 

Add:  
HORT 325 *Introduction to Organic Farming*  
HORT 360 *Public Horticulture*  
HORT 516 *Intensive Culture of Golf and Sports Turf*  
HORT 552 *Horticultural Landscape Construction*  
HORT 583 *Survey of Horticultural Ornamental and Food Crop Pests*  
HORT 587 *Turfgrass Diseases and Their Management*  
HORT 588 *Turfgrass Weeds and Their Management*  
HORT 589 *Turfgrass Insects and Their Management*  

Drop:  
HORT 519 *Turfgrass Pest Management*  

*Plant Pathology*  
Changes to:  
PLPTH 575 *Special Topics in Plant Pathology* 

Add:  
PLPTH 576 *Special Topics in Plant Pathology*  
PLPTH 583 *Survey of Horticultural Ornamental and Food Crop Pests*  
PLPTH 587 *Turfgrass Diseases and Their Management*  

**CURRICULUM CHANGES**  
(Attachment 1)  

2. Approve the following course and curriculum changes as approved by the College of Human Ecology on October 8, 2007:
COURSE CHANGES

School of Family Studies and Human Services
Changes to:
FSHS 585 Professional Seminar in Family Life Education FSHS

Department of Hotel, Restaurant, Institution Management and Dietetics
Changes to:
HRIMD 120 Introduction to Survey of the Hospitality Industry
HRIMD 221 Topics in Hospitality
HRIMD 463 Convention Services and Event Management

Add:
HRIMD 443 Food Writing

CURRICULUM CHANGES

Department of Apparel, Textiles, and Interior Design

- Changes to the Bachelor of Science in Apparel and Textiles: Add STAT 325 as a course option under General studies courses. (See page 3 of white sheets for rationale)

Department of Hotel, Restaurant, Institution Management and Dietetics

- Changes to the Bachelor of Science in Hotel and Restaurant Management: Replace ENGL 516 with ENGL 517 under general requirements. Under Professional Studies, HRIMD 120 has increased one credit hour thus increasing Professional Studies from 37 to 38 credit hours. Under Professional Electives, delete HRIMD 425 and HRIMD 665, and increase the credit hours in HRIMD 463 from 2 to 3 thus changing professional electives from 15 hours to 14 hours. Total credit hours for graduation have not changed. (See pages 5-7 of white sheets for more detail).

3. Approve the following course and curriculum changes as approved by the College of Technology & Aviation on October 16, 2007:

COURSE CHANGES

Changes to:
AVM 315 Advanced Avionics

Add:
PPIL 251 Private Pilot Helicopter Ground School
PPIL 252 Private Pilot Helicopter Flight Lab
PPIL 281 Instrument Helicopter Pilot Ground School
PPIL 282 Instrument Helicopter Pilot Flight Lab
PPIL 291 Commercial Pilot Helicopter Ground School
PPIL 292 Commercial Pilot Helicopter Flight Lab
PPIL 351 Flight Instructor Helicopter Ground School
PPIL 352 Flight Instructor Helicopter Flight Lab
AVM 242 Navigational Aids and Communication Systems for Avionics
COT 020 University Honors Program
COT 189 Introduction to University Honors Program

Drop:
PPIL 310 Aircraft Certification
4. Approve the following curriculum changes as approved by the College of Education on October 23, 2007:

**CURRICULUM CHANGES**

*Department of Secondary Education*

**Degree Name Change:**

FROM: Bachelor of Science  
TO: Bachelor of Science in Education

**Rationale:** The College of Education would like to unify the degree name for both Elementary and Secondary to better describe their program.

**Effective Date:** Fall 2008

5. Approve the following course and curriculum changes as approved by the College of Arts & Sciences on November 1, 2007:

**COURSE CHANGES**

*Department of English*

Changes to:

ENGL 320 253 The Short Story  
ENGL 330 The Novel Fiction

*Department of Kinesiology*

Changes to:

KIN 220 Biobehavioral Bases of Exercise Physical Activity  
KIN 330 Biomechanics  
KIN 345 Physical Activity and Public Health Social and Behavioral Epidemiology of Public Health Physical Activity  
KIN 520 Practicum in Exercise Science Fitness Settings

Drop:

KIN 340 Physical Activity in Contemporary Society

Add:

KIN 346 Laboratory Experience for Social and Behavioral Epidemiology of Public Health Physical Activity

*Department of Modern Languages*

Changes to:

ARAB 281 Arabic III
ARAB 282 Arabic IV

Add:
ARAB 501 Arabic V
ARAB 502 Arabic VI

Department of Women's Studies
Add:
WOMST 480 Women and Environmentalism

CURRICULUM CHANGES
- Changes to the Primary Texts Certificate program requirements. See pages 7 and 8 of the November 1, 2007 Arts & Sciences white sheets for further detail and rationale.

Changes to the undergraduate curriculum outline and course requirements for Kinesiology majors. See pages 9-11 of the November 1, 2007 Arts & Sciences white sheets for further detail and rationale.

6. Approve the following curriculum changes as approved by the College of Human Ecology on November 5, 2007:

CURRICULUM CHANGES
Changes to the Bachelor of Science in apparel and textiles:
- Under General Studies courses: Delete MATH 220, CHM 110, CHM 111, and CHM 210. Add 3-4 credit hours of Physical Science electives.
- Under the Specialization in apparel marketing add 1-6 credit hours of Apparel and Textile electives and change unrestricted electives from 14-17 to 15-17. See page 3 of white sheets for rationale.

Changes to the Bachelor of Science in Human Nutrition, Nutritional Sciences:
- Under Professional Studies: Change HN 620 from 4 to 3 credit hours; delete HN 630; add HN 535, HN 631, and HN 632. This will change the overall hours in this section from 30 to 31.
- Change unrestricted electives from 11-12 hours to 10-11 hours. See page 5 of white sheets for rationale.

Changes to the Bachelor of Science in Human Nutrition, Public Health Nutrition:
- Under General requirements: Replace ENGL 300 with ENGL 417 and add HRIMD 443.
- Under Professional Studies: Change HN 620 from 4 to 3 credit hours; delete HN 630; add HN 631 and HN 632.
- Change unrestricted electives from 22-24 to 23-25. See page 7 of white sheets for rationale.

7. Approve the following course and curriculum changes as approved by the College of Engineering on November 7, 2007:

COURSE CHANGES
Architectural Engineering
Changes to:
ARE 522 Loading and Stability of Structures
ARE 590 Integrated Building System Design

Biological and Agricultural Engineering
Changes to:
BAE 500 345 Properties of Biological Materials
BAE 530 560 Natural Resource Engineering
BAE 535 Fundamentals of Structures and Environment Engineering
BAE 536 Agricultural Biological Systems Engineering Senior Design
Add:
BAE 231 Biological Systems Engineering Project I
BAE 331 Biological Systems Engineering Project II

Drop:
BAE 531 Natural Resources Engineering Field Laboratory
BAE 533 Applied Hydrology

Computing and Information Sciences
Drop:
CIS 112 Advanced Personal Computing
CIS 411 Global Information System
CIS 580 Numerical Computing

Industrial and Manufacturing Systems Engineering
Changes to:
IMSE 563 Manufacturing Processes Engineering

CURRICULUM CHANGES
UNIVERSITY HONORS PROGRAM – College of Engineering Requirements

INTRODUCTION

The college of engineering honors program welcomes qualified students to join the honors program at any point in their academic career in which they become academically eligible for admission into the university honors program. The honors program is intended to recognize the high achievements of outstanding students who go beyond the curriculum requirements for a given degree program to meet the challenges of completing advanced study, scholarship, leadership, and citizenship activities.

The information that follows is for discussion only and is limited to the portion of the university honors program requirements for which the College of Engineering will be responsible. When finalized, this will be an internal document to the College of Engineering and will provide guidance to students and faculty in the College as they develop individual programs for completion of the honors requirements.

I. College of Engineering Requirements ..................8 credits or equivalent required

A. Engineering Honors Colloquium DEN399 ............................. 1 credit hour
   Colloquium available in the Fall and Spring Semesters

B. Honors Project (Required) ........................................... 3 - 4 credit hours
   Capstone research or creative project - including presentation of findings to faculty and/or students. Requires Supervision by a faculty mentor.

The remaining 3 to 4 credits or equivalent necessary to complete a total of the 8 required by the College of Engineering may be obtained by completing any combination of the following courses or activities. The activities listed in item D must be approved by the College of Engineering honors coordinator in consultation with the departmental honors advisor and the University Honors Program Director prior to participating in the activity.

C. University Honors Courses.................................Up to 4 credit hours
These are in addition to any courses taken for the University Level Requirements listed in the University Honors Program.

D. *Leadership/Other Honors Activities*  
(*PDU: Professional Development Units*)

Activities for earning professional development units and the number of PDU’s to be earned for each activity must be agreed to by the departmental honors advisor (DHA) prior to participation by the student. An activities plan and a method to determine satisfactory completion of the activity must be presented to and approved by the DHA prior to participation by the honors student.

The activities shown in the following list are only intended as examples of ways by which professional development units may be earned. The professional development units listed for each example are not intended to be absolute. Note that no one activity can be repeated for additional professional development units.

- International Study Abroad or National Student Exchange (3)
- Faculty led study tour (1)
- Summer professional internship (2)
- Semester COOP Experience (3)
- Community Service including that organized by Engineers Without Borders, Kansas State University, etc (1 to 2)
- Submission of a design or written paper or poster for regional and/or national student competition (2). Personally presenting the paper or poster at a national meeting add (1) point. Placing in the top 3 at the national level add (1) point.
- Participation on an engineering sponsored student competition team at the regional or national level (2). If the team leader, add (1) point.
- Student organization leadership position (local chapter president or vice president or equivalent) (1)
- Engineering Ambassador Executive (1)
- Application for Nationally Competitive Scholarship Awards (Rhodes, Marshall, Truman, Goldwater, Udall or equivalent) (2)
- Graduate coursework (1 PDU for each credit hour of 700 level or higher taken for graduate credit)
- Modern Languages (1 PDU for each credit of 200 level or higher of a spoken modern language course or other as approved. Does not include literature or history courses)
- Participation in a formal Learning Community (1)
- Steel Ring

*Biological and Agricultural Engineering*

Changes to the Bachelor of Science in Biological and Agricultural Engineering, including changes to its options

Degree Program Name Change:
From: Bachelor of Science in Biological and Agricultural Engineering
To: Bachelor of Science in Biological Systems Engineering
See page 9 of white sheets for rationale.

