

MINUTES
Faculty Senate Executive Committee
Tuesday, February 27th, 2024, 3:30 pm
4061 Business Building

Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Andy Bennett, Graciela Berumen, Regina Crowell, Brad Cunningham, Monica Curnutt, Joel DeRouchey, Jared Durtschi, Renee Gates, Daniel Higgins, Cassie Jones, Julia Keen, Marianne Korten, Ryan Leimkuehler, Terry Mason, Colby Moorberg, Tareque Nasser, Michael Oetken, Michael Raine, Don Saucier, Mary (Bowen) Sullivan, Andy Thompson, Phil Vardiman, and Don Von Bergen

Absent: Teresa Douthit, Pamela Erickson, Brandon Kliewer, Tom Schermerhorn, Kate Thomas, Kortnee Van Nest, and La Barbara Wigfall

Proxies: Don Saucier for Andy Wefald

1. President Von Bergen called the meeting to order at the Land Acknowledgment was played.
2. Approval of January 30th Executive Committee minutes
President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates (3:38 – 4:24 pm)
 - A. Academic Affairs – Andy Bennett/Brandon Kliewer
 - Proposed consent agenda items (pages 2-5)
 - Proposed discussion agenda items (page 6)
 - Proposed revision to University Handbook: Section F75 (**Attachment 1**)

Senator Bennett made a motion to place the consent agenda items on the upcoming Faculty Senate meeting agenda. Motion carried.

Senator Bennett made a motion to place the discussion agenda items on the upcoming Faculty Senate meeting agenda. Motion carried.

Senator Bennett made a motion to place the proposed university handbook Section F75 change on the upcoming Faculty Senate meeting agenda. This change addresses that once students are admitted they can get credit for any AP classes that meet enrollment requirements. Currently it states that students cannot receive credit until they are enrolled. Motion carried.

Senator Bennett shared that they are continuing to see General Education proposals but anticipate this will slow down as the line schedule goes out in mid-March. It was asked how the transition to the General Education requirements would affect the students who currently are taking K-State 8 curriculum. Senator Bennett shared that K-State 8 tags will remain intact but as new students enroll the currently approved General Education requirements will be utilized.

- B. Faculty Affairs – Brad Cunningham/Tareque Nasser
 - Proposal from Salaries and Fringe Benefits Committee – (**Attachment 2**)
 - Proposed revision to University Handbook: Section D40-41 (**Attachment 3**)
 - Proposed revision to University Handbook: Appendix S (**Attachment 4**)

Senators Nasser and Cunningham provided some background information and made a motion to place the proposal from salaries and fringe benefits on the upcoming Faculty Senate meeting agenda.

Discussion: Senator Nasser shared there is hesitance in both adding and taking out the 7.5% figure and questions about the appropriate percentage amount. It is understood that a typical promotion raise is 15%. The main goal is to get these individuals a well-deserved raise when promoted. Therefore, it was decided that rather than risking lack of support or endorsement for the report, members were ok with the motion only stating 7.5%. Clarification was requested over the origin of the 7.5 percentage. Senator Cunningham shared that given a 2016 study the 7.5% was recommended. The work in the last two years has used the same point for the recommendation but stated that in average when salaries are awarded, they are 8.5%.

After much discussion ensued, the motion carried to place on the upcoming FS agenda.

UPDATE: After further consideration and discussion by both the Salaries and Fringe Benefits Committee and the Faculty Affairs committee, they desired to wait to move this proposal forward to senate in order to make some thoughtful edits to the documentation regarding quotes and so forth. Senator Cunningham, via electronic means, withdrew the motion to place on the FS agenda. There were no objections, therefore, this item will come to senate in the near future.

Senator Cunningham made a motion to place the proposed university handbook section D40-41 and Appendix S changes on the upcoming Faculty Senate meeting agenda. However, it was noted that an updated version of Appendix S was shared with Faculty Affairs that afternoon based on conversation that occurred in their recent meeting. It was requested that version move forward to the upcoming senate meeting.

Discussion: There is still general discussion and concern over this proposed change. A senator noted that the lack of clarity with what constitutes conflict of interest versus conflict of time the new form adds unnecessary burden to the individuals that are required to fill the conflict-of-interest form. It is believed that the provost office should reconsider the implementation of these ineffective forms due to the time commitment required to clearly understand these changes. It was shared that due to the confusion surrounding the definition of conflict of time and interest, Dr. Gonzalez noted there will be extensive training. There is a much shorter version being created with definition of the terms to differentiate more clearly conflict of time vs. conflict of interest. Various comments were made regarding whether or not it is believed this will assist and whether it is a good use of everyone's time. It was noted that no previous training for the current conflict of interest policy has been presented.

