MINUTES
Faculty Senate Executive Committee
Tuesday, December 3, 2019, 3:30 pm
Union Wildcat Chamber

Present: Barnett, Beebe, Bitsie-Baldwin, Dodd, Durtschi, Easton, González, Hughey, Littrell, Markham, McCornack, McGlynn, Nelson, Nguyen, Raine, Saucier, Schermerhorn, Von Bergen, Wood, and Zajac
Absent: Briggs, Chandler, Durtschi, Heatherman, and Hosni
Proxies: Littrell for Behnke and Pitts

1. President Tanya González called the meeting to order at 3:30 pm and gave a land acknowledgement.

2. The October 29, 2019 Executive Committee minutes, motion to accept as written.

   Discussion: Amendments to the minutes were requested in order to remove some of what sounds like evaluative commentary vs. descriptive commentary. Examples will be sent out via email and we will vote on minutes toward the end of the meeting. After receiving an email message of suggested edits to the minutes, it was decided full edits were desired to be seen. Minutes will be finalized and sent your email inbox. Once approved these will be posted. Update: The October 29, 2019 Executive Committee minutes were approved.

3. Report from Standing Committees and Student Senate

   A.   Academic Affairs – Todd Easton/Don Von Bergen
   - Proposed revision to University Handbook, Section F103 – **Attachment 1**
     It was moved to approve placing this proposal on the December Faculty Senate agenda. This is regarding academic policy, capping the transfer hours at 60 hours when calculating GPA requirements for dismissal. Motion carried.

   - Proposed items for consent agenda (pages 2-4) – **Includes Attachments 2 and 3**
     It was moved to place all items on the December Faculty Senate consent agenda.
     Discussion: Senator Zajac wanted reported there are 11 computer classes listed in the attachments, all of which have been discussed and are moving forward with consent. However, these feed into a curriculum proposal that will be review by FS AAC mid-December. Their college does have concerns about the curriculum proposal and is taking the opportunity to reply to the curriculum proposal that includes these 11 courses. It was responded that these courses were discussed in FS AAC when they came to the committee and it is desired for the courses to be in place, even if the curriculum ultimately is not approved. Therefore, that discussion may come before this body in January.

     Motion carried to place all items on the consent agenda for Faculty Senate.

   - Proposed items for discussion agenda (page 5) – **Includes Attachments 4**
     It was moved to place the new Community College leadership Doctoral Program on the December Faculty Senate discussion agenda.
     Discussion: Background for how the proposal came to us was requested. David Thompson, retiring Department Head from Educational Leadership, and Jerry Johnson, new Department Head for Educational Leadership, were present to provide background on the proposal and answer questions. It was reported that 40 years of Community College leaders graduated from the original program in Texas. However, the program was seeking a new home that is worthy of what the program is about. K-State and the College of Education were approached. The EdD in Educational Leadership took the

UT/Austin curriculum and revised it to suit National Standards for University Leadership. It operates on a cohort basis, bring a cohort to a location, and is field/practitioner based. To distinguish this program from our current Educational Leadership, it is being named an EdD in Community College Leadership. Online and face-to-face courses are blended along with practicum experience.

Thompson addressed concerns about location of faculty. He reported that there are faculty who live in other places and that the programming for many of their degrees are off-campus based and centered on different school environments. He also made it clear that this is K-State's curriculum and will not move based on the departure of any faculty. It will have excellent leadership.

It was inquired why courses are 1 and 2 credit hours only, vs 3 credit hours. the classes are paired as 2-1 credit hour courses, they are explicitly tied as co-requisites.

Motion carried to place this new degree program proposal on the Faculty Senate discussion agenda.

Easton reported that right now the university-wide proposal for BS/MS degrees is on hold. Therefore, if departments have interest in proposing a BS/MS curriculum, please contact him for a template to move these proposals through.

B. Faculty Affairs – Don Saucier/Annelise Nguyen
  - Proposed revisions to University Handbook, Section B – **Attachment 5**
  This University Handbook Section has been updated to outline the various changes to administrative positions. It was moved to place this proposal on the December Faculty Senate agenda. Discussion: It was requested that a friendly amendment be made to the heading above B120 to reflect wording from Section B31. In B31 the language refers to a "department/unit" and "head/chair/Director (unit administrator)", then in B120 "selected Deans and Department Heads." It was asked that the same language be used from B31 in the header. This friendly amendment was approved. Motion carried to place the proposal, with the friendly amendment, on the Faculty Senate agenda.

C. Professional Staff Affairs – Maria Beebe/Kelly Briggs
  They are working with Gary Pratt and DCM on the listening sessions, which will be February. There will be a session for Manhattan, Salina, and Olathe campuses.

D. Student Senate – Hannah Heatherman
  No Report

E. Technology – Brian McCornack/Michael Raine
  No Report

F. University Planning – Brad Behnke/Laurel Littrell
  Next FSCOUP meeting is on Thursday. K-State 2025 Refresh, Budget Modernization, Research Enterprise subgroup meeting updates, and multiyear city/university funds are their agenda items.