Drop:
General Curriculum Option
Rationale: Students do not choose to enroll in the General Option. The biological, environmental and machinery options better align with the coursework taught in Biological and Agricultural Engineering.
Name Change and curriculum changes:
From: Machinery Option
To: Machine Systems Option
Credit hours for graduation will change from 130 to 128.
Courses to be dropped: BAE 200, Biology elective, CIS 209, Technical elective, DEN 275, DEN 015, Machinery technical elective. Total hours to be dropped: 15.
Courses to be added: BAE 101, BAE 131, BAE 231, BAE 331, BAE 536 plus one additional hour of credit, BAE 560, BAE 561, DEN 325 and BAE 636 plus one additional hour of credit. Total hours to be added: 13. See page 22 of white sheets for rationale.

Changes to the Environmental Option
Credit hours for graduation will change from 130 to 128.
Courses to be dropped: BAE 200, BAE 636, Engineering tech elective, CIS 209, CE 533, CE 333, ME 512, DEN 275, ME 212, BAE 531, BAE 350, DEN 015, BAE 690. Total hours to be dropped: 23.
Courses to be added: BAE 101, BAE 131, BAE 231, BAE 331, BAE 536 plus one additional hour to original course, BAE 545, BAE 660, CE 530, Ecoengineering elective, DEN 325, GEOG 508. Total hours to be added: 21. See pages 25-26 of white sheets for rationale.

Changes to the Biological Option
Credit hours for graduation will change from 130 to 128.
Courses to be dropped: BAE 200, BAE 636, Biology/Biochemistry/Chemistry elective, one credit hour of COE electives, DEN 275, DEN 015, ME 212. Total hours to be dropped: 11.
Courses to be added: BAE 101, BAE 131, BAE 231, BAE 331, BAE 545, BAE 560, BAE 536 plus one additional hour of credit, DEN 325. Total hours to be added: 9. See page 29 of white sheets for rationale.

Electrical and Computer Engineering
Changes to the Bachelor of Science in Electrical Engineering:
The department wishes to move two course sequences to an earlier position in the curriculum to provide the necessary prerequisite material coverage prior to more advanced courses. These sequences are:

EECE 510 Circuit Theory 1, EECE 511 Circuit Theory 2
EECE 525 Electronics 1, EECE 526 Electronics 2

The sole reason that these changes have not been made in years past was that EECE 511 requires as prerequisite certain topics from MATH 240 Differential Equations and this course occupied the final position in a four-course chain including Calculus 1-3. An agreement has been reached (see attached) with the mathematics department to allow EECE students to take the Differential Equations course prior to Calculus 3. This allows the changes indicated above to be made.

Movement of these courses within the program structure has necessitated the repositioning of several other courses as indicated in the attached materials.

Finally, DEN015 New Student Orientation has been replaced by EECE 015.

Impact: An agreement has been reached (see attached) with the mathematics department to allow EECE students to take the Differential Equations course prior to Calculus 3. No impact beyond the EECE Dept.

8. Approve the following course and curriculum changes as approved by the College of Technology and Aviation on November 20, 2007:

COURSE CHANGES
Changes to:
AVM 132 Aircraft Fluid Power
AVM 142 Airframe Systems
AVM 241 Navigational Aids and Communication Systems
PPIL 386 Aerodynamics
CMST 137 Fundamentals of Web Design of Visual Literacy
CET 210 Introduction to Construction Problem Solving with Computer Applications

Add:
CMST 216 Digital Media I
CMST 323 Game Programming
CET 222 Construction Safety
CET 341 Mechanical Systems
CET 342 Electrical Systems

Drop:
AVMR 220 Aviation Maintenance Review/General
AVMR 230 Aviation Maintenance Review/Airframe
AVMR 250 Aviation Maintenance Review/Powerplant
CET 340 Mechanical and Electrical Systems

CURRICULUM CHANGES
Changes to the Bachelor of Science in Aeronautical Technology, Professional Pilot:
Change to the Senior Spring Semester: Replace the aviation elective with a culminating aviation experience with one of the following courses: COT 495, PPIL 416, or PPIL 455. Delete the following language:
**Marked electives must be upper division courses, 300 and above. Upper Level hours in aviation electives required......** See page 8 of white sheets for rationale.

Changes to the Associate of Technology in Electronic and Computer Engineering Technology:
Replace CMST 110 with CMST 103 in the Freshman Spring Semester. See pages 9-10 of white sheets for rationale.

Changes to the Associate of Technology in Engineering Technology, Construction Option:
Freshman Fall Semester: Replace 3 credit hours of University General Education with CMST 108.
Freshman Spring Semester: Delete MATH 220 and ETA 020. Add CET 222 and 3 credit hours of University General Education elective.
Sophomore Fall Semester: Delete CET 211, change course title to CET 210. Add CET 341.
Sophomore Spring Semester: Delete CET 340 and MET 245. Add CET 342 and CET 211. See pages 11-12 of white sheets for rationale.

Add:
Associate of Technology in Engineering Technology, Digital Media Option (ETA-DM)
See pages 13-18 of white sheets for further detail and rationale.

C. General Education

1. Approve the following course changes as approved by the UGE Council on November 9, 2007:

   **Changes: (College Arts & Sciences October 4, 2007 white sheets)**
   GEOG 620 Mexico, Central America, and Caribbean

   **New: (College of Arts & Sciences October 4, 2007 white sheets)**
   GEOG 622 Geography of South America
   GERM 515 Topics in German Cultural Studies

2. The following courses have been approved by the UGE Council for continued UGE status:
   (Informational item only)

   ASI 303 History & Attitudes of Animal Use
ASI 330 Horse as a Window to the World
ART 100 Two Dimensional Design
ECON 110 Principles of Macroeconomics
ECON 536 Comparative Economics
ENGL 220 Fiction into Film
ENGL 231 Medieval and Renaissance
ENGL 234 Modern English
ENGL 440 Themes in Literature
FREN 514 Contemporary France
FREN 520 Introduction to French Literature I
FSHS 670 Working With Parents
GEOG 221 Environmental Geography I
GEOG 500 Geography of the United States
GEOL 102 Earth Through Time
GEOL 125 Natural Disasters
MUSIC 100 Music Fundamentals
MUSIC 245 Introduction to American Music
PHYS 451 Principles of Contemporary Physics
POLSC 301 Introduction to Political Thought
SOCIO 363 Global Problems
SOCWK 510 Social Welfare as a Social Institution
SPCH 311 Business and Professional Speaking
SPCH 526 Persuasion

D. Graduation additions – Approve to place the following addition to the August 2007 graduation list on the Faculty Senate agenda for approval: Jessel Reuen Coomansingh, B.S. in Human Nutrition, College of Human Ecology

E. Academic Fresh Start and Forgiveness Policy – Action Item – Attachment 3, page 34

F. Revised Final Exam Policy – Attachment 4, page 37
FROM: BUSINESS & ECONOMICS (Required)
ACCTG 231 Accounting Business Operations
ACCTG 241 Accounting Investments & Finance
Select 6 Courses
Agricultural Economics - Any course numbered 202 or higher except 490
Accounting – Any course
Family Studies – FSHS 105
Finance – Any course
Management – Any course
Marketing – Any course

TO: BUSINESS & ECONOMICS (Required)
ACCTG 231 Accounting Business Operations
ACCTG 241 Accounting Investments & Finance
Select 6 Courses
Agricultural Economics - Any course numbered 202 or higher except 490
Accounting – Any course
Economics – Any course 500-level and above
Family Studies – FSHS 105
Finance – Any course
Management – Any course
Marketing – Any course

RATIONALE: 500-level economics courses are worthwhile choices for the "Business and Economics" section.

IMPACT: We do not anticipate a significant impact on the Economics Department.

EFFECTIVE DATE: Fall 2008
Science/Pre-Vet Option

FROM:  **Physics/Math/Statistics Requirement**  
(Minimum 6 hours)  
Select From:  
PHYS 113, 114  
MATH 205, 210, 211, 220, 221, 222  
STAT 325, 340, 350, 351

TO:  **Physics/Math/Statistics Requirement**  
(Minimum 6 hours)  
Select From:  
PHYS 113, 114  
MATH 100, 205, 210, 211, 220, 221, 222  
STAT 325, 340, 350, 351

RATIONALE: Science/Pre-Vet Option students who choose to complete the Science/Pre-Vet option, but are not planning on going to Vet School would be allowed to use *MATH 100, College Algebra*, to meet the 6 hours of math requirements of the option. All of our other options require *MATH 100*, but also require only 3 additional hours of Math/Statistics/Computers.

IMPACT: No impact on other departments

EFFECTIVE DATE: Fall 2008

Bioscience/Biotechnology, Business, Communications, Production/Management, and Science/Pre-Vet Options

FROM: Currently we allow students majoring in Animal Sciences and Industry within the Bioscience/Biotechnology, Business, Communications, Production/Management, and Science/Pre-Vet Options to have the option of taking *FDSCI 302, Introduction to Food Science*, as one of their Ag elective courses outside of Animal Science.

TO: We are proposing that the same set of students have the option of also taking *FDSCI 305, Fundamentals of Food Processing*, or *FDSCI 690, Principles of HACCP* as one of their Ag elective courses.

RATIONALE: Courses in this area are intended to provide breadth to a student's curriculum. We currently allow only *FDSCI 302* to meet this requirement. *FDSCI 305* and *FDSCI 690* would be equally beneficial to our students.

IMPACT: We anticipate this will have little impact on the Food Science and Industry program.

