

# MINUTES

## Kansas State University Faculty Senate Meeting October 12, 2004 3:30 p.m. Big 12 Room, K-State Union

Present: Adams, Anderson, Arck, Baker, Blythe, Bontrager, Brigham, Chang, Cox, DeLuccie, Dhuyvetter, Dubois, Erickson, Fairchild, Fallin, Gehrt, Grauer, Greene, Gwinner, Hamilton, Herald, Hohenbary, Holcombe, Hosni, Jurich, Knapp, Maatta, Maes, Marr, Michie, Nagaraja, Nichols, Prince, Rahman, Ransom, Reynolds, Rietcheck, Rintoul, Rolley, Roozeboom, Ross, Rys, Sachs, Schumm, Shubert, Shultis, Simon, Smith, Spears, Stadtlander, Stewart, Stockham, Thompson, Trussell, Turtle, Warner, Wilke, Willbrant, Yahnke

Proxies: Maata for R. Clark, Ransom for Lynch, Michie for Nafziger, Ross for Spikes,

Absent: Ackerman, Behnke, Bhadriraju, Bloomquist, Brockway, Cauble, G. Clark, Clegg, Collins, Dryden, Eckels, Fick, Fritz, Gormely, Griffin, Hedrick, Jackson, Johnston, Jones, Lee, Lehew, McHaney Reeck, Schultz, Spooner, Stokes, Turnley, Urkevich, Zabel

Parliamentarian: Jerry Frieman

Visitors: Alfred Cochran, Betsy Barrett, President Spears announced that Kristi Harper, Faculty Senate office secretary, has accepted another position at the university effective yesterday. She will be greatly missed. A presentation of appreciation was made to Kristi in recognition of her service to Faculty Senate. The selection process has begun as her position has been advertised for recruitment and will be filled as quickly as possible. President Spears called the meeting to order at 3:45 p.m. after a photograph was taken of Faculty Senate for the Royal Purple yearbook.

II. The minutes of the September 14, 2004 meeting were approved.

III. University Grievance Board Report - Betsy Barrett  
Betsy Barrett reported that three grievances were filed last academic year with one grievance being heard. A second grievance was withdrawn and the third grievance did not fit the requirements of grievances. A web site has been created for better communication on grievance procedures and is located at: <http://www.ksu.edu/grievanceboard/>. President Spears thanked Professor Barrett for chairing this board. She encouraged faculty to agree to serve on this board as it is a very effective and important process.

IV. Reports from Standing Committees

A. Academic Affairs Committee - Fred Fairchild

1. Course and Curriculum Changes

a. Undergraduate Education

1. Senator Fairchild moved to approve undergraduate course and curriculum changes approved by the College of Education May 18, 2004.

Secondary Education  
MINOR MODIFICATIONS:  
EDSEC 405 Middle Level Education  
EDSEC 500 Content Area Methods in the Secondary School to:  
Content Area Methods in the Secondary and Middle Schools  
EDSEC 520 Block II Lab; Content and Reading Methods to:  
Block II Lab; Content Area Methods and Field Experience

Minor Modifications:  
Changes to the Secondary Education curriculum  
\*See white pages for details.

Motion passed.

b. General Education

1. Senator Fairchild move to approve general education course proposal approved by the General Education Council May 20, 2004.

SPCH 535 Communication and Leadership

Motion passed.

2. Senator Fairchild moved to approve general education course proposal to change the number of MC 235 to MC 110 approved by the General Education Council August 26, 2004 (already offered as a UGE course - just changing the number of the class).

FROM:	TO:
MC 235 Mass Communication in Society	MC 110 Mass Communication in Society

Motion passed.

2. Approve graduation list and additions to graduation lists.

- a. Senator Fairchild moved to approve the May 2004 Graduation List.

Motion passed.

- b. Senator Fairchild moved to approve additions to graduation lists.