4. Announcements

A. KBOR meeting report
  González reported that, as seen in K-State Today, Jay Stephens will complete Gary Leitnaker's term on the Regents' Retirement Plan committee. Housing and food service 2021 rates were submitted and the board will take final action in December and the rates will go into effect on July 1, 2020. The Council of

Faculty Senate president will have breakfast with the board on December 19th. This is an opportunity to connect with KBOR members on different issues. If you have ideas, concerns, issues please let President González know.

B. Foundation listening session – December 10, 2:30-3:00 pm, Union Big 12 room
The Innovation and Inspiration campaign is coming to a close and Foundation is having listening sessions with faculty to answer some questions. These include the following: 1) What have you seen as positive growth in the past 4 years, 2) Where do we see KSU going 8-10 years in the future, and 3) Why K-State is this the right palace for faculty/staff? Input will provide guidance to the Foundation on future campaigns.

C. Foundation visit about the Edge Collaboration District (North Corridor Development)
Greg Willems would like to give a brief presentation to Faculty Senate related to the North Corridor Development. This is an opportunity to share early stages of the plan and have Faculty Senate weigh in on these future initiatives. It was moved to have Greg Willems as a guest for the December Faculty Senate meeting. Motion carried.

D. Topic for Provost visit to December Faculty Senate meeting
The provost will not be available for the February meeting; however, we will have introductions of some of the new administrative hires at that meeting as follows:

Karen Goos, Vice-Provost for Strategic Enrollment Management
Bin Ning, Vice-Provost for Institutional Research
Kelley Brundage, University Registrar
Jeannie Brown Leonard, Vice-Provost for Student Success

Topics for the Provost's visit in December will be related to budget modernization that were not able to asked in November due to the provost being at APLU.

It was also inquired by President González when we should invite Thomas Lane to present information on the JED foundation, related to student mental health. It was agreed he should be invited to attend in February.

E. Curriculog Transitions
This year we have had a lot of Curriculog movement. We have expended much time in extracting information for Faculty Senate from Curriculog. Many hours have been spent by the FS Office Specialist creating the academic affairs lists that accompany your agendas. The labor hours that this process takes is no longer feasible for a single person to complete along with other Faculty Senate tasks. Thank you, Candace, for making those summaries available! Therefore, starting in January senators will be responsible for reviewing proposals through Curriculog in preparation for the meeting. If needed, FS leadership will work on an additional tutorial video. It was believed an overall Curriculog training should be given to new senators during orientation. If additional training is needed we will discuss again.

5. Open discussion period for senators as needed

A. Transparency
President González opened a discussion regarding transparency of full Faculty Senate meetings. A suggestion had been raised that she would like Exec members to discuss. She deferred to Senator Raine. He reported that Zoom could be used to record FS meetings and may lend to accountability and

transparency. Questions and concerns were addressed. After a straw poll, the consensus of the members was we can leave things as they are, not recording meetings. President González thanked everyone for the discussion.

KU has offered to have minutes archived from KSU Faculty Senate, to function as database archives. We will get the opinion of our Full Faculty Senate before we send any information to KU.

B. New Initiatives / For the Good of the University
Given the conversation about the BS in Public Health and the CS courses up for discussion, this time could be used for a regular university share out on items, before they come to committee, to share with our caucus' to open up the opportunities for university wide collaboration.

First Tuesdays is also a way to outreach to people with the ability to activate those in their departments to work together. The Provost has approved use of last 5-10 min of First Tuesdays for this purpose. All agree that we should use both times for sharing new initiatives. To be implemented in Feb at First Tuesdays.

President González reminded senators that as we continue to collaborate we need to model interactions that are positive and productive. Faculty Senate is an important place to continue to be productive and mindful of our respectful interactions between colleges and units. President González recognized the incredible amount of work that is done through senators' service and engagement. She thanked all for their work.

6. The meeting was adjourned at 4:44 pm.

Respectfully submitted by:
LaVerne Bitsie-Baldwin
Faculty Senate Secretary

Next meeting: Tuesday, January 28, 2020; 3:30 pm, Union Big 12 room

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA

Approve to place the following course and curriculum changes on the December Faculty Senate consent agenda (see also supplemental information in attachments 2 and 3 for further information):

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda

To view the proposals in Curriculog,
First - Login to Curriculog using your K-State eID and password
https://kstate.curriculog.com

Second - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: https://kstate.curriculog.com/agenda:884/form