EFFECTIVE DATE: Fall 2008
Production/Management Option

FROM: BUSINESS & ECONOMICS
(Required)
ACCTG 231 Accounting Business Operations
ACCTG 241 Accounting Investments & Finance
OR
AGEC 308 Farm and Ranch Management

Select 4 Courses
Agricultural Economics - Any course numbered 202 or higher except 490
Accounting – Any course
Family Studies – FSHS 105
Finance – Any course
Management – Any course
Marketing – Any course

ANIMAL SCIENCE
(Required)
ASI 105 Animal Science Lab 1
ASI 106 Dairy/Poultry Lab 1
ASI 318 Fundamentals of Nutrition 3
ASI 320 Principles of Feeding 3
ASI 400 Farm Animal Repro 4
ASI 510 Animal Breeding Principles 3
ASI 580 Senior Seminar 1

Select 1 Course
ASI 350 Meat Science 3
ASI 361 Meat Animal Processing 2
ASI 601 Phys of Lactation 3

Select 1 Course
ASI 315 Livestock & Meat Eval 3
ASI 405 Fund Milk Processing 3
ASI 640 Poultry Product Tech 3
FDSCI 607 Food Microbiology 4

Select 3 Courses
ASI 515 Beef Science 3
ASI 521 Horse Science 3
ASI 524 Sheep Science 3
ASI 535 Swine Science 3
ASI 621 Dairy Science 3
ASI 645 Poultry Management 3
ASI 655 Behavior of Domestic Anmls 3

TO: BUSINESS & ECONOMICS
(Required)
ACCTG 231 Accounting Business Operations
ACCTG 241 Accounting Investments & Finance
OR
AGEC 308 Farm and Ranch Management

Select 4 Courses
Agricultural Economics - Any course numbered 202 or higher except 490
Accounting – Any course
Economics – Any course 500-level and above
Family Studies – FSHS 105
Finance – Any course  
Management – Any course  
Marketing – Any course  

ANIMAL SCIENCE  
(Required)  
ASI 105  Animal Science Lab  1  
ASI 106  Dairy/Poultry Lab  1  
ASI 318  Fundamentals of Nutrition  3  
ASI 320  Principles of Feeding  3  
ASI 400  Farm Animal Repro  4  
ASI 510  Animal Breeding Principles  3  
ASI 580  Senior Seminar  1  
  
Select 1 Course  
ASI 350  Meat Science  3  
ASI 361  Meat Animal Processing  2  
ASI 601  Phys of Lactation  3  
  
Select 1 Course  
ASI 315  Livestock & Meat Eval  3  
ASI 405  Fund Milk Processing  3  
ASI 640  Poultry Product Tech  3  
FDSCI 607  Food Microbiology  4  
  
Select 3 Courses  
ASI 515  Beef Science  3  
ASI 521  Horse Science  3  
ASI 524  Sheep Science  3  
ASI 535  Swine Science  3  
ASI 621  Dairy Science  3  
ASI 645  Poultry Management  3  
  *Only one of the courses below can be used to fulfill the above requirement*  
ASI 520  Comp/Lab Anml Mngt  3  
ASI 655  Behavior of Domestic Anmls  3  

RATIONALE: Several of our students change options from the Science/Pre-Vet option to the Production/Management option after their first three years. Most of these students have taken ASI 520, Companion and Lab Animal Management. They would like to use it in this option. This change would require these students to take at least two of our production courses. 500-level economics courses are worthwhile choices for the “Business and Economics” section.

IMPACT: We do not anticipate a significant impact on the Economics Department.

EFFECTIVE DATE: Fall 2008
Grain Science and Industry

Baking Science and Management - Cereal Chemistry Option

FROM: TO:

Required courses: Required courses:

CHM 210 Chemistry I 4 hrs CHM 210 Chemistry I 4 hrs
and
CHM 230 Chemistry II 4 hrs CHM 230 Chemistry II 4 hrs

or

CHEM 220 Chem Prin I 5 hrs
and
CHEM 250 Chem Prin II 5 hrs

GRSC 101 Intro to GRSC 3 hrs GRSC 150 Prin. of Milling 3 hrs
STAT 320 Elem of Statistics 3 hrs STAT 325 Statistics 3 hrs

or

STAT 340 Biometrics I 3 hrs
of
BIOCH 521 General Biochemistry 3 hrs BIOCH 521 General Biochemistry 3 hrs
of
BIOCH 265 Biochemistry 5 hrs BIOCH 522 General Biochem Lab 2 hrs
FDSCI 501 Food Chemistry 3 hrs FDSCI 501 Food Chemistry 3 hrs
of
FDSCI 305 Fund Food Processing 3 hrs
ATM 540 Food Engin Tech 3 hrs

GRSC 540 Eng. Apps in Food 3 hrs
GRSC 541 Eng. Apps in Food Lab 1 hrs

or

ASI 318 Fund of Nutrition 3 hrs
of
HN 132 Basic Nutrition 3 hrs
of
HN 400 Human Nutrition 3 hrs
of
GRSC 630 Mgmt. Apps 3 hrs

Add new category:

Specialization Electives (select 4 hours)
GRSC 610 Elec./Grain Proc 3 hrs
GRSC 500 Milling Science I 4 hrs
GRSC 745 Fund. Bioprocessing 3 hrs
GRSC 720 Extrusion Proc. Fd. & Fd. 4 hrs
EDLST 212 Intro to Lead concepts 3 hrs
FDSCI 690 HACCP 2 hrs
GRSC 712 Vib. Spect. Anal 1 hrs
GRSC 713 Cont. Chromotographic Anal. 1 hrs

Free Electives 8 hrs Free Electives 6 hrs
Total hours required 128 hrs Total hours required 128 hrs
RATIONALE: The above changes are being made to allow students in the Cereal Chemistry option as much flexibility as possible to prepare for careers in the baking of food industries while still gaining a foundation of the newer technologies prevalent in the industry.

CHM 220/250 are being dropped as alternates and CHM 210/230 will be used for this option.

GRSC 150 will replace GRSC 101 for this option. GRSC150 is more appropriate for students in this option.

GRSC 630 Management Applications will be dropped to make room for addition hours of specialization electives.

ATM 540 is no longer offered and will be replaced with GRSC540. GRSC 541 will be added.

BIOCH 265 is being dropped as an alternate and BIOCH 521 and BIOCH 522 will be required for this option.

ASI 318 and HN 132 are being dropped as alternates and HN400 will be required for this option.

For Cereal Chemistry majors the suggested and Specialization electives are more clearly defined and their scope has been broadened to introduce students to additional, most current topics in the Grain industry.

IMPACT: No major impact outside of department.

EFFECTIVE DATE: Fall 2008

Baking Science and Management - Production Management Option

FROM: Required courses:  TO: Required courses:

MATH 220 An Geom Calculus I 4 hrs  MATH 205 Gen. Calc and Lin. Alg. 3 hrs
BIOCH 265 Int. Organic and Biol Chem 5 hrs  BIOCH 265 Int. Organic and Biol Chem 5 hrs

or
CHM 350 and BIOCH 521 5 hrs

ME 212 Engr Graphics 2 hrs  GRSC 110 Flow Sheets 2 hrs
GRSC 150 Principle of Milling 3 hrs

PHYS 113 Eng Phys I 4 hrs  PHYS 113 Eng Phys I 4 hrs
and
PHYS 114 Eng Phys II 4 hrs  PHYS 114 Eng Phys II 4 hrs

or

PHYS 213 Eng Phys I 4 hrs

and

PHYS 214 Eng Phys II 4 hrs

ASI 318 Fund of Nutrition 3 hrs

or

HN 132 Basic Nutrition 3 hrs  HN 132 Basic Nutrition 3 hrs

or

HN 400 Human Nutrition 3 hrs

STAT 320 Elem of Statistics 3 hrs  STAT 325 Statistics 3 hrs

or

STAT 340 Biometrics I 3 hrs
FDSCI 501 Food Chemistry 3 hrs
FDSCI 305 Fund Food Processing 3 hrs
ATM 540 Food Engin Tech 3 hrs

Select 9 hours from the following:

- FDSCI 501 Food Chemistry 3 hrs
- Business Electives (select 9 hours)
  - ACCTG 241 Acctg Investment Finance 3 hrs
  - ACCTG 331 Acctg Processes and Controls 3 hrs
  - ECON 530 Money and Banking 3 hrs
  - FINAN 450 Principles of Finance 3 hrs
  - IMSE 501 Industrial Management 3 hrs
  - MANGT 300 Intro to TQM 3 hrs
  - MANGT 530 Industrial & Labor Relations 3 hrs
  - MANGT 531 Pers. & Human Res. Mgmt. 3 hrs

Add new category:

- Specialization Electives (select 3 hours)
  - GRSC 610 Elec./Grain Proc 3 hrs
  - GRSC 500 Milling Science I 4 hrs
  - GRSC 745 Fund. Bioprocessing 3 hrs
  - GRSC 720 Extrusion Proc. Fd. & Fd. 4 hrs
  - EDLST 212 Intro to Lead concepts 3 hrs
  - FDSCI 690 HACCP 2 hrs
  - GRSC 712 Vib. Spect. Anal 1 hrs
  - GRSC 713 Cont. Chromotographic Anal. 1 hrs

Free Electives 9 hrs
Total hours required 128 hrs

RATIONALE: The above changes are being made to allow students as much flexibility as possible while still integrating courses covering the newest technologies in the food industry. Total number of hours required for graduation has not changed; however 3 hours of specialization electives have been added and total hours of free electives has been reduced from 25 to 17.

GRSC 150, Principles of Milling will provide production managers and baking professionals a more thorough understanding of the flour and the milling process.

CHM 350 and BIOCH 521 are being dropped as alternates and BIOCH 265 will be required for this option.

ME 212 will be replaced with GRSC 110, Flow Sheets. GRSC 110 will be more applicable for later GRSC senior level courses and for use in the bakery production layout and design areas.

MATH 210 and alternate MATH 220 will be replaced with MATH 205 General Calculus and Linear Algebra. MATH 205 uses an algebra approach more appropriate for students in this option.

ATM 540 is no longer offered and will be replaced with GRSC540. GRSC 541 will be added.
EDLST 212 Introduction to Leadership Concepts will be added as a Specialization elective choice in response to our industry's repeated requests that BSM students would benefit from additional leadership education.

For all BSM majors the suggested Specialization Electives are more clearly defined and their scope has been broadened to introduce students to additional, most current topics in the Grain industry.

IMPACT: Letters have been written to the departments of Mechanical Engineering and Mathematics advising them of the courses being dropped and added.

EFFECTIVE DATE: Fall 2008

Feed Science and Management

FROM: Required courses: TO: Required courses:
AGEC 220 Grain Livestock Mktg Systems 3 hrs
CIS 101-104 (or equivalent PC Course) 3 hrs
MATH 100 College Algebra 3 hrs
MATH 150 Trigonometry 3 hrs
MATH 205 Gen. Calc and Lin. Alg. 3 hrs MATH 205 Gen. Calc and Lin. Alg. 3 hrs
Specialization Electives 8 hrs Specialization Electives 18 hrs
Add to list: GRSC 745 Fund Bioprocessing 3 hrs
Total hours required 126 hrs Total hours required 124 hrs

RATIONALE: The above changes are being made to allow students as much flexibility as possible in the program to prepare for careers in the feed and allied industries, but also having the background for careers in plant management and operations in the biofuels and related industries. Students will still be able to complete the Pre-Vet Professional Requirements to apply for veterinary medicine if they desire.

