

Proxies: Bontrager, Brigham, Dodd, Hoag, Pacey, Potts, Rietcheck, Ross, and Spooner

Visitors: Al Cochran and Lola Shrimplin

1. President-elect Roger Adams called the meeting to order at 3:30 p.m.
   President-elect Adams dedicated the meeting to the memory of former senator John Johnson who passed away January 2, 2006.

2. The minutes of the December 13, 2005 minutes were approved.

3. Al Cochran – Core Competencies
   Al Cochran discussed the Core Competencies project. He passed around the Kansas Core Outcomes Project report from Fall 2004 and will make available the 2005 report upon request as soon as it is finalized. This on-going project started in 1999 to address three goals: 1) Creating a seamless pathway for students by improving articulation and transfer between state institutions; 2) Facilitating communication within disciplines among the faculty; and 3) Communicating to the state’s secondary schools the expectations of college-level curriculum that could result in improvements in college preparedness of students. K-State faculty has been involved in working with the other state institutions on this project since its inception.

4. Reports from Standing Committees
   A. Academic Affairs Committee – Alice Trussell
      1. Course and Curriculum Changes
         a. Undergraduate Education -
            1. Senator Alice Trussell moved to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences November 3, 2005:

            **COURSE CHANGES:**

            **Department of Art**

            DROP:
            ART 590 Approaches to Art Therapy
            ART 595 Independent Study in Art Therapy

            **Department of Biology**

            CHANGE:
            BIOL 515 Behavioral Ecology (3) 4 1
Department of History

CHANGE:
HIST 331 Introduction to Japan

Department of Modern Languages

CHANGE:
CHINE 501 Chinese V
CHINE 502 Chinese VI
SPAN 510 (570) Structures of the Spanish Language

ADD:
CHINE 599 Special Studies in Chinese

Department of Sociology, Anthropology and Social Work

CHANGE:
SOCWK 530 Seminar in Applied Social Work Research
SOCWK 550 Field Practicum Research Preparation
SOCWK 560 Social Work Practice I
SOCWK 570 Social Work with Groups I

DROP:
SOCWK 519 Methods of Social Work Research
SOCWK 571 Social Work with Groups II

Department of Speech Communication, Theatre and Dance

DROP:
SPCH 065 Spoken English for International Students
SPCH 460 Rhetoric of the Sixties

ADD:
SPCH 475 Legal Communication
SPCH 545 Communication & Democracy

CURRICULUM CHANGES:

Page 90, undergraduate catalog
Additional requirements for the Bachelor of Arts
Change to the Foreign Language requirement:  Exception: Students who take a language that is normally offered for only two semesters (Latin 141 and 142, for example) may complete their requirement by taking two additional semesters in another language. (See page 9 of the white sheets)

Department of Modern Languages

Page 127, undergraduate catalog
Changes to the undergraduate catalog language to clarify the practice of accepting validated or approved transfer credits, and to specify the minimum requirements for courses that are taught or supervised by our faculty. (See page 10 of the white sheets for further details.)

Curriculum changes to the Modern Language major for German and Spanish. Add two new options for Spanish:
1. Hispanic Studies Option
2. Hispanic Literature Option

(See pages 10-13 of the white sheets for further information)
Curriculum changes to the B.A. and B.S in Social Work. (See page 13 of the white sheets for details)

Motion carried.

2. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Technology and Aviation November 8, 2005:

**COURSE CHANGES:**

<table>
<thead>
<tr>
<th>CHANGE</th>
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<tbody>
<tr>
<td>AVM 400 Composites</td>
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<tr>
<td>AVM 405 Non-Destructive Testing</td>
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<tr>
<td>ENGL 325 (255) Literature and Technology</td>
</tr>
<tr>
<td>PPIL 196 VFR Pilot Proficiency Lab</td>
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<tr>
<td>PPIL 197 IFR Pilot Proficiency Lab</td>
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<tr>
<td>PPIL 216 Altitude Chamber</td>
</tr>
<tr>
<td>PPIL 262 Multi-Engine Ground School</td>
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<tr>
<td>PPIL 379 Turbine Transition</td>
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<tr>
<td>PPIL 385 Airline Transport Pilot Rating</td>
</tr>
<tr>
<td>PPIL 483 Certified Instrument Flight Instructor Lab</td>
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<td>PPIL 493 Certified Multi-Engine Flight Instructor Lab</td>
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<tr>
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<tr>
<td>PPIL 250 Safety and Security of Airport Ground Operations</td>
</tr>
<tr>
<td>PPIL 417 Aviation Accident Investigation</td>
</tr>
<tr>
<td>PPIL 451 System Safety</td>
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</tbody>
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**CURRICULUM CHANGES:**

