

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, August 29<sup>th</sup>, 2023, 3:30 pm**  
**Union Big 12 room**

**Zoom ID: 733 588 376** | <https://ksu.zoom.us/j/733588376>

**3:30 pm Committee photo – must be in person to be included in photo.**

**Present:** Andy Bennett, Graciela Berumen, Regina Crowell, Brad Cunningham, Monica Curnutt, Joel DeRouche, Teresa Douthit, Jared Durtschi, Pamela Erickson, Renee Gates, Dan Higgins, Julia Keen, Brandon Kliewer, Marianne Korten, Ryan Leimkuehler, Terry Mason, Colby Moorberg, Tareque Nasser, Michael Oetken, Michael Raine, Don Saucier, Mary (Bowen) Sullivan, Andy Thompson, Kortnee Van Nest, Phil Vardiman, Don Von Bergen, Andy Wefald, and La Barbara Wigfall

**Absent:** Cassie Jones, Kate Thomas, and Tom Schermerhorn

**Proxies:** none.

**Guests/Visitors:** Tanya González and Ben Wolfe

1. President Von Bergen called the meeting to order, and the Land Acknowledgment was played.
2. Introductions were made as needed. Senators Wigfall, DeRouche, Higgins, and Erickson briefly introduced themselves.
3. Approval of May 30<sup>th</sup> Executive Committee minutes  
President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.
4. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Andy Bennett/Brandon Kliewer
    - Proposed consent agenda items (page 6)
    - Proposed discussion agenda items (page 6)

Senator Bennett moved to place the consent agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Bennett moved to place the discussion agenda item on the upcoming Faculty Senate agenda. He shared that there was some discussion of possible work in future to define sustainability related to university work and academics. Motion carried.

The committee is going to be working towards a handbook addition for Microcredentials this year. A working group comprised of various key partners is being assembled. Additionally, a brief report was shared with FS Academic Affairs about the number of proposals acted on last year. There were 791 course proposals received and 179 curriculum proposals. That was a somewhat typical year, however, they are anticipating double the number of proposals this year due to the gen ed changes coming forward and that Curriculog was undergoing updates much of the summer.

Their committee will also be working on other projects, if time allows for it.

- B. Faculty Affairs – Brad Cunningham/Tareque Nasser
  - Proposed change to University Handbook – Policy Development Process – **Attachment 1**

Senator Cunningham moved to place the proposed change to the University Handbook's Policy Development Process on the upcoming Faculty Senate agenda. This was completed just at the end of last year and so is now ready to move forward. It was asked what this will be replacing. It is near the beginning of the handbook. Here is the link to the current version: <https://www.k-state.edu/provost/universityhb/fhprocess.html>. Motion carried.

Their committee has not met yet this semester, but they anticipate spending most of their time discussing the Inclusive Access program and a topic one of their committee members brought forward at the end of last year relating to the number of student ombudspersons.

C. Graduate Student Council – Kortnee Van Nest  
No report

D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson  
No report

E. Professional Staff Affairs – Monica Curnutt/Renee Gates  
No report

F. Student Senate – Kate Thomas  
Not present

G. Technology – Michael Raine/Phil Vardiman  
No report

H. University Planning – Cassie Jones/Marianne Korten  
Senator Korten shared that they met, and shared remarks, as a committee, about the new strategic plan. In response to those remarks, they worked on a letter to share from FSCOUP. This year, they are working to have several guests, including VPs Thomas Lane and Ethan Erickson, as well as Lynn Carlin. Their hope is to connect and increase communication amongst committees.

Discussion: there was a concern shared from a caucus chair regarding the letter from FSCOUP relating to the strategic plan requesting feedback. In the future, they would encourage more time to allow each of the representatives to finalize and process full feedback to share with the committee. This was acknowledged.

I. University Support Staff Senate – Regina Crowell  
No report

## 5. New Business

A. Proposed alternate date for March 2024 Faculty Senate meeting to avoid spring break – March 19<sup>th</sup>  
President Von Bergen reminded senators that the usual date for the March meeting falls during spring break. Looking at the calendar and having discussed this with the permanent committees, it seems workable to move the meeting to the third Tuesday of the month. A motion was made by Past President Saucier and seconded by Senator Bennett to approve this change to the meeting schedule. Motion carried.

## 6. Announcements

A. KBOR meeting report

President Von Bergen reminded senators he attends these monthly meetings and is also serving as Chair this year for the Council of Faculty Senate Presidents (CoFSP). In this role, he will meet with other presidents before each KBOR meeting. The first KBOR meeting is scheduled for September 20<sup>th</sup>.

There was a question from a senator about timing of approvals for exceptions relating to Gen Ed. Senator Bennett responded that there are no updates about the gen ed approvals at this time. The Board has made no indication that there will be a delay, but there are no guarantees.

B. Senator Replacements:

- Agriculture - Sarah Sexton-Bowser for Susan Metzger (September 23-May 24)
- Architecture, Planning, and Design – Grant Alford for Michael McGlynn (September 23-May 24)
- Engineering - Chris Jones for LaVerne Bitsie-Baldwin (September 23-May 25)
- General University – Ashley Noll for Charlotte Self (September 23-May 25)

President Von Bergen shared that various senator replacements were made in the colleges/units listed. None of these individuals left the university, but their workloads or class schedules created interference in their being able to fulfill their senate obligations.