Many of the students entering the program have already completed enough math to begin with MATH 205 which is a higher level course that remains in the degree program. Additionally, most students come into the program with the necessary computer skills and do not need a PC course.

Currently all students in the program are required to take both AGEC 220 and AGEC 420 which have some similar areas of content. Only one of these classes is needed for the Feed Science students.

The new GRSC 745 course will allow our students the opportunity to add knowledge and skills beneficial to understanding the production of biofuels and their related co-products.

IMPACT: Letters have been written to the affected departments outside of Grain Science advising them of the courses being dropped and added.

EFFECTIVE DATE: Fall 2008
Milling Science and Management - Management Option

FROM:
Required courses:

MATH 220 Anal. Geom. & Calc. I  4 hrs
BIOCH 265 Intro to Organic Biochemistry  5 hrs
SPCH 311 Bus & Prof. Speaking  3 hrs

Select 9 hours from the following:
ACCTG 331 Acttg Proc. & Cont.  4 hrs
AGEC 513 Ag Finance  3 hrs
AGEC 515 Food & Agri. Bus. Mktg.  3 hrs
AGEC 632 Agri. Bus. Logistics  3 hrs
GENAG 390 Ag Employment  1 hr
ENGL 516 Writ. Comm. For the Sciences  3 hrs
MANGT 390 Bus. Law I  3 hrs
MANGT 420 Mgmt. Conc.  3 hrs
MANGT 530 Ind. Labor Relations  3 hrs
MANGT 531 Pers. & Human Res. Mgmt.  3 hrs
MANGT 630 Labor Relations Law  3 hrs

Free Electives  6 hrs
Total hours required  129 hrs

TO:
Required courses:

MATH 205 Gen. Calc. and Lin. Alg.  3 hrs
CHM 350 Gen. Organic Chemistry  3 hrs
CHM 351 Gen. Organic Chemistry Lab  2 hrs
GRSC 731 Milling Science II Lab  2 hrs
GRSC 610 Elec/Grain Proc. Ind.  3 hrs

Specialization Electives (select 11 hrs)
ACCTG 331 Acttg Proc. & Cont.  4 hrs
AGEC 513 Ag Finance  3 hrs
AGEC 515 Food & Agri. Bus. Mktg.  3 hrs
AGEC 632 Agri. Bus. Logistics  3 hrs
ENGL 516 Writ. Comm. For the Sciences  3 hrs
MANGT 390 Bus. Law I  3 hrs
MANGT 420 Mgmt. Conc.  3 hrs
MANGT 530 Ind. Labor Relations  3 hrs
MANGT 531 Pers. & Human Res. Mgmt.  3 hrs
SPCH 311 Bus & Prof. Speaking  3 hrs
GRSC 720 Extrusion Proc. in the Fd & Fd.  4 hrs
GRSC 745 Fund. of Bioprocessing  3 hrs
GRSC 712 Vibrational Spect. Analysis  1 hr
GRSC 713 Cont. Chromotographic Anal.  1 hr

Free Electives  3 hrs
Total hours required  128 hrs

RATIONALE: MATH 220, will be replaced with MATH 205, General Calculus and Linear Algebra. MATH 205 has an algebra approach more appropriate for students in this option.

Replace BIOCH 265 with CHM 350 and CHM 351. This will upgrade the level of organic chemistry to better prepare students for chemistry related functions in the milling process.

GRSC 731 Milling Science II Lab (2) will be required for all milling science graduates. It will allow students to apply principles taught in GRSC 730 to increase technical understanding and meet expectations of industry.

Require all milling science graduates take GRSC 610 Elec/Grain Proc. Ind. Understanding of electrical principles and management is important in both options to safely manage and direct an electrically powered operation system.

Create new common specialization electives category for all options, including the previous elective choices for the management option plus selected grain science courses. With addition of GRSC 720 Extrusion and GRSC 745 Fundamentals of Bioprocessing, these changes strengthen the MSM degree program.
IMPACT: Letters have been written to the affected departments outside of Grain Science advising them of the courses being dropped and added.

EFFECTIVE DATE: Fall 2008

Milling Science and Management - Operations Option

FROM: Required courses:
CE 231 Statics A 3 hrs
ENVD 205 Graphics I 2 hrs
ATM 540 Food Engin Tech 3 hrs
BIOCH 265 Intro to Organic Biochemistry 5 hrs

TO: Required courses:
GRSC 540 Eng. Apps in Food 3 hrs
GRSC 541 Eng. Apps in Food Lab 1 hr
CHM 350 Gen. Organic Chemistry 3 hrs
CHM 351 Gen. Organic Chemistry Lab 2 hrs
GRSC 625 Flour and Dough Testing 3 hrs

Add new category:
Specialization Electives (select 7 hours)
ACCTG 331 Acctg Proc. & Cont. 4 hrs
AGEC 513 Ag Finance 3 hrs
AGEC 515 Food & Agri. Bus. Mktg. 3 hrs
AGEC 632 Agri. Bus. Logistics 3 hrs
ENGL 516 Writ. Comm. For the Sciences 3 hrs
MANGT 390 Bus. Law I 3 hrs
MANGT 420 Mgmt. Conc. 3 hrs
MANGT 530 Ind. Labor Relations 3 hrs
MANGT 531 Pers. & Human Res. Mgmt. 3 hrs
SPCH 311 Bus & Prof. Speaking 3 hrs
GRSC 720 Extrusion Proc. in the Fd & Fd. 4 hrs
GRSC 745 Fund. of Bioprocessing 3 hrs
GRSC 712 Vibrational Spect. Analysis 1 hr
GRSC 713 Cont. Chromotographic Anal 1 hr

Free Electives 9 hrs
Total hours required 129 hrs

Free Electives 3 hrs
Total hours required 128 hrs

RATIONALE: CNS 231 Statics A and ENVD 205 Graphics I are no longer considered as essential in the skill set for the operations students in the milling science program.

ATM 540 is no longer offered and will be replaced with GRSC540. GRSC 541 will be added. Replace BIOCH 265 with CHM 350 and CHM 351. This will upgrade the level of organic chemistry to better prepare students for chemistry related functions in the milling process.

Create new common specialization electives category for all options, including the previous elective choices for the management option plus selected grain science courses. With addition of GRSC 720 Extrusion and GRSC 745 Fundamentals of Bioprocessing, these changes strengthen the MSM degree program.

IMPACT: Letters have been written to the affected departments outside of Grain Science advising them of the courses being dropped and added.

EFFECTIVE DATE: Fall 2008
Milling Science and Management - Chemistry Option

FROM:

Required courses:

CHM 371 Chemical Analysis ________ 4 hrs
CHM 551 Organic Chem II Lab ________ 2 hrs

TO:

Required courses:

CHM 350 Gen. Organic Chemistry ________ 3 hrs
CHM 351 Gen. Organic Chemistry Lab ________ 2 hrs
GRSC 610 Elec/Grain Proc. Ind. ________ 3 hrs
GRSC 630 Mgmt. App. Gr. Proc. Ind. ________ 3 hrs
GRSC 730 Milling Science II ________ 2 hrs
GRSC 731 Milling Science II Lab ________ 2 hrs

Add new category:

Specialization Electives (select 3 hours)

ACCTG 331 Acttg Proc. & Cont. ________ 4 hrs
AGEC 513 Ag Finance ________ 3 hrs
AGEC 515 Food & Agri. Bus. Mktg. ________ 3 hrs
AGEC 632 Agri. Bus. Logistics ________ 3 hrs
ENGL 516 Writ. Comm. For the Sciences ________ 3 hrs
MANGT 390 Bus. Law I ________ 3 hrs
MANGT 420 Mgmt. Conc. ________ 3 hrs
MANGT 530 Ind. Labor Relations ________ 3 hrs
MANGT 531 Pers. & Human Res. Mgmt. ________ 3 hrs
SPCH 311 Bus & Prof. Speaking ________ 3 hrs
GRSC 720 Extrusion Proc. in the Fd & Fd. ________ 4 hrs
GRSC 745 Fund. of Bioprocessing ________ 3 hrs
GRSC 712 Vibrational Spect. Analysis ________ 1 hrs
GRSC 713 Cont. Chromotographic Anal ________ 1 hrs

Free Electives ________ 13-14 hrs
Total hours required ________ 129 hrs

Free Electives ________ 3 hrs
Total hours required ________ 128 hrs

RATIONALE: Chemistry requirements are changed to be consistent with the other two options in the major. All students will now take CHM 350 and 351 as part of the core requirements.

Create new common specialization electives category for all options, including the previous elective choices for the management option plus selected grain science courses. With addition of GRSC 720 Extrusion and GRSC 745 Fundamentals of Bioprocessing, these changes strengthen the MSM degree program.

IMPACT: Letters have been written to the affected departments outside of Grain Science advising them of the courses being dropped and added.

EFFECTIVE DATE: Fall 2008
Horticulture, Forestry and Recreation Resources

FROM: Horticulture Major with Options in:  
   Fruit/Vegetable Production  
   Greenhouse Management  
   Nursery Management  
   Landscape Design  
   Landscape and Turf Management  
   Horticultural Therapy  
   Golf Course Management  
   Horticulture Science  

TO: Horticulture Major with Options in:  
   Fruit/Vegetable Production  
   Greenhouse and Nursery Management  
   Landscape Design  
   Landscape Management  
   Horticultural Therapy  
   Golf Course Management  
   Horticultural Science  
   Sports Turf Management  
   Public Horticulture  

RATIONALE: Option name changes more accurately reflect the curriculum. Combining the nursery management and greenhouse management options recognizes the considerable overlap that currently exists and recognizes the fact we can serve our students better within the context of one specialization. Renaming the landscape and turf management option reflects associated changes in the curriculum which will increase focus on landscaping, and the development of the new option in sports turf management with greater focus on turf management. Two new options in sports turf management and public horticulture reflect both changing demands of the horticultural industry for graduates and changing interests of students. Additional more specific rationale statements follow the detailed curriculum changes outlined on the following pages.

IMPACT: All impacted units have been contacted.

