

MINUTES
Faculty Senate Executive Committee
Tuesday, October 29, 2019, 3:30 pm
Union Big 12 room

Present: Barrett, Beebe, Behnke, Briggs, Chandler, Dodd, Durtschi, Easton, González, Heatherman, Hosni, Hughey, Littrell, Markham, McGlynn, Nelson, Nguyen, Pitts, Von Bergen, Wood, and Zajac

Absent: McCornack and Raine

Proxies: Auten for Barnett, Easton for Bitsie-Baldwin, Nguyen for Saucier and Schermerhorn

1. President Tanya González called the meeting to order at 3:32 pm and gave the following land acknowledgment statement: We stand on the treaty lands of the Kaw Nation and there are four federally recognized tribes in Kansas: the Kickapoo, Prairie Band Potawatomi, Sac and Fox, and the Iowa Tribe of Kansas and Nebraska.
2. The September 24, 2019 Executive Committee minutes were approved as written.
3. Report from Standing Committees and Student Senate

A. Academic Affairs – Todd Easton/Don Von Bergen

• Proposed revision to standard class meeting time (Summer) – **Attachment 1**

Easton moved to place this proposal on the November Faculty Senate agenda.

Various questions were asked such as whether this applies to on-line courses, if people are following the schedule as outlined, how does a 5-hour class fit within this summer schedule, etc. Also, is there a policy about the week the class will start? There is not a consistent policy at K-State on this campus. It varies from unit to unit. The new Physician Assistant Studies degree is an example as it has non-standard semester start times. Senator Dunn will be present at the November FS meeting to answer further questions and committee members were encouraged to reach out to him in advance if they have other specific questions. The Standard Class Meeting Times policy, on the first page, outlines what types of courses are exempt from the policy. A non-standard time request to CAPP can be submitted if your situation does not fit the published schedule. It was inquired who CAPP reports to and how they fit within the approval process. CAPP is the Committee on Academic Policy and Procedures. They report to both the Provost and FS Academic Affairs. They handle some things independently, but others come through us.

Motion Carried.

• Proposed items for consent agenda (pages 5-8) – **Includes Attachments 2-5**

Easton moved to place these items on the November FS consent agenda. Motion carried.

• Proposed items for discussion agenda (page 9) – **Includes Attachments 6-9**

East moved to place the new minors (Attachment 6) on the November FS discussion agenda. Motion carried no discussion.

Easton moved to place the new certificates (Attachment 7) on the November FS discussion agenda. Motion carried.

Easton moved to place the new BS degree (Attachment 8) on the November FS discussion agenda. Motion carried.

Easton gave a brief history of the events regarding the approval process of the BS in Public Health and associated courses. This degree was first discussed during the 9-3-19 AAC meeting. He conveyed some of the various objections that have been made as well as which departments were involved. He included exception highlights from Arts and Sciences (AS), the addition of three courses to the curriculum by Health and Human Sciences (HHS) at the request of Agriculture (AG) and AS, and the results of the voting at Academic Affairs. Both AG and AS have conveyed the degree is good for the university; however, additional conversation was believed necessary to make it a better degree and more collaborative.

Easton moved to place the new degree and associated courses (Attachment 9) on the November FS discussion agenda.

Discussion: A senator stated that with the new budget model in view, departments should be more accommodating with each other and work to be more collaborative. Easton reported that discussions have taken place with various departments, including AG and AS. Additionally, FS Academic Affairs heard the departments that wished to speak on the degree at their meetings this month. Academic Affairs listened to all the arguments presented and voted on the degree.

Various members of the executive committee and visitors spoke regarding the degree. From AS, it was noted that BIOL 330 is a non-major course and its purpose is to serve the needs of the University. It would seem unwise not to include it in the proposed degree. Also, it was believed the DMP courses are the first to be offered by the Vet Med graduate program to undergrads only. AS caucus feels it needs more discussion to receive their full support. They are of the belief that service courses have not yet been fully addressed. The three courses that have been added are as electives in the general public health concentration. AG had concerns as well and believed further discussion should occur outside of the Senate meeting, rather than having it on the floor.

