MINUTES
Faculty Affairs Committee Meeting
March 3, 2009

In attendance: Jim Nechols, Jennifer Askey, Donita Whitney-Bammerlin, Judy Hughey, Bill Hsu, Stacey Warner, Mark Haub, Amy Schultz, Kaleen Knopp, Clyde Howard, Ellen Urton
Visiting: Bill Pallett (IDEA Center)

1. Approval of agenda—passed as stands
2. Approval of February 17, 2009 minutes—passed as stands
3. Announcements
   a. Graduate council is discussing our suggested changes to the grad student grievance policy. We will see that again in the future.
   b. Administrative evaluation changes were approved by Provost Nellis
   c. Appendix G was approved by FS Executive Committee

4. Visit with Bill Pallett—IDEA Center
   --Three feedback tools for administrative evaluation: feedback for chairs, feedback for deans, feedback for other higher ed administrators
   --Gap evaluation on the administrative evaluations—analysis of differences between dean-chair self-evaluation and faculty evaluation of same skills
   --KSU has not used the administrative evaluation tools to date (other schools that have include: Penn State, VA Tech, Utah State)
   --For the Student Rating System: POD IDEA Center notes or learning notes (Professional Organizational Development)—looking not only at how did the instructor, for example, perform in the eyes of the respondent, but how s/he could work to improve in areas that may need help
   --IDEA is now looking at something similar to help administrators improve, similar to the POD support on the student rating system

IDEA and KSU student evaluations—estimated used in about 15% of the classes.

5. UH changes re: Student Evaluations of Teaching
   --Does the Office of Assessment keep stats on how many tenured profs submit the minimum one course per year evaluation?
   --KSU left off using the IDEA form because, at the time, the only option was the 43-question diagnostic form; it is also a more complex form to fill out and to analyze
   --Philosophical differences between the types of evaluation needs—to provide feedback to the instructor for teaching improvement OR to provide feedback to the dept chair for merit pay
   --Issues to think about for KSU faculty: tying in evaluations to SLO; assessing the new General Ed program (could that really work?—Cia Verschelden is on IDEA's board); working on retention of students.
   --Group summary reports: can amass stats for a dept over the course of a few years and look at the learning objectives the dept is selecting, the success in those endeavors, etc.
   --Discussion regarding our feelings about teaching and teaching evaluations, etc.; discussion of possible road blocks to the passing of the UH changes in FS.
   --Road map: Office of Assessment; Deans/Colleges to be called and stats collected on how many people are or are not evaluating their courses; alter the UH language to read well; provide solid justification (Subcommittee)
6. Resolution re: Child Development Center
   --Motion to approve the resolution, with small amendment re: exposing adults to toxins (Askey, Wagner)
   --Amended resolution unanimously approved and plan to move to Executive Committee agenda at the next meeting