Agriculture	AGED - 620 - Principles and Philosophy in Agriculture and Career and Technical Education AGED - 790 - Agricultural Education Methods and Practicum for Teaching and Learning
Arts and Sciences	ART - 680 - Topics in Contemporary Metals & Jewelry BIOL - 695 - Internship in Biology CHM - 650 - History of Chemistry CHM - 766 - Case Studies in Green Chemistry MUSIC - 662 - Introduction to Historical Performance Practice SOCWK - 620 - Global Social Work THTRE - 840 - Play Therapy Practices and Techniques
Business Administration	MANGT - 853 - Business Project Management
Education	EDACE - 851 - The Historical and Contemporary Community College EDACE - 852 - Field Study: The Historical and Contemporary Community College EDACE - 853 - Access, Equity, and Success EDACE - 854 - Field Study: Access, Equity, and Success EDACE - 855 - Aligning Vision, Planning, and Resources EDACE - 856 - Field Study: Vision, Planning and Resources EDACE - 857 - Effective Leadership and Theory EDACE - 858 - Field Study Effective Leadership EDACE - 859 - Effective Leadership Institute

	EDACE - 861 - Fostering Desired Culture: Fundamentals & Strategies for Org Development
	EDACE - 862 - Field Study Organizational Development
	EDACE - 863 - Creating a Culture of Evidence and Inquiry
	EDACE - 864 - Field Study Enrollment to Outcomes
	EDACE - 882 - Introduction to Educational Research
	EDACE - 883 - Field Study: Educational Research
	EDACE - 920 - Educational Value Choices
	EDACE - 921 - Field Study Ed Value Choices: Access, Equity, and Success
	EDACE - 922 - Policy Formation and Public Process
	EDACE - 923 - Field Study Policy and Public Process
	EDACE - 924 - Effective Governance and Leadership
	EDACE - 925 - Field Study Governance and Leadership
	EDACE - 926 - Leadership for Transformation
	EDACE - 927 - Field Study Leadership for Transformation
	EDACE - 928 - Designing a Comprehensive Plan for Success
	EDACE - 929 - Field Study Plan for Success
	EDACE - 930 - Implementing Leadership Competencies
	EDACE - 931 - Field Study (Institute) Leadership Competencies
	EDACE - 970 - Dissertation Development
	EDACE - 971 - Field Study Dissertation Development I
	EDACE - 972 - Field Study: Dissertation Development II
Engineering	BAE - 610 - Problems in Biological Systems Engineering
	CC - 110 - Introduction to Computing
	CC - 120 - Web Page Development
	CC - 210 - Fundamental Computer Programming Concepts
	CC - 310 - Data Structures and Algorithms I
	CC - 315 - Data Structures and Algorithms II
	CC - 410 - Advanced Programming
	CC - 510 - Computer Systems Administration
	CC - 515 - Full Stack Web Development
	CC - 520 - Database Essentials
	CC - 535 - Applied Data Science
	CC - 590 - Special Topics in Applied Computer Science
	CIS - 115 - Introduction to Computing Science
Health and Human Sciences	FNDH - 311 - Health Promotion and Behavior
	FNDH - 701 - Sensory Analysis
	FNDH - 833 - Descriptive Sensory Analysis: Methods
	FNDH - 834 - Descriptive Sensory Analysis: Food and Fragrance
	FNDH - 835 - Descriptive Sensory Analysis: Non-Food
	FNDH - 836 - Descriptive Sensory Analysis: Panel Training
	FNDH - 837 - Descriptive Sensory Analysis: Rapid Methods
	FNDH - 841 - Consumer Research - Fundamentals
	FNDH - 843 - Consumer Research - Qualitative
	FNDH - 845 - Consumer Research – Observational and Behavioral
	FNDH - 846 - Consumer Research – International and Special Populations
	FNDH - 847 - Consumer Research – Attitudinal
	FNDH - 848 - Consumer Research – Quantitative
	FNDH - 851 - Sensory Analysis Applications of Statistics
	FNDH - 881 - Seminar in Sensory Analysis and Consumer Behavior

	FNDH - 897 - Applications in Food, Nutrition, Dietetics and Health
	FNDH - 913 - Eating Behavior
	GERON - 625 - Health and Aging
Veterinary Medicine	CS - 896 - Advanced Topics in Clinical Ophthalmology I
	CS - 897 - Advanced Topics in Clinical Ophthalmology II

CURRICULUM CHANGES: https://kstate.curriculog.com/agenda:885/form

Business Administration	Data Analytics (M.S.)
	International Business Certificate
Education	Adult Learning and Leadership (Ed.D.)
	Educational Leadership (Ed.D.)
	Special Education (M.S.)
Engineering	Biological Engineering Secondary Major
	Computer Science Certificate
Health and Human Sciences	Community Health Certificate

B. POSTHUMOUS DEGREE REQUESTS:

December 2019, Marques Ryan Jozefowicz, Doctorate in Chemical Engineering, Graduate School
May 2020, Chandler Jeffery Hutcheson, BS Elementary Education, College of Education

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA

Approve to place the following new degree program proposal on the December Faculty Senate discussion agenda (see attachment 4 for supplemental information):

To view full proposal, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:886/form

Education	Ed.D. in Community College Leadership