

**MINUTES**  
**Kansas State University Faculty Senate Meeting**  
**June 13, 2000 3:30 p.m. Big 12 Room, K-State Union**

Present: D. Anderson, P. Anderson, Bradshaw, Brigham, Burton, Chenoweth, Clegg, Cochran, Ewanow, Finnegan, Gehrt, Gormely, Haddock, Higgins, Holden, Hopper, Hosni, Johnson, Jurich, Legg, Lynch, Maatta, McCulloh, McGee, Michie, Minton, Molt, Montelone, Mosier, Nafziger, Newhouse, Olsen, Oukrop, Pesci, Peterson, Prince, Ramaswamy, Ransom, Reddi, Schellhardt, Selfridge, Smith, Takemoto, Verschelden, Weiss, S. White, Youngman, Zabel

Absent: Atkinson, Devault, Donnelly, Exdell, Fjell, R. Flores, S. Flores, Fraser, Glasgow, Heublein, Jones, Keller, Kirkham, Krstic, Lenkner, Liang, Mathews, McGee, Mortensen, Reeck, Ross, Scheidt, Schumm, Sherow, Sheu, Shultis, Simons, Spears, Stewart, Taylor, W. White, Williams, Worcester

Proxies: Bockus, Geiser, Gray, Herald, Rintoul, Roush, Schmidt, Yagerline

- I. President Mickey Ransom called the meeting to order at 3:35.
- II. It was moved and seconded to approve the Minutes of the May 9, 2000 meeting.
  - A. Senator Selfridge offered a friendly amendment to change IV. 2. from "College of Human Ecology" to "School of Family Studies and Human Services." Motion was seconded and passed.
  - B. Ransom reported that Past-President Buddy Gray would like to make the following addition to the May 9 Minutes regarding the Affirmative Action Task Force Report: (Under III. B.--Affirmative Action Task Force Report), change the first sentence to read "Gray reported that Administration has not yet presented a response to the report." A motion was made by Hosni and was seconded to accept this change.

Motion passed.

It was moved and seconded to make the above change.

Motion passed.
  - C. Ransom offered clarification in the Minutes concerning reimbursement of grievants for their grievance expenses. He said the usual procedure has been that the University reimburses winning grievants for expenses incurred in grievance procedures with the exception of attorney fees.

Motion to approve Minutes of the May 9, 2000 meeting passed.

III. Announcements - Ransom referred to the following printed announcements which were distributed to senators. He said he would comment on two to three items and respond to questions about others. Senator Aruna Michie asked if announcements could be placed on the Senate web site. Ransom said some announcements are "last minute" but he might try posting them as well.

A. Faculty Senate Leadership Council

1. Search Committee Task Force - the committee met on June 6 to review the initial results of a survey conducted by the Office of Planning and Analysis to evaluate the search committee process at K-State. In general, respondents were happy with the search committees on which they served. Some issues emerging from the survey results concern the degree to which Affirmative Action was factored into the search process and a lack of a standard procedure for conducting searches. The committee will further summarize the results of the survey and develop procedures for providing training and assistance for search committee members. A final report from the committee is due October 1. The next meeting of the committee will be in mid-August. Mickey Ransom will be attending future meetings of the committee. For additional information, please contact Nancy Peterson (npeterso@oznet.ksu.edu), Faculty Senator from Extension.
2. Affirmative Action Task Force Report - as requested by the Leadership Council, a meeting involving Buddy Gray, Mickey Ransom, Talat Rahman, President Wefald, Provost Coffman, and Chuck Reagan was held Friday, May 26. A preliminary draft of the response from Central Administration to the Report on the Task Force on Affirmative Action was discussed. The Administration will accept some of the changes recommended by the Task Force, but they disagree with some of the suggested changes and issues raised by the Task Force. For example, they believe that moving the Office of Affirmative Action out of Anderson Hall, as recommended in the Task Force report, sends the wrong message to the university community. They believe that having the office located in Anderson Hall symbolizes an importance to a commitment to Affirmative Action. We are continuing further discussion with Central Administration and expect their final response on the Task Force report later in the summer.
3. Ombudspersons - two new Ombudspersons are needed since Carol Klopfenstein is retiring and a new position is being added this year. Suggestions should be sent to Mickey Ransom (mdransom@ksu.edu). Leadership Council has received a suggestion from the Administration Caucus that one of the new Ombudspersons should be from the unclassified professionals group. However, this would require a change to the Faculty Handbook because currently an Ombudsperson must hold tenure.
4. Mordean Taylor-Archer and members of the President's Commission on Multicultural Affairs made a presentation on the Diversity Counts Program to the Leadership Council. They will make a similar presentation at the September 12 meeting of Faculty Senate.
5. Professor of the Week - six colleges have forwarded nominees, and one more is needed from Salina, Business Administration, or Agriculture.

