

### Attachment 3

#### **Proposed Routing for Course/Curriculum Changes needed to adjust to the new K-State Core Approved by FS Academic Affairs on December 6, 2022**

In order to manage the large number of course and curriculum changes that will be needed because of the new General Education requirements, we propose to expand the rules for what is an expedited change for a limited period of time.

From January 2023 through May 2024, course and curriculum changes needed to adjust to the new K-State Core can be considered expedited, *even if they impact another department*. The approval path will be:

1. Approval by the department as usual.
2. Approval by the College Curriculum Committee. The Associate Dean for Academics must also approve that the proposal is suited for expedited review.
3. Approval by Faculty Senate Academic Affairs.
4. Implementation by the Registrar.

#### Additional Rules:

- Requests to have course and/or curriculum changes approved using the expedited process should include a brief explanation of why the changes are needed to accommodate the new K-State Core.
- Changes in course numbering to make classes eligible for use in the K-State Core (e.g. lowering a 300-level course to the 200-level) are specifically included in the changes that can be expedited. Such changes should include a justification for the new numbering beyond the desire to have the course count toward General Education. This could be demonstrating that the typical student is currently a freshman or sophomore, or it could be explaining that the content is more appropriate for general education, or some other reason. Note that renumbering to a higher level may **not** be used to avoid accepting a system-wide transfer course as general education.
- The College Curriculum Committee, Associate Dean for Academics, and/or the Faculty Senate Academic Affairs committee may choose to route changes to the full college and/or senate at their discretion. No justification need be given for such a change in routing and such changes may not be appealed.
- Requests to create new courses or curricula will still need to go through the regular process, as will any changes that are not related to adjusting to the new K-State Core. In particular, this does not affect grad curricula.
- The requirement to inform impacted units and submit responses is NOT waived.
- The requirements that agendas and potential changes be posted a set number of days before any approvals are NOT waived.