Curriculum changes to the Associate of applied science. (See pages 7-8 for further details.)

Motion carried.

3. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Architecture October 27, 2005:

**COURSE CHANGES:**

**Landscape Architecture**

Changes:

<table>
<thead>
<tr>
<th>Changes</th>
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<tbody>
<tr>
<td>LAR 220 Landscape Architecture Design Studio I Site Design Studio I</td>
</tr>
<tr>
<td>LAR 248 Building Science Landscape Architecture Materials and Methods</td>
</tr>
<tr>
<td>LAR 310 Design Graphics and Visual Thinking</td>
</tr>
<tr>
<td>LAR 320 Landscape Architectural Design Studio II Site Design Studio II</td>
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<tr>
<td>LAR 410 Landscape Architecture Design Studio Planting Design Studio</td>
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<tr>
<td>LAR 438 Land Construction I</td>
</tr>
<tr>
<td>LAR 442 Landscape Architecture Design Studio IV Site Planning and Design Studio</td>
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<tr>
<td>LAR 501 Landscape Architecture Seminar I</td>
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<tr>
<td>LAR 502 Landscape Architecture Seminar II</td>
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<tr>
<td>LAR 510 Landscape Architectural Delineation Techniques Landscape Architecture Tech Module I</td>
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</tbody>
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Add:

<table>
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<tr>
<td>LAR 520 Landscape Architecture Tech Module II</td>
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</table>

3
LAR 530 Landscape Architecture Tech Module III
LAR 540 Landscape Architecture Tech Module IV
LAR 550 Landscape Architecture Tech Module V
LAR 560 Landscape Architecture Tech Module VI

**Regional and Community Planning**

Changes:
PLAN 315 Introduction to Planning

Add:
PLAN 590 Problems in Planning (1-3) *Somehow has not been in the undergraduate catalog and needs put back in. It has been an approved course since at least 1984.*

**Interior Architecture and Product Design**

Changes:
IAPD 406 Prob in Interior Arch & Prod Design Problems in IAPD
IAPD 407 Design Workshop I
IAPD 409 Materials and Finishes
IAPD 410 Interior Arch. Microcomputers
IAPD 412 Design Workshop I Studio
IAPD 416 History of Furniture
IAPD 456 Theory of Product Design
IAPD 520 Design Graphics Workshop

Add:
IAPD 307 IAPD Design Studio 1
IAPD 320 IAPD Design Studio 2
IAPD 391 Contemporary Design
IAPD 435 IAPD Design Studio 3
IAPD 440 IAPD Design Studio 4

Motion carried.

4. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Human Ecology December 2, 2005:

**CURRICULUM CHANGES**

Curriculum changes to the Bachelor of Science in apparel and textiles. See page 2 of the white sheets for rationale.

Curriculum changes to the Bachelor of Science in Human Ecology. See page 14 of white sheets for details.

Change to Teacher Licensure requirements for Family and Consumer Sciences Education. See pages 15-16 of the white sheets for details.