B. Faculty Senate Leadership Council/President's Staff Meeting - May 11, 2000

1. Tuition Benefit Proposal for Faculty and Unclassified Staff - the response was generally favorable. Central Administration suggested we work with the Council of University Faculty Senate Presidents to get this into the process for consideration by the Board of Regents.
  2. Distribution of Salary Enhancements - progress on the determination of salary increases for the ranked faculty in research, teaching, and service was discussed. Ruth Dyer and Jane Rowlett are currently reviewing the recommendations for individuals.
  3. Personnel Evaluations of Administrators - the Central Administrators reported that a system is now in place and that it will be in operation for next year. The FS Leadership Council has received reports that the system is already in place in some units but not in others. This item will also be on the agenda for the next FS Leadership Council/President's Staff meeting in August. The FS Leadership Council intends to closely monitor the implementation of the evaluation plan during this next year.
  4. Section D (Privileges, Benefits, Responsibilities) of the Faculty Handbook - the Administration expressed concern about the proposed new section D8 that passed Faculty Senate on May 9. They are concerned about free speech issues and other issues of clarity of definitions. Provost Coffman will return Section D8 to the Faculty Affairs Committee without his signature so that additional discussion can occur. After hearing the concern of the Administration on this issue, the Faculty Senate Leadership Council agreed that this is an appropriate step.
  5. Draft of a Strategic Plan for the Board of Regents - the Administration requested that Faculty Senate review this plan by the deadline provided by the BOR of July 1, 2000. This plan has been sent to FSCOUP for their review.
- C. Board of Regents Meeting - May 17 and 18, 2000
1. First Reading of the Recommendation from the University Development and Tuition Committee - 3% increase in tuition for resident students; an increase of \$6 per credit hour for non-residents; and a 3% increase for all students in the KU School of Medicine and the KSU School of Veterinary Medicine. The recommendation also included a request for a 8.2% increase in salaries for all unclassified staff. The BOR will act on these recommendations at their next meeting, June 21 and 22.
  2. The Council of University Faculty Senate Presidents (COFSP) had lunch with the members of the BOR on Wednesday, May 17. Procedures for keeping open lines of communication between the two groups were discussed. The Regents stressed the need for faculty input on the draft of the BOR Strategic Plan.
  3. Guidelines for the Selection Process of Chief Executive Officers - Buddy Gray, Chair of COFSP, presented suggested changes to the proposal before the BOR. The suggested changes were accepted by the BOR in their motion to approve the guidelines. These changes should ensure a national search and adequate faculty representation and input in the selection of future university CEO's.
  4. The Council of University Presidents approved a revised Conflict of Interest and

Commitment of Time Policy that will allow faculty to simply check a box when they sign their contract if they have no new activities to report.