December 2002  
Stephen Dvorak, Arts & Sciences - BS-Mass Communications-AD

August 2003  
Katherine B. Ingersoll, Architecture, Planning and Design - Bachelor of  
Architecture

December 2003  
Charles Bagby, Arts & Sciences - BS-Biology

May 2004  
Kevin A. Steckley, Business Administration - BS-Marketing and International  
Business

Jennifer F. Ubel, Business Administration - BS-Marketing and International Business  
James Bradley Weilert, Graduate School - Master of Science

Motion passed.

Senator Fairchild reported that the committee is still dealing with Standard Class Meeting Time and will have Ray Hightower attend the next meeting. He has met with the Provost to identify committee members to work on restructuring the Senior and Alumni surveys. They are also putting together a committee to continue to refine the First Day of Class Drop Policy with 50% faculty and 50% student membership. He also reported that the pre-requisite task force is coming into place with consideration of using the Wait List task force to take on this role.

B. Faculty Affairs Committee - Roger Adams

1. University Distinguished Professor update

Senator Adams announced that the Faculty Affairs committee met with Provost Nellis in a healthy discussion regarding the selection of the University Distinguished Professors (UDP). The Provost memo which recently came out on the selection for the University Distinguished Professor for 2005 included some recommended changes. The committee will meet in the future with current UDP members. Senator Jurich requested clarification in that the announcement of the UDP selection process inferred that recommended changes had been made in the selection process and that this was the new process. President Spears reported that Provost Nellis is using the current process and augmenting the process with some changes for 2005. The process for 2005 is found on the Provost web page at <http://www.ksu.edu/grad/faculty/appoint.htm>. This is the procedure he will use this academic year and will take into consideration other recommendations for additional changes in future years. Senator Deluccie commented that one of the issues is that there appears to be no clear criteria for selection and questioned how the Big 12 UDPs would be able to make a recommendation without selection criteria.

Senator Adams announced that Senator Clegg visited with the committee about C34.1-C34.5 of the University Handbook about student evaluations of faculty. The discussion will continue on this issue at future meetings. They also met with administration and discussed the chronic low achievement policy and had a lively discussion about proposed changes. They have not made any decisions about the proposed changes and will continue discussions in November meetings.

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Schumm announced that the committee reviewed the Office of International Programs. Ken Holland spoke with the committee and provided a schedule of charges for the study abroad program. It appears that if students want to study abroad they must pay several fees and expenses. Information on the Study Abroad Program is available at: <http://www.k-state.edu/oip/Site/studyabroad.htm>. Senator Dubois asked about looking at fees over several years versus just between this year and last year. He commented that these International Program fees are new fees within the last few years in order to pay salaries of some of the staff to operate the program. Roughly 50% of the office is funded by student fees. Senator Michie chairs the international activities task force that is advisory to the Provost. The task force has representation from each college. She stated that most of the international programs are run by for-profit entities that are actually more expensive than the KSU program.

D. Faculty Senate Committee on Technology - Tweed Ross

Senator Ross announced that the committee focused on the use of electronic devices in the classroom, particularly in relation to the Honor Policy. They are researching how devices can be used in violation of the Honor Policy and how our policies might need to change. Senator Hosni suggested that the students be surveyed to identify such electronic devices. The other issue discussed is the status of the University Portal. The university has worked on this portal in bits and pieces without dedicated resources. The committee may come to the floor of Faculty Senate with a resolution to have the university fully fund and staff the University Portal project to get it implemented.

V. Announcements

A. Kansas Board of Regents meeting ATTACHMENT 1

President Spears discussed that the crumbling classroom funds went through a re-bonding and KSU received \$321,050 with some of the money going to Anderson Hall and other general infrastructure improvements. Senator Rahman expressed disapproval on the use of this money for Anderson Hall since it does not include classrooms. President Spears agreed to visit with the President's Staff about this. Senator Hosni commented that there are several student services offices in Anderson Hall that might benefit from this expenditure.

Another issue is the concurrent enrollment in community colleges and high school courses. There is a current effort being made primarily through the Chief Academic Officers to craft concurrent enrollment policies.