Lengthy discussion occurred. Various concerns, comments, and questions were talked through. Visitors were asked to speak to the concerns. Procedural issues were reviewed as well and what actions could be taken by the Executive committee on this proposal. It was commented that proposals come through the voting process and are approved and often then, as implementation begins, revisions and improvements are made. That's why we continue to receive curriculum changes. This is not unusual. Academic Affairs believed the BSPH was a reasonable curriculum and should be passed. HHS has also shown willingness to work on future changes.

The main concerns involved duplication and collaboration. Easton yielded the floor to Craig Harms, Katie Heinrich, and Peggy Schmidt to address these topics. Harms reported he had a letter from the Division of Biology that BIOL 330 is no longer a conflict with this degree. There is an MOU in process for future revisions related to that course. Also, it's important to understand that the Public Health (PH) degrees are based on very specific guidelines from the national accrediting body. Therefore, a nine-member task force of PH experts across the University was convened in order to create a top degree that will lead to accreditation. Part of this process was the development of the new courses. The individuals teaching these classes must be taught by experts for accreditation standards. Peggy Schmidt spoke to DMP 313 and 314. There are no other courses that teach the fundamentals as these have been designed to do and they will be taught by an expert in epidemiology, which is required for accreditation. The biggest duplication may have been with statistics; however, the Statistics department did not oppose these. Kinesiology has documentation explaining how they based their curriculum on national published accreditation standards.

More discussion ensued, including comments from Louise Benjamin, Arts and Sciences. It was believed this proposal was thoroughly prepared. Continued collaboration should occur, as has happened more recently with this proposal, and issues should be worked through.

President González thanked all deeply for their thoughtfulness regarding this proposal and the desire to show consolidation of support. Conversations have been occurring for the last two months. There have been occasions in the past when something did not pass unanimously, but the process was followed appropriately. Faculty Senators at times disagree, but have done so with civility, which is crucial as we continue to move forward.

This (proposal development) is an important issue in light of the new budget model. HHS seems to have been inclusive in getting nine experts throughout the University to put this degree proposal together. In addition, numerous courses on research methods are taught across units as we all teach them differently. Finally, this is a degree that is trying to bring in new students that is not offered elsewhere in the state.

The floor was yielded to Louise Benjamin, Arts and Sciences. There are many more opportunities to collaborate, including with chemistry. She reported there is a list of 30 courses they are submitting to HHS for consideration.

The motion is for placement on the November FS discussion agenda. According to current procedures related to course and curriculum items this proposal can move forward to FS, go back to FS Academic Affairs, or have minor editorial corrections; but it cannot be tabled and left with Executive Committee. Continued discussion took place about possible outcomes.

It was noted this is unusual to see so many departments try to attach courses or make so many changes to a new degree proposal. The proposal is based on what is needed for accreditation.

We need to review how we incentivize collaboration and have continued consideration of this and how it can be done better.

Action taken. Motion carried to place the degree and associated courses on the November FS discussion agenda. Vote: 15 (yes)-7(no)-1(abstention).

B. Faculty Affairs – Don Saucier/Annelise Nguyen
No report.

C. Professional Staff Affairs – Maria Beebe/Kelly Briggs

- The Docking Institute Survey reports are available on both the USS Senate and PSA web sites.
- PSA will be partnering with Human Capital Services to educate the campus on the new competency framework that was purchased.
- Jeff Barnes, Parking Services Director, attended a recent PSA meeting. They requested he examine the tiers for parking permits to see if a readjustment in tiers is warranted. Current tiers are <28k; 28 to 48K; >48K. These were tied to the outdated categories for health insurance.
- The Division of Motor Vehicles now has a Mobile Driver’s License unit and they will be visiting campus on Nov. 19 to provide a variety of services as highlighted in the announcement in [K-State today](#). Appointments were requested to be made online. Majority of slots have been filled. If this is successful, they will likely do it again.

D. Student Senate – Hannah Heatherman

No report.

E. Technology – Brian McCornack/Michael Raine
No report.

F. University Planning – Brad Behnke/Laurel Littrell
No report.

4. New Business

A. A motion was made by Easton and seconded by Dodd to approve the following replacement for College of Technology and Aviation: Eric Shappee for Durant Bridges (November 2019-May 2020)

Motion carried.

B. Ombudsperson replacement for Sonya Britt Lutter (November 2019-August 2021)
Sonya is no longer able to serve in this capacity due to increased job responsibilities. President González has reviewed other applicants from the pool this spring and made a recommendation to the Executive Committee for her replacement. A motion was made by Dodd and seconded by Pitts to approve Tara Coleman as the replacement. Motion carried.