EFFECTIVE DATE: Fall 2008

CURRENT  
Horticulture Major  
Specializations in fruit/vegetable production, greenhouse management, nursery management, landscape design, and landscape and turf management

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<th>Quantitative sciences ..................</th>
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<tr>
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<td>MATH 100 College Algebra</td>
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<td>Math/physics/comp science elective</td>
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Horticulture requirement .................. 14-18  
HORT 350 Plant Propagation 3  
HORT 520 Fruit Production 3  
HORT 560 Vegetable Crop Production 3  
HORT 190 Pre-Internship in Horticulture 1  
HORT 590 Horticulture Internship 2 or 5  
Pest Management elective 2-3  
Environmental science elective 3  

Fruit/vegetable specialization .......... 27

PROPOSED  
Horticulture Major  
Specializations in fruit/vegetable production, greenhouse and nursery management (combined with new name), landscape design, and landscape management (new name)

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<td>CHM 110 General Chemistry</td>
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<td>CHM 111 General Chemistry Lab</td>
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<td>BIOCH 265 Intro to Organic Chem &amp; Biochm</td>
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<td>MATH 100 College Algebra</td>
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<td>Statistics elective</td>
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</table>

Horticulture requirement .................. 12-15  
HORT 350 Plant Propagation 3  
HORT 520 Fruit Production 3  
HORT 560 Vegetable Crop Prod 3  
HORT 190 Pre-Internship in Horticulture 1  
HORT 590 Horticulture Internship 2 or 5  
HORT 599 The Horticultural Professional 0  

Environmental science elective 3  

Fruit/vegetable specialization .......... 28

23
AGRON 330 Weed Science 3
ENTOM 612 Insect Pest Diagnosis 2

Or

ENTOM 620 Insecticides: Properties & Laws 2

HORT 376 Herbaceous Ornamental Plants 3
HORT 560 Vegetable Crop Production 3
HORT 570 Greenhouse Operations Mgmt 3
HORT 575 Nursery/Garden Cntr. Operations 3

Specialization electives from list below (10 cr)

AGRON 375 Soil Fertility 3
HORT 210 Concepts of Floral Design 3
HORT 275 Concepts of Horticulture Design 3
HORT 374 Woody Plant Materials I 3
HORT 375 Woody Plant Materials II 3
HORT 508 Landscape Maintenance 3
HORT 515 Turf Management 3
HORT 585 Arboriculture 3
HORT 706 Turfgrass Science 3
HORT 775 Plant Nutrition Mgmt 3

Free Electives 4-12

Greenhouse management specialization 28-29

HORT 376 Herbaceous Ornamental Plants 3
HORT 377 Plants in the Inter. Environment 3
HORT 570 Greenhouse Operations Mgmt 3
HORT 575 Nursery/Garden Cntr. Operations 3
HORT 625 Floral Crops Prod & Handling 4
Specialization electives: Choose 4 (12-13 crs)

AGRON 330 Weed Science 3
HORT 210 Concepts of Floral Design 3
HORT 275 Concepts of Horticulture Design 3
HORT 374 Woody Plant Materials I 3
HORT 375 Woody Plant Materials II 3
HORT 508 Landscape Maintenance 3
HORT 545 Turf Management 3
HORT 585 Arboriculture 3
HORT 775 Plant Nutrition/Nutrient Mgmt 3

Nursery management specialization 27-28

AGRON 330 Weed Science 3

Free Electives 6-11

Greenhouse and Nursery Management specialization

HORT 570 Greenhouse Operations Mgmt 3
HORT 575 Nursery/Garden Cntr Ops 3
HORT 582 Foundations of Hort Pest Mgt 1
HORT 583 Survey of Horticultural Ornamental and Food Crop Pests 1
HORT 600 Herbaceous Landscape Plant Prod 2
HORT 625 Floral Crops Prod and Handling 2

Specialization electives from list below (9 cr)

HORT 374 Woody Plant Materials I 3
HORT 375 Woody Plant Materials II 3
HORT 376 Herbaceous Ornamental Plants 3
HORT 377 Plants Interior Environment 3

Specialization electives from list below (11 cr)

AGRON 330 Weed Science 3
HORT 210 Concepts Floral Design 3
HORT 275 Horticultural Design I 3
HORT 508 Landscape Maintenance 3
HORT 515 Basic Turfgrass Culture 2
HORT 595 Landscape Irrigation Systems 3
HORT 585 Arboriculture 3
Any other Horticulture course
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<td>HORT 575</td>
<td>Nursery/Garden Cntr. Operations</td>
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Specialization electives: Choose 4 (12-13 cr)

- HORT 275 - Concepts of Horticulture Design
- HORT 376 - Herbaceous Ornamental Plants
- HORT 508 - Landscape Maintenance
- HORT 515 - Turf Management
- HORT 550 - Landscape Irrigation Systems
- HORT 585 - Arboriculture
- HORT 625 - Floral Crops Prod & Handling
- HORT 775 - Plant Nutrition/Nutrient Mgmt

**Landscape design specialization** ................... 31

- HORT 275 - Concepts of Horticulture Design
- HORT 374 - Woody Plant Materials I
- HORT 375 - Woody Plant Materials II
- HORT 376 - Herbaceous Ornamental Plants
- HORT 508 - Landscape Maintenance
- HORT 510 - Horticulture Design
- HORT 551 - Landscape Contracts & Constr

Design elective ........................................... 3

Specialization electives from list below (6 cr)

- HORT 515 - Turf Management
- HORT 545 - Computer Applications in Design
- HORT 580 - Advanced Horticulture Design
- HORT 585 - Arboriculture

Free Electives ........................................... 5-12

**Landscape and turf management specialization** ..... 27

- AGRON 375 - Soil Fertility
- HORT 706 - Turfgrass Science

Or

- HORT 515 - Turf Management
- HORT 545 - Computer Applications in Design
- HORT 550 - Landscape Irrigation Systems
- HORT 555 - Fund of Landscape Irrig Design
- HORT 580 - Advanced Horticulture Design
- HORT 585 - Arboriculture
- HORT 600 - Herbaceous Landscape Plant Prod

Free Electives ........................................... 7-14

**Landscape management specialization** .......... 27

- AGRON 375 - Soil Fertility
- HORT 706 - Turfgrass Science

Or

- HORT 515 - Turf Management
- HORT 545 - Computer Applications in Design
- HORT 550 - Landscape Irrigation Systems
- HORT 555 - Fund of Landscape Irrig Design
- HORT 580 - Advanced Horticulture Design
- HORT 585 - Arboriculture
- HORT 600 - Herbaceous Landscape Plant Prod

Free Electives ........................................... 7-14
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<th>Course Code</th>
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<td>Basic Turfgrass Culture</td>
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26
HORT 525  Horticulture for Special Pop.  3  HORT 525  Horticulture for Special Pop.  3  
HORT 530  Horticultural Therapy Case Mgmt  1  HORT 530  Horticultural Therapy Case Mgmt 
HORT 535  Horticultural Therapy Field Tech  HORT 535  Horticultural Therapy Field Tech 
HORT 540  Horticultural Therapy Field Exp  HORT 540  Horticultural Therapy Field Exp 
HORT 570  Greenhouse Operations Mgmt  3  HORT 570  Greenhouse Operations Mgmt  3  
HORT 600  Herbaceous Landscape Plant Prod 
HORT 625  Floral Crops Prod & Handling  2  

Human science and service requirements .... 13  Human science and service requirements ... 12 
PHIL 365  Medical Ethics  3  SOCI 360  Social Problems  3  
PSYCH 505  Abnormal Psychology  3  PSYCH 505  Abnormal Psychology  3  
PSYCH 520  Life Span Personality Dev  PSYCH 520  Life Span Personality Dev 
SOCIO 520  Methods of Social Research  4  THTRE 665  Drama Therapy with Special Pop.  

Professional electives ......................... 12  Professional electives ..................... 12 
ANTH 204  Cultural Anthropology  3  ANTH 204  Cultural Anthropology  3  
ANTH 510  Kinship & Marriage in Cross Cult. Perspective  3  
ANTH 511  Cultural Ecology & Economy  3  
ANTH 618  Religion in Culture  3  
AMETH 160  Intro Am Ethnic Studies  3  AMETH 160  Intro Am Ethnic Studies  3  
ART 560  Art for Exceptional Individual  3  
BIOL 330  Public Health Biology  3  BIOL 330  Public Health Biology  3  
BIOL 340  Structure and Function of the Human Body  8  
EDSP 500  Introduction to Human Exceptionality  3  EDSP 500  Introduction to Human Exceptionality  3  
FSHS 110  Intro Human Development  3  FSHS 110  Intro Human Development  3  
FSHS 310  Early Childhood  FSHS 310  Early Childhood  
FSHS 350  Family Relationships & Gender Roles  3  FSHS 350  Family Relationships & Gender Roles  3  
KIN 220  Biobehavioral Bases of Exercise  3  KIN 220  Biobehavioral Bases of Exercise  3  
KIN 345  Psychological Dynamics of Physical Activity  KIN 345  Psychological Dynamics of Physical Activity  
MC 180  Fundamentals of Public Relations  MC 180  Fundamentals of Public Relations  
PHIL 365  Medical Ethics  3  PHIL 365  Medical Ethics  3  
PSYCH 202  Drugs & Behavior  2  PSYCH 202  Drugs & Behavior  2  
PSYCH 280  Psychology of Childhood and Adolescence  3  PSYCH 280  Psychology of Childhood and Adolescence  3  
PSYCH 510  Introduction to Behavior Modification  3  PSYCH 470  Psychobiology  3  
PSYCH 520  Life Span Personal Development  SOCIO 361  Soc. Of Criminal Justice Systems  
SOCIO 432  Comm Organ & Leadership  3  SOCIO 432  Comm Organ & Leadership  3  
SOCIO 460  Juvenile Delinquency  3  SOCIO 460  Juvenile Delinquency  3  
THTRE 665  Drama Therapy with Special Pop.
### Golf Course Management Specialization

#### Technical core

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 198 Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 210 Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>Computer science elective</td>
<td>3</td>
</tr>
<tr>
<td>MATH 100 College Algebra</td>
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</tr>
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</table>

#### Internship

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#### Turf Management

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<tbody>
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<td>GENAG 101 Ag Orientation</td>
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</tr>
<tr>
<td>AGRON 305 Soils</td>
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</tr>
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Rationale:

Quantitative sciences: the change from CHM 210 to CHM 110/111 is due to our recognition that CHM 110/111 offers the knowledge of chemistry necessary for the horticulture major; BIOCHM 265 is required rather than one of two Organic chemistry electives, this change is required since the other elective requires CHM 210; removing computer science elective choices in recognition that the majority of our students come to us with acceptable computer skills.

Horticulture requirement: the pest management elective has been incorporated into each of the specialization curricula, all hort students will be required to take HORT 582 Foundations of Hort Pest Management and depending on the specialization, also choose 1-3 additional credits from a list of approved courses; the addition of HORT 599 The Horticultural Professional is a new course required of all hort majors, this is a capstone course of a 3-course series (HORT 190, 590, 599) that focuses on the hort industry and serves as a mechanism to collect end-program assessments.