B. Faculty Senate Leadership Council ATTACHMENT 2

President Spears announced that Vice President Rawson stated that the governor's budget will not include any "BEST" reductions. The employer share of health insurance will not increase for next fiscal year; however the employee's cost will increase. She is hopeful that progress will be made in our discussions of tuition waivers/tuition assistance at our next meeting with the President's staff. Senator Dubois asked about the City/University Funds and the approval process. President Spears said that the presidents of each Senate provided input to Tom Rawson. Senator Maatta recalled that when we had the BEST reductions last year it was indicated that it was a one-time reduction and questioned why it is now being discussed. President Spears stated that she receives frequent inquiries on these reductions and wants to reassure Faculty Senate that these types of reductions are definitely not on the table. Senator Fallin discussed tuition waivers in southern states because they use this tuition assistance to improve their state. We are not able to attract young faculty because of the lack of tuition assistance for dependents. Senator Knapp mentioned that the recent survey found that even faculty who would not benefit from tuition assistance were supportive of tuition assistance. Senator Rintoul stated that leadership needs to impress on the administration that the actual costs of the program are not great versus faculty retention costs. Senator Hosni mentioned that the committee that has been working on a tuition assistance program will be meeting with Faculty Affairs.

C. Report from Student Senate

Senator Reynolds announced that the Pack the Library night is set for October 27 to encourage people to get out to vote as well as a march to increase student funding. The Student Senate is please to be working with Faculty Senate jointly on the drop class policy.

D. Provost's Priorities ATTACHMENT 3

President Spears thanked Senator Hosni for assisting in the compilation of this listing. Each caucus is to review this list and provide any feedback on the priorities through their Executive Committee member. These will then be taken forward to the joint meeting with President's staff.

E. Other - none

VI. Old Business - none

VII. New Business - none

VIII. For the Good of the University

Senator Michie expressed sadness on the death of Barbara Meyer, senior in Political Science who was killed Sunday in a traffic accident.

Senator Adams announced that the library invites everyone to a reception for their new dean on Thursday, at 3:30 p.m. 5th Floor gallery, in conjunction with a display of Kansas: the Territorial Years.

IX The meeting was adjourned at 4:45 p.m.

## ATTACHMENT 1

Board of Regents Report  
September 15-16, 2004  
(Selected Items of Interest)

### Items Passed Under Consent Agenda

Approval of Certificate and A.A.S. degrees from Butler County Community College for Realtime Reporting. Approval of Associate of General Studies (A.G.S.) degree from Johnson County Community College. Approval of Master of Science Degree in Nursing at Washburn University.

The Board policy on funding of capital improvements was amended to provide for notification of the KBOR President and CEO prior to an institution's announcing fund raising efforts for a privately funded capital improvement. Board policy is amended to bring both fees and tuition increases to the Board of Regents for approval at the same time.

### Items Considered Under Discussion Agenda

Dr. Stephen Spangehl, Higher Learning Commission, made a presentation on state's current performance agreement process. In general, he reported that the state's process was consistent with the process supported through the Higher Learning Commission. Emphasis needs to be placed on reasonable outcomes realizable in a reasonable time frame.

Adopted permanent regulations for Community Colleges and Washburn University. The regulations were generally consistent with the ways in which both the community colleges and Washburn University currently functioned.

Preliminary approval for a Doctorate of Philosophy in Public Administration at the University of Kansas. The program is designed to be very small, requiring no faculty resources beyond what is already available.

Preliminary approval of proceeds from the "Crumbling Classrooms" bond refunding. KSU will receive a total of \$321,050. \$50,050 is allocated for university classroom improvements on the Manhattan campus and \$76,000 is allocated for the Salina Air Hangar Building repairs. The remainder of the funds go to Anderson Hall and more general infrastructure improvements.

### Other

Various committees reported on discussion of policies affecting concurrent enrollment. The BOR is anxious that this issue be resolved by December at the latest. The primary issue is how to preserve academic quality for the dispersed way in which university academic credit is granted to courses taken in high school.