Senator Nasser believes these forms, based on KBOR updates, are something we have to implement.

The updated version of Appendix S was sent out to the Executive Committee via email. Since these specific changes were not voted on by FAC, the motion was amended to approve placing these on the upcoming agenda, pending approval by FAC at their March 5th meeting. Otherwise, they will be held until the next FS meeting.

Motion carried.

- C. Graduate Student Council – Kortnee Van Nest
No report.

No report.

- D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson
No report.
- E. Professional Staff Affairs – Monica Curnutt/Renee Gates
They received an invitation to serve on the notice of non-reappointment group. Senator Gates will represent the senate.
- F. Student Senate – Kate Thomas
No one present to report.
- G. Technology – Michael Raine/Phil Vardiman
No report.
- H. University Planning – Cassie Jones/Marianne Korten
Interim Provost Mercer will visit them on March 7th; they are waiting for a response from the campus master plan committee in May about parking. ATA bus has discounted bus rides for graduate students; however, they are working to determine if there is a way to get a specific arrangement in place.
- I. University Support Staff Senate – Regina Crowell
No report.

4. Announcements

A. [KBOR meeting report](#)

Over 100 exceptions to the general education core have been received. KBOR has made it clear that all exceptions, except for engineering, will only be accepted for another year. They are limiting the number of exceptions in order to not erode the premise of having a general education core. Dr. Flanders suggests doing away with all application fees for regional institutions. Institutions that rely on the revenue from the application fees have pushed back.

A senator inquired whether the proposal to cancel all fees would affect only graduate or undergraduate students as the graduate school relies on the fees as part of their budget. President Von Bergen was not sure, but will try to find out.

B. Faculty Senate 2024 elections in progress

President Von Bergen shared that the Faculty Senate elections process is beginning. Candace sent out a reminder that primary ballots should be going out today. If there will be a delay for any reason, please reach out to her.

A question was raised as one caucus had a vigorous discussion about eligibility to run for senate and whether associate deans, assistant deans, and deans are eligible to be in the ballot.

President Von Bergen and Past President Saucier concurred that the constitution is clear they are eligible. Senators were reminded that in Spring 2023 there was a change implemented so that deans, associate deans, and assistant deans can be elected to serve in their own home college rather than general caucus. There isn't any apparent ambiguity in the language. A comment was made that these ones are eligible to serve but the preference of many would be that they do not serve. Other senators stated that voters can make their choice known by not voting for the candidate if they feel hesitant

about them serving in a role. Additionally, that person would have to accept a nomination to be on the final ballot and may choose not to as well.

C. Spring open forum – April 2nd, 3:30 pm, Alumni Center

President Von Bergen reminded all about the open forum in April. He requested that caucuses come up with one or two questions for the event, as needed. It will be an informal Q&A, much like the one in February, but it's always good to have questions in mind. Additionally, incoming Provost Mendez will speak briefly and there will be time to mingle with him and others at the reception to be held directly after the forum.

A senator wanted clarification on the range of topics that are open to the Q & A. All questions are welcome. Additionally, senators were reminded these questions will not be provided to the president or his staff ahead of time.

D. Faculty and Professional Staff Retiree Ceremony – April 24th, 4 pm, Alumni Center

The annual retirement ceremony is coming up at the end of April. Please plan to celebrate and honor your colleagues at this event.

E. Guest(s) for March FS meeting?

No suggestions at this time.

F. KBOR Faculty Award

President Von Bergen visited with exec about the document he sent out to them this morning related to a faculty award and next steps. The council of Faculty Senate presidents worked on a document that would cover all regents' institutions and presented a draft to KBOR. They are supportive of this approach and reviewing the draft request. President Von Bergen would like to add this to the March FS agenda for discussion if all are willing and feel it is appropriate.

A motion was made by Senator Korten and Senator Oetken seconded.

Discussion: It was asked where in the agenda this item would fall and if the document would be shared. He also asked if verbiage should be added about leadership council forming the initial KBOR award committee. President Von Bergen plans to finalize details and will reach out to Senator Cunningham for assistance. It was inquired if KBOR would be willing to provide financial support for this award. President Von Bergen will ask but is not optimistic that at this point the recognition would come with a stipend.

A senator wanted to address that time is a resource and a cost, so this initiative, although positive, *will* take time from someone and therefore should not be presented as an initiative that will not take any resources.

Motion carried.

5. Open discussion period for senators as needed

President Von Bergen asked all to keep President Elect Douthit in mind as she is on her way to Colorado to attend to her elderly father who suffered a fall.