Motion carried.

b. Graduate Education – Senator Trussell moved to approve graduate course and curriculum changes approved by the Graduate Council on December 6, 2005:

**CHANGES:**
EDEL 620 Foreign Language Methods of Elementary Schools
ENTOM 830 Molecular Entomology
ENTOM 875 Insect Physiology
IAPD 606  Design Studio 6
IAPD 644  Interior Architecture Internship
IAPD 645  Interior Architecture Internship Report
IAPD 647  Interior Arch Internship Report (department withdrew change request 11/28/05)
IAPD 753  Professional Practice
IAPD 802 (608)  Design Workshop II
IAPD 803 (614)  Design Workshop II Studio
IAPD 813 (713)  Furniture Design Workshop Studio
IAPD 814 (714)  Furniture Design Workshop
IAPD 820 (720)  Advanced Seminar in IA
IAPD 821  Advanced IAPD Design Studio
IAPD 831 (730)  Facilities Management
IAPD 840 (740)  Advanced Design Workshop
LAR 646  Community Planning and Design
LAR 647  Land Construction III
LAR 648  Landscape Architecture Specialization Studio
LAR 700  Project Programming
LAR 703  Landscape Architecture Off-Campus Studio
LAR 704  Environmental Landscape Planning and Design
LAR 750  Landscape Architecture Seminar III
LAR 898  Thesis Proposal Writing
PLAN 630  Computer Applications in Planning and Design
PLAN 631  Computer Applications in Planning I
PLAN 633  Computer Applications in Planning III
PLAN 650  Housing and Development Programs
PLAN 716  Seminar in Planning
PLAN 717  Seminar in Grant Preparation
PLAN 731  Solid Waste Planning and Management
PLAN 740  Small Community and Rural Area Planning
PLAN 746  Urban Design and Preservation Studio
PLAN 752  Physical Processes of Plan Implementation
PLAN 753  Planning Law
PLAN 660 (760)  Community Development Planning
PLAN 661 (761)  Community Development Workshop
PLAN 765  Growth Management
PLAN 810  Practicum in Planning and Development
PLAN 820  Planning Administration
PLAN 880  Topics in Planning
PLAN 899  Research in Planning
PLPTH 890  Introduction to Genomic Bioinformatics
SPCH 735  Leadership Communication

Master of Landscape Architecture
Master’s of Regional and Community Planning
Master of Architecture

DROP:
ENTOM 706  External Insect Morphology
ENTOM 865  Internal Insect Morphology
ID 630  Household Equipment Theory
PLAN 615  Shaping the American City
PLAN 651  Planning Municipal Services

ADD:
ARCH 801  Topics in History of the Designed Environment
ARCH 803  Environmental Aesthetics
ARCH 804  Topics in Environment and Behavior
ARCH 805  Project Programming
ARCH 806  Architecture Design Studio VII
ARCH 807  Architectural Design Studio VIII
ARCH 811  Topics in Architectural Design Methods
ARCH 815  Topics in Architecture
ARCH 816  Topics in Environmental Systems in Architecture
Motion carried.

c. General Education – Senator Trussell moved to approve the following courses for UGE status as approved by the UGE Council November 10, 2005 and December 7, 2005:

ECON 524  Sports Economics  
GEOG 302  Cartography and Thematic Mapping  
GEOG 508  Geographic Information Systems I  
GRMN 510  German Film  
FREN 113  Beginning Accelerated French  
CHINE 101  Chinese I  
CHINE 102  Chinese II  
CHINE 201  Chinese III  
CHINE 202  Chinese IV  

Motion carried.

2. Proposed change to the University Handbook, Section F110 – Attachment 1
Senator Trussell moved to adopt proposed changes to the Graduation Scholastic Honors. Senator Trussell indicated that about 14% of people would have received honors last year had this change been in place. Motion carried.

3. Proposed change to the University Handbook, Section F12 – Attachment 2
Senator Trussell moved to adopt proposed changes to the Enrollment Cap. Senator Arck stated that the College of Veterinary Medicine has a requirement of 22 hours per semester for at least one semester of their program. Senator Trussell responded that the College of Veterinary Medicine will be able to handle this discrepancy with little difficulty. Senator Eiselein inquired why the inclusion of waitlisted courses is not included in the proposed language changes. Senator Trussell expressed a desire to keep the University Handbook language as simple as possible. Senator Hohenbary suggested that we should leave the cap at 18 hours, rather than allow students to enroll in 21 hours as a good academic policy. Past-president Spears suggested that each college has different enrollment requirements and some of these issues should be addressed by each college. Senator Spikes said he understood that the increase in the 21 hour cap would be implemented by each college or the department as appropriate. Senator Eiselein moved to amend the motion: “F12 An undergraduate student may not enroll for more than 21 Kansas State University credit hours, including waitlisted courses, in a semester unless the student is granted permission to do so by the student’s academic dean or the dean’s representative.” Motion was seconded. Senator Hosni said that wait listing does not allow for actual enrollment so this amendment will make it difficult to handle. Senator Rintoul indicated that he frequently runs into problems where differing language from policy to procedures causes misunderstandings. The amendment passed.