Specializations: Changes within each specialization reflect changes in existing courses being put forth at this time and the addition of new courses being put forth at this time. Specialization name changes more accurately reflect the curriculum. Combining the nursery management and greenhouse specializations recognizes the considerable overlap and the fact we can serve our students better within the context of one specialization.

Impact: All units who will be impacted by the above changes have been contacted.

Effective Date: Fall 2008
Sports Turf Operations Management (New Option under the Horticulture major)

Technical Core .............................................. 20 hours
BIOL 198  Principles of Biology 4
CHM 110  General Chemistry 3
CHM 111  General Chemistry Lab 1
Computer Science Elective 3
Math 100  College Algebra 3
Math 205  General Calculus & Linear Algebra
Statistics elective

Communication and Interpersonal Relations ............................................. 17 hours
ENGL 100  Expository Writing I 3
ENGL 200  Expository Writing II 3
SPCH 105  Public Speaking 1A 2
Communications Electives 9

Internship ...................................................... 6 hours
HORT 190  Pre-Internship in Horticulture 1
HORT 590  Horticulture Internship 2
HORT 590  Horticulture Internship 3

Humanities and Social Sciences ........ 14 hours
ECON 110  Prin. of Macroeconomics 3
ECON 120  Prin. of Microeconomics
OR
AGEC 120  Agric. Econ. And Agric. Bus 3
Humanities and Social Science Elective 3
Foreign Language Elective 3-5

Business Management ......................... 15 hours
ACCTG 231  Accounting for Business Ops. 3
MANGT 420  Management Concepts 3
MKTG 400  Marketing 3
MANGT 531  Human Resource Management 3
MKTG 630  Sports Marketing 3

Turf Management ........................................... 47 hours
GENAG 101  Ag Orientation 1
AGR 305  Soils
AGR 335  Environmental Quality 3

OR
FOR 375  Intro. to Natural Resource Management 3

AGR 375  Soil Fertility 3
ATM 653  Water Mgt. and Irrigation Systems

OR
HORT 550  Landscape Irrigation Systems 3
HORT 201  Principles of Horticultural Science
HORT 374  Woody Plant Materials I 3

OR
HORT 376  Herbaceous Ornamental Plants 3
HORT 515  Basic Turfgrass Culture 2
HORT 516  Intensive Culture of Golf and Sports Turf 1
HORT 517  Golf Course and Sports Turf Operations 3
HORT 706  Turfgrass Science 3
PLPTH 500  Principles of Plant Pathology 3
RRES 690  Parks and Recreation Adm. 4
RRES 489  Program and Event Planning 3
Horticulture Elective 3
HORT 582  Foundations of Horticultural Pest Management 1
HORT 587  Turfgrass Diseases and their Management 1
HORT 588  Turfgrass Weeds and their Management 1
HORT 589  Turfgrass Insects and their Management 1

Hospitality ................................................... 4 hours
HRIMD 220  Environmental Issues in Hosp. 2
HRIMD 340  Contemporary Issues in Controlled Beverages 2

Free Electives ............................................. 7 hours

Total Credit Hours Required for Graduation 130
Rationale:

Sports Turf Operations Management is proposed as a new specialization under the Horticulture major in the Department of Horticulture, Forestry and Recreation Resources. There is a growing demand for professionals in this area and we believe the proposed curriculum is unique and will prepare graduates well for careers in this area. The Sports Turf Operations Management option was prepared with input from the Board of Directors of the Sports Turf Managers Association (STMA). This included comments from sports turf managers overseeing sports turf and related operations for major league baseball, the NFL, and K-12 school districts (see following pages). The national sports turf sales manager for the Toro Corporation is an adjunct faculty in our department, and will be involved in student instruction for 1 to 2 weeks every year.

Modeled after our Golf Course Management program, the Sports Turf Operations Management option places an emphasis on horticulture and turfgrass science, and complements this with course work in communications, business, and hospitality. The STMA members repeatedly emphasized the importance of business and communications and supported the inclusion of some hospitality courses. The importance of work experience prior to graduation is again emphasized with 6 credits of internship required.

In summary, we believe the proposed Sports Turf Operations Management option will be unique in the U.S., much as our current Golf Course Management program is, and will produce graduates well prepared for the challenges of this growing industry.

Impact:

All impacted units have been contacted.

Effective Date:

Fall 2008
<table>
<thead>
<tr>
<th>Humanities and Social Sciences .................... 9 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 110 General Psychology 3</td>
</tr>
<tr>
<td>SOCIO 211 Intro to Sociology 3</td>
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<tr>
<td>AMETH 160 Intro to American Ethnic Studies 3</td>
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<table>
<thead>
<tr>
<th>Math/Chemical Sciences .................................. 10 hours</th>
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<tbody>
<tr>
<td>CHM 110 General Chemistry 3</td>
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<tr>
<td>CHM 111 General Chemistry Lab 1</td>
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<tr>
<td>MATH 100 College Algebra 3</td>
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<tr>
<td>Statistics Elective 3</td>
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<tr>
<td>Choose from STAT 325 or 350</td>
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<table>
<thead>
<tr>
<th>Agric/Biological Sciences ................................ 19 hours</th>
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<tbody>
<tr>
<td>AGRON 305 Soils 4</td>
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<tr>
<td>BIOL 198 Principles of Biology 4</td>
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<tr>
<td>BIOL 551 Taxonomy of Flowering Plants 4</td>
</tr>
<tr>
<td>Entomology Elective 3</td>
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<tr>
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<th>Business ...................................................... 12 hours</th>
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<tbody>
<tr>
<td>ACCTG 231 Accounting for Bus Operations 3</td>
</tr>
<tr>
<td>AGEC 120 Ag Econ &amp; Ag Business 3</td>
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<td>ECON 120 Microeconomics 3</td>
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<td>MANGT 420 Management Concepts 3</td>
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<td>MANGT 531 Human Resources Management 3</td>
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<tr>
<th>Horticulture Requirement ...................................... 13 hours</th>
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<tr>
<td>HORT 190 Pre-Internship in Horticulture 1</td>
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<tr>
<td>HORT 201 Principles of Horticultural Science</td>
</tr>
<tr>
<td>HORT 350 Plant Propagation 3</td>
</tr>
<tr>
<td>HORT 590 Internship 5</td>
</tr>
<tr>
<td>At public garden facilities. One in horticulture, one in education</td>
</tr>
<tr>
<td>HORT 599 The Horticultural Profession 0</td>
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**Public Horticulture (new option)**

<table>
<thead>
<tr>
<th>Communications ............................................. 11 hours</th>
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<tbody>
<tr>
<td>ENGL 100 Expository Writing I 3</td>
</tr>
<tr>
<td>ENGL 200 Expository Writing II 3</td>
</tr>
<tr>
<td>SPCH 105 Public Speaking I 2</td>
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<tr>
<td>SPCH 311 Business and Professional Spkg. 3</td>
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<tr>
<th>Public Horticulture Specialization .... 31 hours</th>
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<tbody>
<tr>
<td>HORT 256 Human Dimensions in Hort 3</td>
</tr>
<tr>
<td>HORT 275 Horticultural Design I 3</td>
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<tr>
<td>HORT 301 Horticulture Practicum 3</td>
</tr>
<tr>
<td>HORT 508 Landscape Maintenance 2</td>
</tr>
<tr>
<td>HORT 360 Public Horticulture 3</td>
</tr>
<tr>
<td>HORT 570 Greenhouse Operations Mangt.3</td>
</tr>
<tr>
<td>HORT 582 Foundations of Horticulture Pest Management 1</td>
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<tr>
<td>HORT 600 Herbaceous Landscape Plant Prod Plant materials electives (6 cr.)</td>
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<tr>
<td>HORT 515 Basic Turfgrass Culture 2</td>
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<td>HORT 552 Hort Landscape Construction 1</td>
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<tr>
<td>HORT 555 The Fundamentals of Landscape Irrigation Design 2</td>
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<td>HORT 585 Arboriculture 3</td>
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<td>HORT 625 Floral Crops Production and Handling 2</td>
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<tr>
<th>Professional electives from list below 12 hours</th>
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<tbody>
<tr>
<td>EDADL 212 Intro to Leadership Concepts 2</td>
</tr>
<tr>
<td>EDCI 704 Extension Organization &amp; Prin 3</td>
</tr>
<tr>
<td>EDCI 706 Prin of Teaching Adults in Extension 3</td>
</tr>
<tr>
<td>GEOG 300 Geography of Tourism 3</td>
</tr>
<tr>
<td>HRIMD 120 Survey of the Hospitality Industry</td>
</tr>
<tr>
<td>HRIMD 230 Issues in Tourism 2</td>
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<td>RRES 489 Program &amp; Event Planning 3</td>
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<tr>
<td>MC 120 Principles of Advertising 3</td>
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<td>PSYCH 564 Psychology of Organizations 3</td>
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<td>RRES 635 Methods of Environmental Interp</td>
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**RATIONALE:**
The public horticulture option is intended for students interested in professional careers which promote horticulture and emphasize people and their education and enjoyment of plants. Such careers include director of a botanical garden or park; city or urban horticulturist; extension agent, teacher, educational director, or program coordinator; professional garden writer/editor or publication manager; public garden curator; and plant collections manager. Initial work on developing this specialization was based on recent and current student interest and the fact that very few universities offer this specialization. Additionally, with the continuing development of the K-State Gardens, K-State has the unique opportunity to become a model university garden demonstrating dynamic linkages between the Gardens and an academic unit of the University. While university gardens are not unique, embedding an academic discipline within a university garden is unique. The creation of the Public Horticulture specialization is one step in the Horticulture Divisions plan to establish K-State Gardens as a model university garden.

**IMPACT:**

No impact outside our department.

**EFFECTIVE DATE:**

Fall 2008
ATTACHMENT 2
ACADEMIC FRESH START GPA AND ACADEMIC FORGIVENESS GPA POLICY
CAPP POLICY – APPROVED BY CAPP ON 9-12-07
APPROVED BY ACADEMIC AFFAIRS ON 9-18-07

Expanded Rationale Statements for Recommended Changes to Academic Fresh Start Policy
(now includes the additional Academic Forgiveness Policy)

1. Although the numbers are small, since the Academic Fresh Start policy was initiated it has helped students with retention and persistence to graduation. There have been 140 students granted this option between 1997 and 2006, and the vast majority of these students who have benefited from Academic Fresh Start have graduated.