5. Cia Verschelden will attend the June meeting of the Board of Regents in place of Mickey Ransom who will be attending a professional meeting in Michigan.
- D. University-wide Scholarships - selected members of the Leadership Council; Larry Williams from Biology; and Keith Lynch from Horticulture, Forestry, and Recreation Resources met with Provost Coffman and other members of Central Administration including Bob Krause and Pat Bosco on Thursday, May 11. Cia Verschelden will present an update of the meeting during the FSCOUP report.
- E. Committee Appointments - Mickey Ransom has distributed to the Executive Committee a listing of needed committee appointments. Members of the Executive Committee were asked to suggest names to serve on these committees. Ransom will also send out soon a request for volunteers on the general faculty ListServ. A ballot for the final approval of committee members will be distributed to the Executive Committee during the summer.
- F. The Leadership Council has been in communication with President Wefald and Provost Coffman concerning callbacks to the FY2001 budget. The callbacks were discussed at a meeting the Council of Academic Deans on May 30. They involve both state-mandated and discretionary recalls. The state-mandated recalls result from (1) a state payroll assessment of \$0.35 per pay check to pay for upgrades to the state's human resource system and (2) an appropriation reduction to support student financial aid programs. The list of discretionary recalls includes GTA tuition waivers, improvements to Career and Employment Services, salary increases to Library faculty not covered in the Faculty Salary Enhancement funding, a library faculty position for Fiedler Library, funding for a major scholarship advisor, enhancements to the recruiting of out-of-state students, qualified admissions recruiting support, the purchase of Edwards Hall from Housing and Dining Services, and consulting on the PeopleSoft human resource system. It is unclear how these callbacks will be handled in all colleges. However, it appears that the callbacks will result in significant reductions to Other Operating Expenses (OOE) in the College of Arts and Sciences and perhaps to other colleges as well. If all of the reductions currently under consideration are applied to OOE, the OOE budget in the College of Arts and Sciences would be reduced by 7.7%, with some departments having a reduction in OOE in excess of 15%. Mickey Ransom will meet with Provost Coffman on June 23, and the Faculty Senate Leadership Council will meet with the President's Staff on June 27 to discuss the callbacks.
- G. Announcements at Faculty Senate Meetings - a handout of announcements will be distributed before each meeting of Faculty Senate. Only a few of the crucial announcements will be reviewed during the meeting, although Senators may ask questions on any of the announcements.

Ransom discussed item 1B (Administration response to the Affirmative Action Task Force Report), 5 (Committee Appointments), and 6 (Budget Callbacks). On the last of these, Ransom expressed the concern of the Leadership Council and said these are significant and real cuts. He is disappointed that there was no prior consultation with Executive Committee and/or Faculty Senate prior to the cuts. Senators McCulloh and Jurich asked

about steps the Senate could take. Michie noted that in the past the Administration has consulted with Faculty and they could be reminded of that history.

Senator Weiss asked about the status of the Tuition Benefit Proposal for Faculty and Unclassified Staff, and Ransom said the next step will occur at the BOR meeting next week where the Council of Faculty Senate Presidents will decide how to proceed.

#### IV. Reports from the Standing Committees

##### A. Academic Affairs Committee - John Selfridge for Tom Herald

##### 1. *Course and Curriculum Changes*

###### a. Undergraduate Education

1. Selfridge moved approval of Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences April 13, 2000.

**ADD:**

HIST 112 World History From 1450  
HIST 330 History of East Asian Civilizations

**CHANGE:**

MSCI 206 Basic Camp  
MSCI 302 Leading Small Military Organizations

**CURRICULUM CHANGES:**

Department of Physics--undergraduate catalog change  
International Studies--undergraduate catalog changes

Motion passed.

2. Selfridge moved approval of Undergraduate Course and Curriculum Changes approved by the College of Human Ecology April 14, 2000.

**CHANGES:**

FSHS 360 Anatomy of the Speech Mechanism  
FSHS 361 "Fundamentals of Hearing and Acoustic Phonetics" to  
"Hearing Science"  
FSHS 442 Developmental Psycholinguistics  
FSHS 443 "Language Assessment and Intervention" to "Language Assessment  
and Intervention I"  
FSHS 446 Disorders of Articulation and Phonology

**ADD:**

FSHS 347 Introduction to Phonetics  
FSHS 348 Laboratory in Acoustic Phonetics  
FSHS 567 Basic Audiology

**DROP:**

- FSHS 349 Experimental Analysis of Vocal Behavior
- FSHS 520 Augmentative and Alternative Communication
- FSHS 521 Communication Disorders in Cerebral Palsy
- FSHS 563 Speech Physiology

Motion passed.

3. Selfridge moved approval of Undergraduate Course and Curriculum Changes approved by the College of Engineering April 21, 2000.

**EECE Curriculum Changes:**

**FROM:** Nine hours of option electives and fourteen hours of complementary electives.

**TO:** Twenty-three hours of technical electives

**Curriculum Changes to the Bachelor of Science in Electrical Engineering**

Motion passed.

4. Selfridge moved approval of Undergraduate Course and Curriculum Changes approved by the College of Business Administration April 25, 2000.

**Curriculum Changes:**

Addition of two courses from the Speech Department as communication electives.  
Change in list of courses for the social science electives

Motion passed.