The motion as amended passed.

4. Approval, Routing and Notification policy proposal – Attachment 3
Senator Trussell moved to approve changes to the Approval Routing and Notification Policy for the Change Process for Courses, Curriculums, Degrees, and Programs.

Motion carried.

B. Faculty Affairs Committee – Frank Spikes
Senator Frank Spikes reported that Faculty Affairs will be considering conducting a thorough review of the University Handbook. Senator Ransom indicated the last review was completed about 10 years ago. Last week representatives of the Faculty Senate Leadership, the Compensation Task Force, and of the Faculty Senate Faculty Salaries and Fringe Benefits sub-committee met with the Provost to discuss on-going roles of each committee. The meeting went well and he, President Herald, and President-elect Adams will meet with the Provost for further discussion and decisions.

He reported that Faculty Senate elections are ready to begin and the elections must be completed and results are due in the Faculty Senate office by April 10. For next academic year, the Extension caucus will lose one senator and the College of Education caucus will gain one senator. All other caucus sizes will remain the same. He asked faculty to encourage colleagues to participate in Faculty Senate.

Senator Spikes announced that he is working with Jane Rowlett and Provost Nellis in reviewing and determining implementation procedures for the Professorial Award program. The Provost will then discuss procedures with the deans after decisions are made.

C. Faculty Senate Committee on University Planning - Walter Schumm
Senator Walter Schumm reported that K-State was ranked 85th out of the top 100 by a Kiplinger report for best value in public institutions. He distributed copies of the Kiplinger 100 report.

D. Faculty Senate Committee on Technology – Michael North
Senator Michael North reminded senators to read the InfoTech Tuesday newsletter each week. The new university ID’s are ready for employees to pick up in the ID Center in the Union. He announced that a meeting was held last week with Dr. Pat Bosco regarding the k-state.edu versus the ksu.edu domain name. Thirty-six people attended this meeting, including a large contingency of information technology people. He reported three major results from the meeting: 1) The e-mails displayed in the white pages will change back from k-state.edu to ksu.edu. 2) Each department will determine whether to use ksu.edu or k-state.edu for their web pages. 3) A
group will be established to work with Dr. Bosco and his office to improve communications. Dr. Bosco apologized to the group for perceptions of non-shared governance and lack of communication and is committed to improving these communications.

5. Announcements

A. Faculty Senate Leadership Council - Attachment 4
   Refer to Attachment 4.
   The Appendix M grievance that was pending has been withdrawn.

B. Kansas Board of Regents Meeting - Attachment 4
   Refer to Attachment 4.

C. Report from Student Senate
   Senator Lovely announced that students associated with the Alumni Center for 14 students and 12 alumni to meet with their local legislators during the winter break to discuss the TABOR amendment and other issues. A committee of 13 students has been established to determine expenditures for $1.5 million of bond surplus funds. The process will modeled after the Targeted Excellence program awarding process.

D. Other - none

6. Old Business - none

7. New Business - none

8. For the Good of the University
   Senator Maata indicated that the renovation of Jardine Apartments has eliminated all on-campus housing for visiting scholars. Future plans for Jardine do not include any accommodations for temporary housing. President-elect Adams agreed to discuss this concern with the President’s staff.

   Senator Michie recognized Senator Tahlat Rahman for her research on “walking molecules” being named one of the top Physics stories for 2005.

9. The meeting was adjourned at 4:45 p.m.
ATTACHMENT 1
Graduation Scholastic Honors

Proposed change to the University Handbook, Section F110.