C. Guest for November FS meeting – Linda Cook: E-Scooters
President González reminded all of last month's meeting and the conversation regarding E-Scooters on campus. It had been asked that Linda Cook be invited to discuss this further. She noted that Linda is able to attend the November 12 FS meeting at 3:30 pm. She invited a motion to add this to the agenda. A motion was made Durtschi and seconded by Dodd to approve this guest. Motion carried.

5. Announcements

A. KBOR Credit for Prior Learning Guideline Review
President González directed members' attention to the information she provided via email. If you have input, please provide this to her by next week.

B. [Teaching and Learning](#) will be having workshops on student needs.

6. Open discussion period for senators as needed.

- Friday is the deadline for ideas for "All in for K-State."
- President González thanked senators for their work.

7. Meeting was adjourned at 5:15 pm.

Respectfully submitted by:

Don Von Bergen, Co-Chair, Academic Affairs

Substituting for LaVerne Bitsie-Baldwin, Faculty Senate Secretary

Next meeting: Tuesday, December 3, 2019; 3:30 pm, Union Big 12 room

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the November Faculty Senate consent agenda (see also supplemental information in attachments 2-5 for further information):

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSE PROPOSALS: <https://kstate.curriculog.com/agenda:827/form>

(Attachment 2)

Arts and Sciences	ART - 320 - Water Media ART - 572 - Drawing Topics I
Education	EDCI - 301 - Coaching and Officiating Methodology
Human Health and Sciences	GERON - 510 - Aging in America: Policy and Advocacy
Olathe	AAI - 843 - Regulatory Development of Animal Pharmaceuticals - FDA AAI - 844 - Regulatory Development of Animal Pesticides - EPA AAI - 845 - Regulatory Development of Animal Biologicals and Diagnostics - USDA

CURRICULUM PROPOSALS: <https://kstate.curriculog.com/agenda:828/form>

(Attachment 3)

Architecture, Planning and Design	Master of Architecture
Arts and Sciences	Biology B.A./B.S. Psychology B.A./B.S.
Education	Teacher Education Admission Requirements in the Undergraduate Catalog
Health and Human Sciences	Athletic Training and Rehabilitation Sciences (B. S.) Gerontology Secondary Major Secondary Major in Gerontology/Emphasis in Long Term Care Administration
Olathe	Professional Science Master's in Applied Biosciences Professional Skills for STEM Practitioners Graduate Certificate

B. GRADUATION LIST:

August 2019 Graduation List as submitted by Registrar's office (undergraduate, graduate, and veterinary medicine)

C. Course and Curriculum proposals pending AAC approval on November 5th

1. Course proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:829/form> (Attachment 4)

Agriculture	ATM - 331 - Professional Practice for Agricultural Technology Managers ATM - 497 - Undergraduate Research Experience ATM - 515 - Emerging Topics in Agricultural Technology Management ATM - 536 - Agricultural Technology Management Capstone Project HORT - 300 - Plants and Society HORT - 591 - Small Farm Practicum
Arts and Sciences	AERO - 110 - The Foundation of the United States Air Force – Heritage and Values I AERO - 111 - The Foundation of the United States Air Force – Heritage and Values AERO - 210 - Team and Leadership Fundamentals AERO - 211 - TEAM AND LEADERSHIP FUNDAMENTALS AERO - 215 - AFROTC Field Training AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 365 - Introduction to the Ceramics Spectrum ART - 375 - Intermediate Metals & Jewelry ART - 400 - Visual Communication Design III: Storytelling in Design ART - 420 - Visual Communication Design IV: Design and Context ART - 531 - Advanced Studies in Ceramic Studio ART - 565 - Progressive Pots: Subversive Surfaces & Functional Fancy ART - 576 - Visual Communication Design Capstone I: Research ART - 580 - Visual Communication Design Capstone II: Project ART - 590 - Design for Digital Media II ART - 599 - Drawing Topics II BIOL - 100 - Biology First-Year Orientation BIOL - 401 - Organismic Biology BIOL - 441 - Human Body I BIOL - 442 - Human Body II BIOL - 461 - Phage Hunters I BIOL - 462 - Phage Hunters 2 BIOL - 580 - Molecular Biology of Genes and Genomes GEOG - 440 - Spatial Analysis of Surface Water Hydrology MC - 110 - Mass Communication in Society MC - 210 - Visual Communication in Mass Media MC - 301 - Introduction to Media Production MC - 316 - Data Journalism MC - 331 - Digital Photography for Mass Media MC - 341 - Media Design and Data Visualization MC - 360 - Theories in Strategic Communication

