

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, October 31<sup>st</sup>, 2023, 3:30 pm**  
**4061 Business Building**

**Zoom ID: 733 588 376** | <https://ksu.zoom.us/j/733588376>

**Present:** Andy Bennett, Graciela Berumen, Regina Crowell, Brad Cunningham, Joel DeRouchey, Teresa Douthit, Pamela Erickson, Renee Gates, Dan Higgins, Cassie Jones, Julia Keen, Brandon Kliewer, Marianne Korten, Ryan Leimkuehler, Terry Mason, Tareque Nasser, Michael Oetken, Michael Raine, Don Saucier, Tom Schermerhorn, Mary (Bowen) Sullivan, Kortnee Van Nest, Phil Vardiman, Don Von Bergen, and Andy Wefald

**Absent:** Monica Curnutt, Kate Thomas, Andy Thompson, and La Barbara Wigfall

**Proxies:** Vardiman for Durtschi, Jones for Moorberg

**Guests/Visitors:** Dan Ireton, Tanya Gonzalez

1. President Don Von Bergen called the meeting to order, and the Land Acknowledgment was played.
2. Approval of September 26<sup>th</sup> Executive Committee minutes  
President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Andy Bennett/Brandon Kliewer
    - Proposed consent agenda items (page 5)
    - Proposed discussion agenda items (page 6)

Senator Kliewer moved to place the consent agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Kliewer moved to place the discussion agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Kliewer briefly shared other things being considered in AAC. There should be many K-State Core proposals being reviewed in November.

- B. Faculty Affairs – Brad Cunningham/Tareque Nasser
  - Proposed addition to University Handbook: Appendix Y, Tenured and Tenure-Track Faculty Workload Policy (**Attachment 1**)
  - Proposed revision to University Handbook: Section C1-6 (**Attachment 2**)
    - i. Supplemental file – Continuum of Engaged Scholarship
  - Proposed revision to University Handbook: Section D71 (**Attachment 3**)

Senator Cunningham moved to place the proposed addition to the university handbook, Appendix Y, on the upcoming Faculty Senate agenda.

Discussion: Interim Associate Provost Tanya Gonzalez was in attendance to represent the provost's office if there are questions. Concerns were shared from Engineering about the process and those were articulated through a letter that was sent to members of this committee. It is anticipated there may be lively discussion and questions raised in the upcoming Faculty Senate meeting. Due to this, it

was recommended appropriate time be allotted for this item when it is presented. In future, the desire for extended time when feedback is requested from faculty was also conveyed.

Motion carried.

Senator Cunningham moved to place the proposed revision to the university handbook, Section C1-C6, on the upcoming Faculty Senate agenda. Motion carried.

Senator Cunningham moved to place the proposed revision to the university handbook, Section D71, on the upcoming Faculty Senate agenda. Motion carried.

C. Graduate Student Council – Kortnee Van Nest

Senator Van Nest thanked the senate members that judged for Research and the State. She also shared they had the largest turnout they have ever had for this event.

D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson

- [Community of Connections](#) update – for questions/information, contact: Jeannie Brown Leonard, Vice Provost/Special Assistant Academic Success & Student Affairs, [brownleonard@ksu.edu](mailto:brownleonard@ksu.edu).

Senator Berumen reported that the Community of Connections website is live; the link is above.

E. Professional Staff Affairs – Monica Curnutt/Renee Gates

Senator Gates reported that Shanna Legleiter and Ethan Erickson visited PSA at a recent meeting to present information to their committee about the upcoming Performance Management Initiative. PSA is working on putting forward nominations for the steering committee that will be involved with that initiative.

F. Student Senate – Kate Thomas

Not present.

G. Technology – Michael Raine/Phil Vardiman

Senator Vardiman reported they met with Brian Lindshield to discuss interactive open educational resources. The meeting was very informative, and they plan to follow up with a few questions, the committee noted if desired, they could invite him to a future faculty senate meeting. Additionally, Senator Raine shared that the university suffered a denial-of-service attack. The Single Sign On (SSO) system went down because cyber criminals were hitting the KSU system thousands of times a minute trying to crack passwords. A new process has been implemented because of this attack that states: if someone has two wrong password attempts within three seconds and that continues, they will throttle down the ability for where that attempt to access the system came from. They do not anticipate any that this will affect anyone that legitimately needs to access the system. They wished they could have had more information to the senate ahead of time but due to the frequency and number of attacks this had to be implemented to secure the system. There will be more information to come as the initiative went into effect a couple of weeks ago.

Discussion: There had been a suggestion to invite the new Chief Technology Officer to a senate meeting either in November or December to have him introduce himself, get exposure, and begin engaging with shared governance. Given the November agenda, Past President Saucier made a motion that the Chief Technology Officer be a guest for the December meeting. Motion was seconded by Senator Cunningham. Motion carried. He will be given an invitation.