2. The addition of the Academic Forgiveness policy will minimize academic penalties to students who are subject to extenuating circumstances beyond their control, which have caused drastic changes to their academic performance for one or two consecutive semesters.

3. The resulting action of the Academic Fresh Start and Academic Forgiveness policies does not change grades or the cumulative GPA. The effect of these policies is to provide a second GPA (Academic Fresh Start GPA or Academic Forgiveness GPA) that excludes the effect of a student’s atypical performance caused by situations considered by these two policies. This second GPA is therefore a truer expression of a student’s academic abilities and performance.

4. The Academic Fresh Start GPA and the Academic Forgiveness GPA would remove the undesirable stigma of a GPA below a student’s abilities, and may allow under specified conditions the consideration of the student for university academic honors, scholarships, and professional programs. Some GPA requirements would not be affected, such as graduate school requirements and those leading to teacher licensure.

5. Having a written policy in place will create a consistent guideline to be used across colleges. Students and advisors will be aware that Academic Forgiveness is an option for students for whom extenuating circumstances caused drastic changes to their academic performance.

6. In order to be in line with the current Academic Dismissal Policy (12 hours with 2.2 semester GPA for immediate reinstatement), the proposed semester GPA required to apply for either of the Academic Fresh Start and Academic Forgiveness policies is a 2.2 (whereas the present Academic Fresh Start policy requires a 2.5 GPA).

7. A student may apply only once, and to only one or the other policy, and the process cannot be reversed.

8. Deans or their designees will still have the discretion to approve or not approve an application for Academic Fresh Start or Academic Forgiveness.
ACADEMIC FRESH START GPA POLICY and ACADEMIC FORGIVENESS GPA POLICY
Approved by CAPP 9-12-07

The Academic Fresh Start and Academic Forgiveness Policies enable an undergraduate student to neutralize, in part, the grade impact of prior academic performance. Academic Fresh Start and Academic Forgiveness provide for the computation of an alternative GPA and for the use of that GPA in most academic situations. A student may apply only once, and to only one or the other, and the process cannot be reversed. A student may not apply for either policy until he or she has been reinstated into his or her college.

I. Conditions for a readmitted student to be eligible to apply for Academic Fresh Start are:

A) The student was not enrolled in a K-State course for three (3) calendar years prior to readmission.

B) After readmission, the student earned a K-State GPA of 2.2\(^1\) or higher at the end of the academic session in which the twelfth credit was earned.

C) Up to 60 consecutive hours\(^2\) of course work and K-State GPA may be restricted from the regular GPA calculation. The beginning point for the Academic Fresh Start GPA shall be the first, second, third, fourth, or fifth\(^3\) academic semester of enrollment following the student’s initial K-State date of entry. The choice of the starting point is designated by the student at the time of application for Academic Fresh Start and hours excluded from the calculation must be consecutive.

II. Conditions for a student to be eligible to apply for Academic Forgiveness are:

A) The student experienced one or more extenuating circumstances which caused a drastic change to the student’s academic performance in one or two semesters.

B) After the session(s) affected by the extenuating circumstance, the student earned a K-State GPA of 2.2 or higher at the end of the academic session in which the twelfth credit was earned.

C) Grades from up to two (2) consecutive semesters may be excluded from the regular cumulative GPA calculation.\(^4\)

D) The student’s dean or designee may request documentation confirming the extenuating circumstances with the application for Academic Forgiveness.

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\(^1\) Rationale: This is the GPA standard to which all students are held in the Academic Dismissal Policy.

\(^2\) Rationale: This change will accommodate students who do not take traditional full-time semesters.

\(^3\) Rationale: This change will accommodate students who do not take traditional full-time semesters.

\(^4\) Rationale: It is assumed that the negative impact of the extenuating circumstance(s) will be diminished within two semesters.
III. The calculation and reporting of Academic Fresh Start or Academic Forgiveness GPA and their uses in academic evaluation are:

A) Academic Fresh Start or Academic Forgiveness deletes nothing from the student's academic record. Grades earned before the Academic Fresh Start or Academic Forgiveness will remain on the transcript along with the cumulative GPA for all hours taken.

B) The transcript will clearly indicate the starting point of the Academic Fresh Start/Academic Forgiveness as well as the Academic Fresh Start/Academic Forgiveness GPA.

C) University-wide academic policies based on a cumulative GPA generally will use the Academic Fresh Start or Academic Forgiveness GPA. However, academic programs are not required to use Academic Fresh Start or Academic Forgiveness GPAs. Some programs, such as those in the graduate school or those leading to teacher licensure, may use all grades for the calculation of the GPA.

D. In order for students in the Academic Fresh Start or Academic Forgiveness program to be eligible for university academic honors, they must complete a minimum of 60 hours in residence, with at least 50 hours in graded courses after the Academic Fresh Start or Academic Forgiveness begins. Other academic policies will not be affected.

IV. Procedures for applying for Academic Fresh Start or Academic Forgiveness are:

A) A student applies for Academic Fresh Start GPA or Academic Forgiveness GPA through the deans or their designees of the college in which the student is enrolled.

B) A student must apply no later than the academic term prior to the one when the degree will be granted. (Students wishing to apply are encouraged to do so as soon as possible after qualifying).

C) When applying, the student must indicate the point at which he or she wishes the Academic Fresh Start or Academic Forgiveness GPA to begin.
   1. For readmitted students applying for Academic Fresh Start, the choices are: the end of the first, second, third, fourth or fifth semester, following the student’s initial K-State date of entry.
   2. For students who experienced extenuating circumstances and are applying for Academic Forgiveness, the semester(s) will be selected in consultation with the deans or their designees.
Proposal: Semester final exams for courses that begin before 5:00 PM and meet only once weekly will be scheduled according to the regular semester final examination schedule.

Rationale: The proposal will move semester final exams for courses that begin before 5:00 PM and meet only once weekly from the last week of classes to the semester final examination period. This change will bring current practice into compliance with current policy (University Handbook, F70) and resolve faculty concerns about instructional time lost when semester final exams are scheduled during the last class period.

Effective Date: Spring 2009

Approved by Committee on Academic Policies and Procedures, October 10, 2007
Approved by Faculty Senate Academic Affairs Committee, December 4, 2007
Semester Final Exam Schedule  
*(F07 exam schedule used as example)*

**Change from:**

II. Exams for Other Courses that Begin Before 5:00 p.m.

1. Courses that meet on MTWUF, MTWF, MW, TWUF, WF, MWF, MT, MU, and MF will be examined during the period designated by a W and the time that the regular course session begins. For example a course that regularly meets MWF at 11:30 a.m. will be examined on Thursday, December 13, 11:40 to 1:40 p.m.

2. Courses that meet on TU, TUF, MTU, TF, and UF will be examined during the period designated by a T and the time that the regular course session begins. For example, a course that regularly meets TU at 8:05 a.m. will be examined on Monday, December 10, 2:00 p.m.-3:50 p.m.

3. Courses that meet only once a week will be examined as follows:

   - Monday: December 3
   - Tuesday: December 4
   - Wednesday: December 5
   - Thursday: December 6
   - Friday: December 7

**Change to:**

II. Exams for Other Courses that Begin Before 5:00 p.m.

1. Courses that meet on MTWUF, MTWF, MW, TWUF, WF, MWF, MT, MU, MF, M, W, and F will be examined during the period designated by a W and the time that the regular course session begins. For example a course that regularly meets MWF at 11:30 a.m. will be examined on Thursday, December 13, 11:40 to 1:40 p.m.

2. Courses that meet on TU, TUF, MTU, TF, UF, T, and U will be examined during the period designated by a T and the time that the regular course session begins. For example, a course that regularly meets TU at 8:05 a.m. will be examined on Monday, December 10, 2:00 p.m.-3:50 p.m.
Student Exam Conflicts
(F07 exam schedule used as example)

Change from:

IV. General Information
A. Student Exam Conflicts

1. Students scheduled to take a group examination at the time of the evening final examination will take the evening course examination at a time to be arranged during final exam week in consultation with the evening course instructor.

2. Students who have more than two examinations scheduled in a 24-clockhour period (a 24 hour period starting at any time) may petition for a final exam change in the following manner:
   a. Petition the instructor(s) of the highest numbered course(s) to schedule an alternative time to take the final examination(s) during final exam period.
   b. If the necessary rescheduling cannot be resolved through the instructor(s) involved and both courses are in the same college, the academic dean will make the rescheduling decision.
   c. If the scheduling cannot be resolved through the instructors and the courses are in different colleges, the University Provost will make the rescheduling decision.

3. Students must notify the instructor(s) involved and have resolved final examination conflicts at least seven days prior to the beginning of finals week.

Change to:

IV. General Information
A. Student Exam Conflicts

1. Students scheduled to take a group examination at the time of the evening final examination will take the evening course examination at a time to be arranged during final exam week in consultation with the evening course instructor.

2. Students who have more than two examinations scheduled in a 24-clockhour period (a 24 hour period starting at any time) or who have conflicting exam times may petition for a final exam change in the following manner:
   a. Petition the instructor(s) of the highest numbered course(s) to schedule an alternative time to take the final examination(s) during final exam period.
   b. If the necessary rescheduling cannot be resolved through the instructor(s) involved and both courses are in the same college, the academic dean will make the rescheduling decision.
   c. If the scheduling cannot be resolved through the instructors and the courses are in different colleges, the University Provost will make the rescheduling decision.

3. Students must notify the instructor(s) involved and have resolved final examination conflicts at least seven days prior to the beginning of finals week.
Resolution of Exam Room Conflicts
(F07 Exam Schedule used as example)

Change from:

IV. General Information
   B. Faculty Information
      1. No course shall meet after December 7, and all examinations shall be given as scheduled.
      2. Departmental schedulers should schedule general use classroom space for final examination for evening courses and group examinations by contacting University Facilities Management Room Scheduling and completing a “Request for Use of University Buildings and Grounds” form.
      3. Grades should be submitted before or on the due date/time to the Enrollment Services Office, 210 Willard Hall.
         a. Monday, December 17, NOON
            1) For all scheduled final exams given on December 10, 11 or 12.
            2) For day courses (starting before 5:00 p.m.) that meet only once a week.
            3) For section type “appt” courses.
            4) For evening courses that have scheduled final examination on December 3, 4, or 5 evenings.
         b. Wednesday, December 19, NOON
            1) For scheduled final examinations given December 13 or 14.
            2) For evening courses that have scheduled final examinations on December 6 or 7 evenings.