	<p>MC - 370 - Social Media in Strategic Communications MC - 380 - Strategic Communication Strategy and Planning MC - 396 - Strategic Communication Research MC - 404 - Public Affairs Reporting MC - 406 - KKSU-TV News Reporting MC - 410 - Sports Reporting MC - 416 – Photojournalism MC - 426 - Magazine Writing, Editing and Design MC - 466 - Law of Mass Communications MC - 470 - Advertising Account Management MC - 471 - Advanced Production MC - 472 - KKSU-TV News Production MC - 475 - Military Strategic Communications MC - 477 - Travel and Tourism Strategic Communications MC - 479 - Sports and Strategic Communications MC - 502 - Strategic Communications Case Studies MC - 504 - Social Media News Strategies MC - 564 - History of Mass Communication MC - 572 - Global Mass Communication MC - 573 - Ethics in Mass Communication PSYCH - 538 - Cross-Cultural Psychology SOCWK - 350 - Social Work with Criminal Offenders and Victims SOCWK - 380 - Social Work and Intimate Partner Violence</p>
Architecture, Planning and Design	<p>CDPLN - 702 - Community Engagement CDPLN - 704 - Community Leadership and Capacity Building CDPLN - 706 - Economic Development Strategies and Programs CDPLN - 707 - Evaluations of Organizations & Programs CDPLN - 708 - Government, Politics and Community Development CDPLN - 709 - Housing and Development Programs CDPLN - 711 - Immigrants in Communities CDPLN - 712 - Sustainable Communities CDPLN - 713 - Nonprofit Management CDPLN - 714 - Introduction to Native Community Development CDPLN - 716 - Building Native Communities and Economic Capacity LAR - 646 - Community Engagement Studio LAR - 740 - Advanced Studio PLAN - 741 - Special Studies in Planning</p>
Business Administration	MKTG - 555 - Sales Technology
Health & Human Sciences	<p><i>KIN - 618 - Social Determinants and Cultural Competency in Public Health</i> <i>KIN - 619 - Health Policy & Administration</i> – conditional upon GC approval 11/5 (these will go with BS in Public Health)</p>

2. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:830/form> (Attachment 5)

Agriculture	Agricultural Technology Management (B.S.)
Business Administration	Data Analytics Certificate International Business Certificate Investment Management Certificate

	Professional Strategic Selling Certificate (PSS)
Education	Certificate in Nonprofit Leadership Studies (<i>new – will go on discussion agenda</i>) English and Journalism (EDENJ) Teacher Licensure Program Journalism (EDJOR) Teacher Licensure Program

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new program proposals and associated courses on the November Faculty Senate discussion agenda (see attachments 6-9 for supplemental information):

A. New minors:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:831/form>

Attachment 6

Arts and Sciences	Minor in Middle East Studies Minor in Psychology
Health and Human Sciences	Minor in Gerontology

B. New certificates:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:831/form>

Attachment 7

Education	Sports Performance Coaching Certificate
Olathe	Regulatory Affairs in Animal Health Graduate Certificate

C. New degree program:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:832/form>

Attachment 8

Health and Human Sciences	Bachelor of Science in Integrative Physiology
---------------------------	---

D. New degree program and associated courses:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:832/form>

Attachment 9

Health and Human Sciences	Bachelor of Science in Public Health
	KIN - 311 - Health Promotion and Behavior KIN - 312 - Methods and Analysis of Public Health KIN - 318 - RURAL AND COMMUNITY HEALTH KIN - 319 - GLOBAL PUBLIC HEALTH KIN - 518 - SEMINAR IN PUBLIC HEALTH PRACTICE KIN - 519 - Public Health Practicum KIN - 522 - CAPSTONE PROJECT IN PUBLIC HEALTH
Veterinary Medicine	DMP - 313 - Introduction To Epidemiology DMP - 314 - Introduction To Environmental Health