**b. Graduate Education**

1. Selfridge moved approval of Graduate Course and Curriculum Changes approved by Graduate Council May 2, 2000.

**CHANGE:**

- AGRON 905 Advanced Soil Chemistry
- ATM 653 Water Management and Irrigation Systems
- CS 723 Core Food Animal Rotation
- FSHS 675 Field Study in Family Economics
- FSHS 760 Families, Employment Benefits, and Retirement Planning
- FSHS 764 Estate Planning for Families
- GEOL 680 Field Geology
- PHYS 801 Mathematical Methods of Physics
- PHYS 802 Computational Methods in Physics
- PHYS 811 Quantum Mechanics
- PHYS 821 Advanced Dynamics
- PHYS 831 Electrodynamics I
- PHYS 911 Quantum Mechanics II
- PHYS 912 Advanced Quantum Mechanics

PHYS 914 Quantum Field Theory  
PHYS 931 Electrodynamics II  
PHYS 971 Statistical Mechanics  
PHYS 982 Advanced Topics in Solid State Physics  
THTRE 762/ENGL 762 Advanced Playwriting

**DROP:**

BIOL 615 Cytogenetics  
BIOL 645 Advanced Field Studies  
BIOL 740 Anatomy of Higher Plants  
BIOL 760 Genetic Engineering  
CHM 725 Instrumentation in Chemistry  
CHM 921 Advanced Separations  
CHM 922 Advanced Separations Laboratory  
CHM 936 Electronic Structure of Molecules and Solids  
CHM 942 Advanced Analytical Chemistry  
CHM 946 Principles and Techniques of Analytical Chemistry  
CHM 948 Computer Control of Chemical Instruments  
DMP 780 Avian Diseases

**NEW:**

AGCOM 710 Agriscience Communication  
AGRON 885 Conventional and Molecular Methods for Evaluation of Crop Plant  
Resistance to Pests  
CHM 820 Materials Chemistry  
CS 737 Companion Bird and Exotic Animal Medicine  
FSHS 624 Fundamentals of Family Financial Planning  
FSHS 756 Financial Counseling  
FSHS 758 Housing and Real Estate in Family Financial Planning  
FSHS 762 Investing for the Family's Future  
FSHS 766 Insurance Planning for Families  
FSHS 772 Personal Income Taxation  
FSHS 835 Practice Management  
FSHS 836 Financial Planning--Case Studies  
GEOG 895 Topics in Spatial Analysis  
GRSC 786 Particle Technology for Grain Processing Industries  
MKTIB 630 Sports Marketing  
MKTIB 635 Electronic Marketing

Motion passed.

2. Selfridge moved approval of Graduate Specialization and Graduate Certificate Programs approved by Graduate Council May 2, 2000.
  - a. Specialization in Family Financial Planning to existing MS in Family Studies and Human Services
  - b. Certificate program in Family Financial Planning
  - c. Certificate program in Air Quality
  - d. Certificate program in Occupational Health Psychology

Motion passed.

**c. General Education**

1. Selfridge moved approval of courses for general education approved by the General Education Task force May 4, 2000.

BUS 315	Supervisory Management
COT 150	The Humanities Through to Arts
ELET 105	Basic Electronics
CHM 111	General Chemistry Lab
CHM 351	General Organic Chemistry Laboratory
SOCWK/SOCIO 510	Social Welfare
GEOG 620	Geography of Latin America
GEOG 650	Geography of Former Soviet Lands
ENGL 230	Humanities: Classical

Motion passed.

2. Selfridge moved approval of a change in general education requirements for College of Education approved by General Education Task Force May 4, 2000.

Motion passed.

3. Selfridge moved approval of a change in general education requirements for College of Engineering approved by General Education Task Force May 4, 2000.

Motion passed.

**2. Graduation Lists**

Selfridge moved approval of the following addition to the Spring 1999 Graduation List:

Guy Wright Jessup, Associate Degree in Engineering Technology

Motion passed.

**3. Posthumous Degree**

Selfridge moved approval of a posthumous B. S. degree for Darin Eugene Golay, senior in Hotel and Restaurant Management.

Motion Passed.

**B. Faculty Affairs Committee - Jim Legg**

Legg reported no action items, but referred to announcements in the Executive Committee Minutes regarding reimbursement of attorney fees in grievance hearings.

**C. Faculty Senate Committee on University Planning - John Johnson**

Johnson also reported no action items, but reported on several FSCOUP activities.