C. Guests for September 12<sup>th</sup> FS meeting: Special guest Chief of Staff Stewart will have five to seven minutes to introduce himself and speak, he will also answer any senate questions; Provost Taber, VP Lane, and Director Williamson will discuss and answer questions about the Follett Inclusive Access Program

President Von Bergen noted he invited teaching faculty to the meetings regarding the Follett Inclusive Access pilot to receive feedback. There was discussion about the need for student representation in the committee. President Von Bergen will reach out to student representatives from Salina.

Senator Moorberg, who attended that meeting, shared that plan is to pilot in Salina in the Spring 2023, Global in the Summer, pilot Manhattan and Olathe in the summer and implement Fall 2024. All these phases are understood to be part of the pilot not the official implementation of this initiative.

There is still no clear understanding about the ideal number of classroom samples necessary to evaluate the effectiveness of this initiative.

D. State of the University Address - Friday, September 8, 3:00-4:30 pm, Student Union's Forum Hall  
This year's address will launch the Next Gen Strategic Plan. All are encouraged to attend as this will be a unique event.

President Von Bergen shared that this year's event will be different than events in the past and that there will be little or no q&a at the end of the Address. However, Chief of Staff Stewart wants to familiarize himself with all the campuses and will have open forum events in Manhattan, Olathe, and Salina in the Spring. It's also possible an online Town Hall will occur in the fall as well to include.

E. Professor and Professional Staff of the Week selections (13 faculty / 8 professional staff) – Due 8/29  
Candace has received several units' information, but some are still missing. The deadline is today, but please reach out to Ms. LaBerge if your unit will have a delay.

F. Faculty / Staff appreciation – K-State Athletics

K-State's Fan Experience office shared they are going to host a faculty appreciation night at one of the upcoming soccer games (likely October 5th). Keep on the lookout for more information in the near future.

G. Chief Human Resources Officer – interviews

An email was shared yesterday with all senators regarding upcoming candidate interviews. Time has been reserved with the candidates to interact with faculty and university support staff senators.

Candidate meetings with Faculty Senate and USS Senate

- Thursday, Aug. 31 from 1:30-2 p.m. in 227 K-State Student Union
- Wednesday, Sept. 6 from 1:30-2 p.m. in the Cottonwood Room at the K-State Student Union
- ~~Thursday, Sept. 7 from 1:30-2 p.m. in 227 K-State Student Union~~ \*CANCELLED\*
- Tuesday, Sept. 12 from 1:30-2 p.m. in 227 K-State Student Union \*NEW SESSION\*

Additionally, candidate open forum and Q&A sessions were announced in K-State Today. All open forums will take place from 11 a.m. to noon in the Flint Hills Room at the K-State Student Union.

Please save the following dates:

- Thursday, Aug. 31
- Wednesday, Sept. 6
- ~~Thursday, Sept. 7~~ \*CANCELLED\*
- Tuesday, Sept. 12 \*NEW SESSION\*

7. Unfinished Business

A. Proposed change to University Handbook, Section B34 (second reading/vote) – **Attachment 2**

President Von Bergen reminded all there was a first reading of this proposed in May. This is the second reading/vote. Associate Provost Tanya Gonzalez and Olathe's Dean, Ben Wolfe are present to answer questions you may have.

A motion was made by Past President Saucier and seconded by Senator Wigfall to place this on the upcoming Faculty Senate agenda for action. Motion carried.

Dean Ben Wolfe was present and shared insight on the background and desired outcomes of this decision. Ultimately the goal is to maximize K-State Olathe's ability to recruit strong research faculty and tenure positions.

Discussion surrounding the tenure process, creation of tenure documentation, and the possibility of providing Faculty Senate the opportunity to revise the documents before presenting them for a vote occurred.

Dr. González shared that there are currently processes in place for tenure in Olathe that are tied to the Manhattan campus, there would just need to be adjustments for eventualities or unique circumstances that might affect the Olathe campus. Following the current process in place, faculty across the university would still be utilized.

Motion carried.

8. Open discussion period for senators as needed

Concern over the discontinuation of the ATA bus contract was raised by various Senators. The overall opinion amongst the Senate is that this decision affects a vulnerable population of faculty, staff, and students. In order to fulfill our mission as a Land grant institution, this decision should be reconsidered.

It was shared that that 10-15 staff from the library have been impacted. Others agreed and highlighted the impact to international students and how it would affect recruitment and is a huge obstacle that impedes the research enterprise and the ability to attract quality graduate students to Manhattan.

It was also highlighted that this issue should be considered institutionally in order to work with the city in order to qualify for federal support through a funds matching program.

President Von Bergen will have a lengthier discussion with Faculty Senate Leadership Council to discuss next steps for this and how to best share that information with administration.

9. The meeting was adjourned at 4:38 pm.

Respectfully submitted by:  
Graciela Berumen  
Faculty Senate Secretary

Next meeting: Tuesday, September 26, 2023; 3:30 pm, Big 12 room

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following graduation list addition and posthumous degree request on the upcoming Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:** None

**B. Graduation list(s), addition(s) and/or posthumous degree requests:**

- List addition: May 2023, Brenden Bickel, BS, Health and Human Sciences
- Posthumous degree request: May 2024, Jerrad Kutina, BS, College of Engineering

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: \*<https://kstate.curriculog.com/agenda:2051/form>  
(\*copy and paste the link into your browser if clicking on it gives you an error message)

Veterinary Medicine	Veterinary Medicine Sustainability Certificate
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