Scholastic honors. Bachelor's degree candidates who have completed a minimum of 60 hours in residence, with at least 50 hours in graded courses, are considered for graduation with scholastic honors as follows: Students with a 3.950 or above K-State academic average are designated as Summa Cum Laude. The remaining students in the upper three percent of their college graduating class are designated Magna Cum Laude. Those remaining in the upper ten percent are graduated Cum Laude. Students with a 3.850-3.949 K-State academic average are designated as Magna Cum Laude. Students with a 3.750-3.849 K-State academic average are designated as Cum Laude. Students with a Doctor of veterinary medicine degree candidates are eligible to receive these honors based on courses completed in the professional program.
ATTACHMENT 2
Enrollment Cap Proposal
(Approved by Academic Affairs December 20, 2005)

Proposed change to the University Handbook, Section F12

Rationale:

With the implementation of the new iSIS system, a review has been needed of the current cutoff for maximum enrollment hours. The new system will count the waitlisted classes as well as the classes in which the student is enrolled. Increasing the hours from 18 to 21 will give students greater flexibility and fewer frustrations at the time of enrollment. Therefore, the Committee on Academic Policies and Procedures and the Faculty Senate Academic Affairs recommend that the cap for enrollment be increased from the current 18 hours to 21 hours effective with enrollment for the fall 2006 semester. Wording in the University Handbook should be updated as follows: (as amended by the Faculty Senate)

F12 An undergraduate student may not enroll for more than 21 Kansas State University credit hours, including wait-listed courses, in a semester unless the student is granted permission to do so by the student's academic dean or the dean's representative.
ATTACHMENT 3
Approval Routing and Notification Policy for the Change Process for Courses, Curriculums, Degrees, and Programs (Revised March 4, 1999)

Course and Curriculum policy and procedural changes— (approved by Academic Affairs December 20, 2005)

The Board of Regents Policy and Procedures Manual, Appendix G, revised 03-01 and 01-04, establishes specific requirements of institutions requesting approval of new academic programs. Section 4.f., Program Review, Assessment and Accreditation, states the requirement for the institution to “establish clearly the institution’s plan to monitor, maintain and enhance the quality and effectiveness of the program.” The K-State BOR Performance agreement and the NCA accreditation visit reinforce the need to address assessment as an integral component of the design academic programs.

To be inserted in the procedure at I. D.5., Undergraduate Degrees, Programs, and Majors. Subsequent items currently listed as 5., 6., 7., 8., and 9., shall be renumbered 6., 7., 8., 9., and 10.

For new degree programs, including majors, secondary majors and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.

To be inserted in the procedure at I.E. 5., Graduate Degrees and Programs. Subsequent items currently listed as 5. and 6. shall be renumbered 6. and 7.

In accordance with Board of Regents Policy and Procedures manual for new degrees and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.
Faculty Senate Leadership Council

1. Targeted Excellence: Twelve pre-proposals were invited to submit full proposals. The authors and titles of the proposals can be viewed at the Provost website: [http://www.k-state.edu/provost/planning/targetexc/2006/fullprop.htm](http://www.k-state.edu/provost/planning/targetexc/2006/fullprop.htm)

2. President Herald participates on the five year tuition plan committee.

Kansas Board of Regents Meeting

1. Performance Agreement Procedures and Goals. In July 2006, the fourth performance agreements will be submitted to the BOR.

2. A 6.0% increase in Housing rate was recommended for Fiscal Year 2007.

3. Approve allocation of FY 2007 rehabilitation and repair appropriation:
   - KSU- Manhattan: $ 4,198,500
   - KSU - Salina: $193,500

4. Retirement Plans
   To fulfill the Board’s fiduciary responsibility for the KBOR Mandatory Retirement Plan, appropriate management and periodic review of the investment options provided under the Plan are required. The Board has delegated responsibility for plan administration and investment oversight to the Retirement Plan Committee (RPC). The RPC, working with Deloitte Consulting who were hired to provide consulting services regarding the oversight of investment options, has developed an Investment Policy Statement which will establish formal benchmarks against which investment performance will be measured. The RPC recommends adoption of the Investment Policy Statement by the Board.

5. President Wefald presented KSU efficiency measures.