President Von Bergen took a moment to share with the Executive Committee that Candace, after serving Faculty Senate for over 19 years, will be taking a new position in the University. However, she will still be around helping at a reduced capacity until someone new can be hired on and trained.

Senator Korten was wondering about the budget model, how it will impact new initiatives and if it would be possible to get an update. Senator Bennett is on that committee and because of all the delays due to the cyber incident the decision has been made to delay the budget committee to work until the fall.

Senator Jones is on the master plan committee and that is also on pause due to the cyber incident; they are planning to have that meeting within the next couple of weeks.

6. The meeting was adjourned at 4:50 p.m.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary

Next meeting: Tuesday, March 26, 2024; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation lists and additions on the upcoming Faculty Senate consent and/or discussion agenda as needed:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:2323/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	<p>AGED - 880 - Portfolio Development in Agricultural Education and Communications</p> <p>AGRON - 775 - Advanced Nutrient Cycling and Fertilizer Management</p> <p>ENTOM - 675 - Introduction to Insect Physiology</p> <p>ENTOM - 732 - Introduction to Plant Resistance to Pests</p> <p>FDSCI - 625 - Food Analysis</p> <p>FDSCI - 627 - Chemical Methods of Food Analysis</p> <p>FDSCI - 628 - Physical Methods of Food Analysis</p> <p>FDSCI - 640 - Research and Development of Food Products</p>
Arts and Sciences	<p>ANTH - 312 - Museums, Cultures, and Collaborations</p> <p>ART - 105 - A&D: Career & Creative Industry Seminar</p> <p>ART - 180 - A&D: Color, Light, and Perception Lab</p> <p>ART - 205 - Portfolio Review</p> <p>ART - 285 - Visual Communication Design Fundamentals</p> <p>ART - 290 - Visual Communication Design I: Typography and Design Principles</p> <p>ART - 303 - Visual Communication Design Techniques I</p> <p>ART - 311 - Drawing II</p> <p>ART - 320 - Water Media</p> <p>ART - 325 - Figure Drawing</p> <p>ART - 331 - Introduction to Digital and Expanded Media</p> <p>ART - 335 - Introduction to Printmaking Techniques</p> <p>ART - 345 - Introduction to Oil Painting</p> <p>ART - 355 - Introduction to 3D Modeling for Jewelry, Ceramics & Design</p>

	<p>ART - 380 - Introduction to Sound Art ART - 395 - Introduction to Digital Photography ART - 405 - A and D: Undergraduate Research Studio ART - 503 - Visual Communication Design Techniques II ART - 505 - A and D: Senior Research Studio ART - 510 - Advanced Techniques in Jewelry and Metal Design ART - 523 - Digital and Expanded Media Special Topics ART - 560 - Advanced Independent Study ART - 561 - Painting Theme and Variation ART - 565 - Wheel Thrown Ceramics Studio ART - 572 - Drawing Methods-Contemporary Approaches ART - 575 - Web Art ART - 599 - Drawing Methods – Thematic Approaches BIOL - 440 - Introduction to Histology BIOL - 831 - Host-Pathogen Interactions DAS - 101 - Discover, Create, and Thrive: Arts and Sciences Orientation. GEOL - 740 - Regional Geology GEOL - 742 - Seismic Data Interpretation GEOL - 745 - Exploration Geophysics GEOL - 804 - Igneous and Metamorphic Petrology GEOL - 810 - Isotope Geology GEOL - 880 - Clay Mineralogy GEOL - 890 - Advanced Seismology JAPAN - 301 - Japanese IV JAPAN - 501 - Japanese V JAPAN - 502 - Japanese VI PHILO - 180 - Introduction to Philosophy of Race PHILO - 295 - Introduction to Environmental Ethics PHYS - 325 - Physics III, Relativity, and Quantum Physics PHYS - 522 - Mechanics PHYS - 532 - Electromagnetic Fields I PHYS - 636 - Physical Measurements Instrumentation PSYCH - 584 - Group Psychotherapy PSYCH - 598 - Research in Neuroscience STAT - 150 - Statistics and Data Science: Introductory Seminar for Majors STAT - 450 - Special Topics for Undergraduates in Statistics and Data Science THTRE - 503 - Theatre for Young Audiences (TYA) in Production THTRE - 763 - Advanced Acting: Consent and Intimacy in Performance</p>
Business Administration	MANGT - 610 - Managing for Sustainability: Strategy, Investing, and Impact
Engineering	<p>CE - 743 - Advanced Reinforced Concrete Design CIS - 737 - Advanced Computer Vision ECE - 645 - Digital Electronics NE - 761 - Radiation Measurement Systems NE - 861 - Advanced Radiation Measurement Systems</p>
Health and Human Sciences	<p>HDFS - 893 - Evaluation of Prevention Science Programs KIN - 230 - Introduction to Public Health KIN - 550 - Health Promotion Practice Methods</p>