Change to:

IV. General Information
   B. Faculty Information
      1. No course shall meet after December 7, and all examinations shall be given as scheduled.
      2. Departmental schedulers should schedule general use classroom space for final examination for evening courses, group examinations, and courses with room conflicts by contacting University Facilities Management Room Scheduling and completing a “Request for Use of University Buildings and Grounds” form.
      3. Grades should be submitted before or on the due date/time to the Enrollment Services Office, 210 Willard Hall.
         a. Monday, December 17, NOON
            1) For all scheduled final exams given on December 10, 11 or 12.
            2) For section type “appt” courses.
            3) For evening courses that have scheduled final examination on December 3, 4, or 5 evenings.
         b. Wednesday, December 19, NOON
            1) For scheduled final examinations given December 13 or 14.
            2) For evening courses that have scheduled final examinations on December 6 or 7 evenings.

Effective Date: Spring 2009
University Handbook – Change to Section F71
Examinations
Change from:
F70 Semester final examinations are scheduled by the Committee on Academic Policy and Procedures. Once the final examination time for a course is published on the web under “Course Schedules,” it may be changed only with the concurrence of the university provost. Faculty members may assign take-home examinations, projects, papers or other media in lieu of a written final examination. In such instances, the deadline for submittal of the alternative assessment may not be earlier than the end of the scheduled final examination period for the course.

Except for honors, problems, seminar, reports, research, laboratory practical, language, studio and fine arts performance classes, the last examination (either unit or comprehensive) must be given during the final examination period published on the web. No examination (unit or final) may be scheduled seven calendar days prior to the first scheduled day of semester examinations. (FSM 5/13/03)

F71 Faculty members may not give the last examination at a time other than that published in the class schedule. The final examination may be given to an individual student under special circumstances at another time during final examinations. In particular, students who have more than two examinations scheduled in a 24-clock hour period (a 24-hour period starting at any time) may petition the instructor(s) of the highest numbered course(s) and schedule an alternative time for taking the final examination(s) at some other time during final examinations. If a student is unable to arrange the necessary rescheduling through the instructors involved, then the academic dean will resolve the overload problem, if all the scheduled examinations are within the same college. If the examinations in question are within the jurisdiction of different colleges, decisions regarding rescheduling shall be made by the university provost.

Effective Date: Spring 2009

Change to:
F70 Semester final examinations are scheduled by the Committee on Academic Policy and Procedures. Once the final examination time for a course is published on the web under “Course Schedules,” it may be changed only with the concurrence of the university provost. Faculty members may assign take-home examinations, projects, papers or other media in lieu of a written final examination. In such instances, the deadline for submittal of the alternative assessment may not be earlier than the end of the scheduled final examination period for the course.

Except for honors, problems, seminar, reports, research, laboratory practical, language, studio and fine arts performance classes, the last examination (either unit or comprehensive) must be given during the final examination period published on the web. No examination (unit or final) may be scheduled seven calendar days prior to the first scheduled day of semester examinations. (FSM 5/13/03)

F71 Faculty members may not give the last examination at a time other than that published in the class schedule. The final examination may be given to an individual student under special circumstances at another time during final examinations. In particular, students who have more than two examinations scheduled in a 24-clock hour period (a 24-hour period starting at any time) and students who have conflicting exam times may petition the instructor(s) of the highest numbered course(s) and schedule an alternative time for taking the final examination(s) at some other time during final examinations. If a student is unable to arrange the necessary rescheduling through the instructors involved, then the academic dean will resolve the overload problem, if all the scheduled examinations are within the same college. If the examinations in question are within the jurisdiction of different colleges, decisions regarding rescheduling shall be made by the university provost.
**ATTACHMENT 4**

**University Handbook Changes – Section D40, Consulting Days**

**Proposed by University Administration on August 30, 2007**

**Approved by the Faculty Affairs Committee on October 6, 2007**

Proposed change: Increase the number of consulting days from two to four.

**D40** Faculty members and unclassified professionals may accept outside consulting assignments that support professional growth, as long as the assignments do not interfere with the effective discharge of university responsibilities. Faculty members and unclassified professionals who perform consulting services outside the university must obtain prior approval of their department head, and dean, the appropriate administrators, e.g., department head and dean. Such outside activities are to be reported in writing on the consulting request form for inclusion in personnel files kept in the office of the appropriate administrators, department head and dean, and in the provost’s office. For faculty members only, personal, professional activities that occur within a single 24-hour period need not have prior approval but must be reported annually in writing on the Annual Declaration and Disclosure form. Normally, faculty members and unclassified professionals are allowed two to four working days per month on the average to participate in consulting activities. Regular instructional service to other educational institutions while fulfilling contractual responsibilities to K-State normally is not considered an appropriate consulting activity (See K-State Policy on Conflict of Interest and Conflict of Time Commitment, Appendix S).

Rationale: This increase in allowable consulting time is consistent with what many other research institutions allow and will complement recent discussions relative to entrepreneurial activities.
# ATTACHMENT 5

## KANSAS STATE UNIVERSITY

**ACADEMIC CALENDAR**

### Fall 2008 through Summer 2013

#### Fall Semester

<table>
<thead>
<tr>
<th></th>
<th>Fall 2008</th>
<th>Fall 2009</th>
<th>Fall 2010</th>
<th>Fall 2011</th>
<th>Fall 2012</th>
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<tbody>
<tr>
<td>University Holiday</td>
<td>Sept 1</td>
<td>Sept 7</td>
<td>Sept 6</td>
<td>Sept 5</td>
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<tr>
<td>Student Holiday (Fall Break)</td>
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<td>Oct 5</td>
<td>Oct 4</td>
<td>Oct 3</td>
<td>Oct 1</td>
</tr>
<tr>
<td>University Holiday</td>
<td>Nov 27-28</td>
<td>Nov 26-27</td>
<td>Nov 25-26</td>
<td>Nov 24-25</td>
<td>Nov 22-23</td>
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<tr>
<td>Last Day of Classes</td>
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<td>Dec 11 F</td>
<td>Dec 10 F</td>
<td>Dec 9 F</td>
<td>Dec 7 F</td>
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<tr>
<td>Commencement</td>
<td>Dec 13 F, S</td>
<td>Dec 12 F, S</td>
<td>Dec 11-11 F, S</td>
<td>Dec 10-10 F, S</td>
<td>Dec 7-7 F, S</td>
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<td>First Day of Exams</td>
<td>Dec 15</td>
<td>Dec 14</td>
<td>Dec 13</td>
<td>Dec 12</td>
<td>Dec 10</td>
</tr>
<tr>
<td>Last Day of Exams</td>
<td>Dec 19</td>
<td>Dec 18</td>
<td>Dec 17</td>
<td>Dec 16</td>
<td>Dec 14</td>
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#### Total Days of week


#### Spring Semester

<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>First Day of Classes</td>
<td>Jan 15 U</td>
<td>Jan 14 U</td>
<td>Jan 13 U</td>
<td>Jan 12 U</td>
<td>Jan 11 U</td>
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<tr>
<td>University Holiday</td>
<td>Jan 19</td>
<td>Jan 18</td>
<td>Jan 17</td>
<td>Jan 16</td>
<td>Jan 15</td>
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<tr>
<td>Student Holiday (Spring Break)</td>
<td>Mar 20-20 M-F</td>
<td>Mar 19-19 M-F</td>
<td>Mar 18-18 M-F</td>
<td>Mar 17-17 M-F</td>
<td>Mar 16-16 M-F</td>
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<td>Last Day of Classes</td>
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<td>May 14 F</td>
<td>May 13 F</td>
<td>May 12 F</td>
<td>May 11 F</td>
</tr>
<tr>
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<td>May 13, 13 F, S</td>
<td>May 12, 12 F, S</td>
<td>May 11, 11 F, S</td>
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</table>

#### Total Days of week


#### Summer Semester

<table>
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<tr>
<th></th>
<th>Summer 2009</th>
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<th>Summer 2011</th>
<th>Summer 2012</th>
<th>Summer 2013</th>
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</thead>
<tbody>
<tr>
<td>First Day of 1st 6-wk Class</td>
<td>May 26 T</td>
<td>May 24 M</td>
<td>May 22 M</td>
<td>May 20 M</td>
<td>May 18 T</td>
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<td>May 31</td>
<td>May 30</td>
<td>May 28</td>
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<td>First Day of 1st 8-wk/1st 4-wk Class</td>
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<tr>
<td>Last Day of 1st 4-wk/6-wk Class</td>
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<td>July 2 F</td>
<td>July 2 F</td>
<td>July 2 F</td>
<td>July 2 F</td>
</tr>
<tr>
<td>First Day 2nd 4-wk/6-wk Class</td>
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<td>July 6 T</td>
<td>July 5 T</td>
<td>July 5 T</td>
<td>July 5 T</td>
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<td>July 5</td>
<td>July 4 M</td>
<td>July 4 W</td>
<td>July 4 U</td>
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<td>July 31 F</td>
<td>July 30 F</td>
<td>July 29 F</td>
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<td>July 25 F</td>
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<tr>
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<td>Aug 14 F</td>
<td>Aug 13 F</td>
<td>Aug 12 F</td>
<td>Aug 10 F</td>
<td>Aug 8 F</td>
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</table>

#### Class days:

- 8-week class: 39, 39, 39, 39, 39
- 1st 6-week class: 28, 28, 28, 28, 28
- 2nd 6-week class: 30, 30, 30, 30, 30
- 1st 4-week class: 19, 19, 19, 19, 19
- 2nd 4-week class: 20, 20, 20, 20, 20

### Intersession

<table>
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<tr>
<th><strong>INTERSESSION</strong></th>
<th><strong>F08 – U09</strong></th>
<th><strong>F09-U10</strong></th>
<th><strong>F10-U11</strong></th>
<th><strong>F11-U12</strong></th>
<th><strong>F12-U13</strong></th>
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<tr>
<td>January Intersession</td>
<td>Dec 29 - Jan 14</td>
<td>Dec 28 - Jan 13</td>
<td>Dec 27 - Jan 12</td>
<td>Dec 27 - Jan 11</td>
<td>Dec 27 - Jan 16</td>
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<td>May Intersession</td>
<td>May 18 - June 5</td>
<td>May 17 - Jun 4</td>
<td>May 16 - Jun 3</td>
<td>May 14 - Jun 1</td>
<td>May 20 - Jun 7</td>
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</tbody>
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These dates are subject to any semester changes in beginning and ending dates.

### LEGEND

Dates not highlighted above have been approved by K-State and the Kansas Board of Regents.

Dates highlighted in grey denote calendar dates that were approved by Academic Calendar Committee, and submitted but not yet approved by Faculty Senate.