1. Reorganization of Division of Continuing Education. FSCOUP has been in consultation with Vice Provost Beth Unger and supports the reorganization plan.

2. Library Information Commons. The final report has been completed, and an Implementation Task Force has been formed. President-Elect Verschelden reported that all members are Library and CIS staff. She suggested that additional faculty representation could be beneficial. Johnson and Senator Takemoto, Chair of Committee on Technology, agreed to recommend a representative from each of their committees.

Several senators asked about the procedure for approval of the plan and features of the implementation plan. Given university-wide implications of the Information Commons, some senators suggested that faculty and administrators beyond the Library and CIS be involved. Ransom will write a letter asking for additional representation on the Implementation Task Force.

3. Verschelden reported on-going concerns and the discussions of the new university scholarship policy at a May 23 meeting involving several Administrators and Senators. She related the following questions raised by Senator Lynch: 1. If colleges take responsibility for funding scholarships, what is the plan for charges to departments for money raised by the Foundation? 2. Will there continue to be a 10% tax by Administration for money raised in annual giving campaigns such as Telefund?

Senator Legg pointed out that in addition to the 10% the Telefund expenses are also charged to colleges. Michie raised the legal and ethical issues of making changes in targeted scholarships.

4. Board of Regents Strategic Plan. Verschelden will bring FS input to the Council of Faculty Senate President at the June BOR meeting. Ransom said he would have the Plan added to the FS web site.

D. Faculty Senate Committee on Technology - Dee Takemoto

Senator Takemoto said that research security and E-mail policies should be ready by fall.

V. Old Business - None

VI. New Business - None

VII. For the Good of the University

A. In response to the budget callbacks, Senator McCulloh proposed a straw poll of the Senate on the following statement: Administration and faculty have in the past participated in shared planning. The recent reallocations involve permanent and significant cuts that affect the university, without faculty input regarding priorities. The Senate strongly supports President Ransom in his discussions with Administration and conveys its on-going commitment to shared governance. We are concerned that these actions go against that commitment.

Michie seconded the statement and expressed concern regarding a pattern of cutbacks occurring routinely over the years. She suggested that the costs of increased use of the Office of Career Planning, as one example, should have been budgeted. Senator Ramaswamy also emphasized the need for up-front budgetary planning.

In response to questions, Ransom noted that some of the callbacks resulted from state mandated assessments, while others were internal. Senators Weiss and Smith spoke in favor of a straw poll. Senator Schellhardt pointed out that all departments will be affected by the reallocations, since there was no increase in OOE in this year's budget. Costs of GTA's, financial aid, and salary adjustments for Library faculty contributed to increased internal costs, and the President's reserve was too small to handle the shortfall.

The straw poll motion passed unanimously, and Ransom said he will communicate with FS over the summer about discussions with Administration.

- B. Senator Nafziger noted the death of Richard L. D. Morse, who was well-known for his pioneering work on truth in saving, truth in lending, and generally for his work for common people, especially those with low incomes. He had a substantial impact and will be missed.

Senator Jurich asked President Ransom to send a letter to Marjorie Morse expressing the sentiment of the Faculty Senate.

- C. Senator Johnson requested feedback regarding z-k-state.com be sent to him or Jurich.
- D. Senator Jurich noted an interesting trend in language used by the legislature referring to "state supported universities."

- VIII. Senator Finnegan moved adjournment. Motion was seconded and passed. Meeting adjourned at 5:15 p.m.

Date: Thu, 2 Nov 2000 16:27:12 -0600

From: Jennifer Barnhart <Jennifer@Gradresearch.grad.ksu.edu>

To: kharper@ksu.edu

Subject: 2 Undergraduate Courses

Kristi,

I'm tracking one undergraduate course and in the process found a second course that haven't appeared on the Academic Affairs agenda (5/2/00) or the Faculty Senate agenda (6/13/00).

PHYS 522. Mechanics

MSCI 402. Transition to Lieutenant

Both were listed on the white sheets for the College of A&S, 4/13/00. Any reason why they were not included on AA or FS agenda's?

Thanks for your help.

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Nov. 3, 2000

Talked to Sharon/Enrollment Ctr  
& PHYS 522 was already on her  
list as approved - she added the  
other course (MSCI 402 as approved).  
The pkg passed F.S. June 13, 2000.