## **ATTACHMENT 2**

Faculty Senate Leadership Council/President's Staff  
September 23, 2004

### **Update on State Budget for FY06**

Vice-President Rawson reported to date state revenues have exceeded revenue estimates. If that trend persists, there should be no need for budget cutbacks. Early reports suggest funding of SB 345 and no BEST reductions. The employer's contribution of health insurance is not likely to increase, but that the employee's share will probably increase 8-9%.

### **Tuition Waivers/Tuition Assistance**

Efforts were made to address the issue of tuition waivers at the BOR level through the various coordinating committees. Tom Rawson reported that some business officers see efforts to secure tuition waivers from the state as competitive with efforts to secure faculty salary increases. The issue will be placed on the October agendas for the Council of Chief Academic Officers and Council of Faculty Senate Presidents. A preliminary estimate for the cost of tuition waivers for K-State faculty and staff dependents enrolled in 12 credit hours was just under \$800,000. It seems unlikely that the BOR will act. Efforts to develop alternatives within the institution, such as a tuition assistance plan or scholarship programs for K-State legacies will continue.

### **City/University Funds**

Faculty Senate Leadership Council is coordinating its recommendations with Classified Senate Leadership and Student Senate Leadership. Although most funding is committed to long-range projects, these groups will be recommending improved lighting on the streets adjacent to the dormitories on both the east and west sides of campus as the first priority. A second priority is either overpasses/underpasses along Claflin near the dormitories and along Anderson Avenue.

### **Concurrent Enrollment**

The current BOR policy affecting courses that are offered for both high school and university credit is being examined. Faculty Senate Presidents are recommending that policy changes focus on: (1) academic credentials of the instructor, (2) academic ability/achievement of the students, and (3) some sort of exit examination. President Spears suggested that the policy be more rigorous with regard to quality for those institutions offering a large number of concurrent enrollment courses and more flexible with regard to access for those institutions serving predominantly rural populations.

### **State of University Address**

It was agreed that future State of the University addresses would be video-taped or video streamed live in order to provide access to those who are unable to attend.

### **Status of Academic Courses for Athletic Participation**

There are discussions of the current policy of assigning grades for courses for participation in athletic teams. Current policy allows the faculty members who are the instructors of record to control the grading status of the courses. Given that the grades in these courses contribute to the grade point average required for eligibility set by the NCAA, there is concern that issuing grades would be seen as self-serving. Discussions are underway to shift to credit/no credit. At this stage, there is no reason for Faculty Senate to get involved.



## **ATTACHMENT 3**

Provost Nellis' Priorities:\*

### **1. Strengthening Support for Faculty**

- A. Results of the faculty morale survey
- B. Tuition assistance
- C. Continuation of targeted faculty salary enhancements
- D. Professional development funds - too much variability among departments

### **2. Strengthening Students' Learning Environment**

- A. Review of Undergraduate General Education (UGE ) Program
- B. Assessment of Student Learning/North Central Accreditation
- C. Effective Advising
- D. University-wide honors program

### **3. Strengthening Graduate Education/Research**

- A. GTA/GRE Stipends (including GRE Tuition Waiver)
- B. GTA Training
- C. Targeted Excellence Program - emphasis on multidisciplinary, integrated projects

### **4. Strengthening Library Resources**

- A. ARL status is a good target - we may not be able to do it but it is a good target to have.
- B. Digital Library Environment
- C. Electronic Theses and Dissertations - increases hit rate
- D. Electronic Backbone to the Campus

### **5. Enhance Diversity/Principles of Community**

- 1. Diversity of faculty
- 2. Diversity of students (to respond to demographic profile of state)

### **6. Enhance International Programs**

- 1. Study Abroad Program
- 2. Faculty-Led Tours

### **7. Enhance Capacity to Contribute to Environmental Health/Economic Development**

- A. Economic development to help the health of the state economy
- B. Articulate role of KSU
- C. Bioscience Authority - excellent funding source
- D. Increase the number of out-of-state students

\* With thanks to Mo Hosni!