H. University Planning – Cassie Jones/Marianne Korten

Senator Jones shared they have discussed their role in relation to University Handbook, Appendix N regarding the procedures of reorganization of academic units by the university, which fall outside of a financial exigency declaration. They anticipate that this may be used more frequently given the new KBOR review and the APRR activities. As the Strategic Plan moves forward, they want to make sure the language in the handbook is appropriate and will consider if any revisions are necessary to benefit the university at large.

Provost Taber will be joining their upcoming meeting for an “exit interview” of sorts. They also wish to ask him for guidance about what to look for in the next provost, and how the committee can better align themselves to be partners with senior administration.

I. University Support Staff Senate – Regina Crowell

Senator Crowell reported that Shanna Legleiter also presented at their last meeting regarding the upcoming performance management initiative. It was encouraging to see some involvement by leadership with their senate.

4. Announcements

A. 2023 Faculty Senate Reapportionment results (**Attachment 4**)

President Von Bergen reported that the reapportionment for Faculty Senate was completed on October 1<sup>st</sup> as directed in the Faculty Senate constitution. The count resulted in a decrease of six senators.

Discussion: There was a brief question about how certain unclassified persons are counted, which was responded to. Also, a suggestion was made to consider in future constitutional revisions related to specific representation. The Staley School of Leadership numbers are increasing, and it may be wise to consider their representation within Faculty Senate due to the nature of evolving structures of the university and in the interest of representation and shared governance. Conversation ensued about the numbers of faculty in the School of Leadership as well as specific representation in senate. Senators were reminded that only those with .5 FTE or greater are included in the count and can be elected. This likely is a deeper conversation for a future constitution committee to have.

Parliamentarian Ireton also shared information directly from the constitution about the appointment of senators, currently the constitution states that 4 senators should be elected from the following: extension, the library, and each of the colleges, in addition one senator should be elected for each 25 full-time equivalent, FTE unclassified professional above 75 FTE or fraction thereof.

It was noted this reapportionment will take effect for the 2024 Faculty Senate elections.

B. Professor and Professional Staff of the Week honorees – 23-24 schedule of recognition

All honorees have been contacted and the 23-24 schedule of recognition was shared with committee members via email.

C. Provost Taber - November guest for Faculty Senate meeting

President Von Bergen reminded all that this will be the provost’s last meeting with Faculty Senators. He has agreed to play a few songs for senators, and we’ll get his closing thoughts, along with final comments regarding the upcoming faculty workload policy in process. Dean Mercer is already involved in the transition as Provost Taber ends his term and the new provost is hired.

5. Open discussion period for senators as needed

There was brief discussion and inquiry about President Linton's health.

There was a question about the expectations for the Workload Policy during the November meeting. President Von Bergen reminded senators that the policy is on the November meeting agenda for a first reading, not a vote. The senate will vote during the December meeting and then pass it on to the provost to present it to KBOR. Confirmation was requested about the timeline of the Faculty Senate vote and submission to KBOR at their December 13-14<sup>th</sup> meeting. Candace shared that based on feedback from Dr. Gonzalez they do not anticipate any issues with our current timeline. **Update:** It has been verified this timeline is sufficient.

6. The meeting was adjourned at 4:07 pm.

Respectfully submitted by:

Graciela Berumen,

Faculty Senate Secretary

Next meeting: Tuesday, November 28, 2023; 3:30 pm

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and/or curriculum proposals and posthumous degree request on the upcoming Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** \*<https://kstate.curriculog.com/agenda:2134/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	DANCE - 504 - Contemporary Dance Ensemble ENGL - 275 - Wild Lit HIST - 401 - History Workshop
Business Administration	GENBA - 145 - Business and Society
Education	EDCI 427 - Overview of Educational Studies EDCI 510 - Effective Communication in Educational Settings EDCI 514 - Leveraging Data in Ed. Settings
Olathe	AAI - 863 - Special Topics: Data Analytics and Insights in Animal Health AAI - 865 - Assessing Effectiveness of Animal Therapeutics and Vaccines AAI - 867 - Zoonotic Pathogens in the Food Chain

**B. Graduation list(s), addition(s) and/or posthumous degree requests:**

- Posthumous degree request: December 2023, Parker Armstrong, Associate of Science, College of Technology & Aviation

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: \*<https://kstate.curriculog.com/agenda:2135/form>  
(\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Accelerated Chemistry (B.A./B.S.) Adult Learning and Leadership (M.S.)
Education	Computer Science Education
Olathe	Data Analytics and Insights in Animal Health
Technology & Aviation (Salina)	Accelerated Aeronautical Technology- PP(B.S.)/Aeronautics (M.S.) Accelerated B.S. Applied Business & Technology / M.S. Integrated Systems Design & Dynamics Accelerated B.S. Machine Learning & Autonomous Systems / M.S. Integrated Systems Design & Dynamics