	KIN - 601 - Cardiorespiratory Physiology KIN - 603 - Cardiovascular Physiology KIN - 700 - Interpersonal Aspects of Physical Activity KIN - 701 - Cardiorespiratory Physiology KIN - 703 - Cardiovascular Physiology KIN - 707 - Muscle Physiology KIN - 709 - Environmental Physiology KIN - 710 - Program Planning and Evaluation KIN - 711 - Autonomic Neurophysiology KIN - 712 - Policy, Built Environment and Physical Activity KIN - 715 - Cardiorespiratory/Comparative Physiology in Health and Disease KIN - 716 - Obesity and Physical Activity: Behavioral, Environment, and Policy Influences KIN - 755 - Individual Physical Activity Promotion
Veterinary Medicine	VCS - 819 - Veterinary Medicine in a Foreign Context VCS - 821 - International Vet Study Tours

CURRICULUM: *<https://kstate.curriculog.com/agenda:2324/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Engineering	Accelerated B.S. in Computer Science and Master of Business Administration
Health and Human Sciences	Apparel and Textiles (B.S.) Public Health (BS)

Just below are potential course and curriculum proposals for March 19th FS agenda. These proposals are pending approval from Academic Affairs in March. Proposals may be pulled prior to the March 19th Faculty Senate agenda if it becomes necessary.

Agriculture	College agendas for reference: <ul style="list-style-type: none"> - https://kstate.curriculog.com/agenda:2309/form - https://kstate.curriculog.com/agenda:2314/form - https://kstate.curriculog.com/agenda:2316/form AGECE - 120 - Agricultural Economics and Agribusiness AGRON - 120 - Crop Science AGRON - 121 - Crop Science Laboratory ASI - 108 - Poultry Lab ASI - 109 - Horse Lab ASI - 150 - Anatomy & Physiology of Domestic Animals ASI - 202 - Domestic Animal Nutrition ASI - 218 - Fundamentals of Nutrition ASI - 301 - Transfer Foundations in ASI ASI - 302 - Advanced Animal Nutrition ASI - 501 - Principles of Animal Breeding ASI - 511 - Applied Animal Breeding and Genetics HORT - 551 - Landscape Contracting and Construction Animal Sciences and Industry (BS) - Animal Products Option Animal Sciences and Industry (BS) - Bioscience/Biotechnology Option
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	Animal Sciences and Industry (BS) - Business Option Animal Sciences and Industry (BS) - Communications & Marketing Option
Arts and Sciences	College agenda for reference: - https://kstate.curriculog.com/agenda:2293/form ANTH - 319 - Food and Culture ANTH - 353 - Museum Collections Management ANTH - 552 - Topics in Cultural Heritage and Museum Studies ART - 404 - Minor in Art – Capstone CHINE - 301 - Chinese IV CHINE - 501 - Chinese V CHINE - 502 - Chinese VI GEOL - 120 - Age of Dinosaurs GEOL - 315 - Geology of the National Parks GEOL - 360 - Quantitative Methods in Geoscience GEOL - 502 – Mineralogy GEOL - 503 - Petrology GEOL - 510 - Geology of Planets GEOL - 512 - Earth Science GEOL - 530 - Structural Geology GEOL - 540 - Geologic Record of Climate Change GEOL - 560 - Field Methods GEOL - 581 - Principles of Paleontology HIST - 350 - Hollywood and the Military MC - 306 - Photographic Storytelling PHYS - 213 - Engineering Physics I PHYS - 214 - Engineering Physics II POLSC - 330 - Global Environmental Politics Chinese Studies (Minor) Criminology (BA) Criminology (BS) Fisheries, Wildlife, Conservation, and Environmental Biology (BA) General Music Studies (Minor) – new Jazz Studies (Minor) Microbiology (BA) Music Performance (Minor) Musical Theatre (Minor) Popular Music Studies (Minor) – new Sacred Music Undergraduate Certificate - new Visual Communication Design Minor

B. Graduation list(s), addition(s) and/or posthumous degree requests (*pending AAC approval on 3-5-24*):

1. Summer 2023 graduation list – as submitted by the Registrar’s office.
2. Fall 2023 graduation list(s) – as submitted by the Registrar’s office.
3. Monthly Retro conferral list - as submitted by the Registrar's office.

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Neuroscience (Minor)
Education	College Athlete Development (Graduate Certificate)
Health and Human Sciences	Child Welfare (Undergraduate Certificate)