

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, September 24, 2019, 3:30 pm**  
**Union Big 12 room**

**Present:** Barnett, Barrett, Beebe, Bitsie-Baldwin, Chandler, Dodd, Durtschi, Easton, González, Heatherman, Hosni, Hughey, Littrell, Markham, McCornack, McGlynn, Nelson, Nguyen, Pitts, Saucier, Schermerhorn, Von Bergen, and Zajac

**Absent:** Behnke, Briggs, Raine, and Wood

1. President Tanya González called the meeting to order at 3:32 pm and gave a land acknowledgement.
2. The August 28, 2019 minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
  - A. Academic Affairs – Todd Easton/Don Von Bergen
    - Proposed items for consent agenda (page 4) – **Includes Attachment 1 and 2**  
A motion was made for the items to be placed on the October Faculty Senate consent agenda. No Discussion. Approved.
    - Proposed revision to University Handbook, Section F103 – **Attachment 3**  
This section pertains to Academic Dismissal for Undergraduate Students.  
This proposed change came out of Strategic Enrollment Management discussions. After reviewing the request it was thought that a larger change is desired rather than what is proposed, which would only impact a small number of students. It was inquired what the goal would be with this change and how would it impact transfer students. It was conveyed that Dr. Boggs in Ag would be able to better address these questions. After further discussion Easton moved to table this proposal until the next executive committee meeting. Motion carried. Update: Dr. Don Boggs is unable to attend the Oct. 29 executive committee meeting, but will attend Dec. 3.
    - Proposed revision to University Handbook, Section F115 and F115.1 – **Attachment 4**  
A motion was made to place this on the October FS agenda. There was brief discussion as to what courses this would apply to. It is to cover all modalities. There had been discussion in AAC about this. Motion carried.
  - B. Faculty Affairs – Don Saucier/Annelise Nguyen
    - Proposed revision to University Handbook, Section C6 – **Attachment 5**  
A motion was made to place this on the October FS agenda. It was commented that perhaps general counsel as well as CSI should be consulted if they have not already been. The change provides a space to record faculty involvement, public based community involvement, and service. A friendly amendment was made to grammatically correct a sentence. The word “or” was removed before “or providing consultation.” Motion carried to place on agenda with the friendly amendment.
  - C. Professional Staff Affairs – Maria Beebe/Kelly Briggs  
Last fall a Docking Institute Survey was conducted of staff from Board of Regents universities. The survey results are back and were presented to President Myers and some cabinet members. The report should be on the December KBOR agenda. They are working with USS senate and Communications and Marketing to disseminate the results to the campus. They will set up listening sessions for staff at K-State and will work with Dr. Grice in Communications and Marketing to come up

with a communication strategy. Talked about conversion of regular to term appointments and are concerned about the impact related to benefits, since term employees do not have the same protections and benefits as regular employees. At their next meeting they will have representatives from Parking Services to discuss cost of parking for staff. Due to a situation that occurred over the summer and at the request of PSA, HCS and General Counsel have reminded university employees of the policy related to dogs on campus.

D. Student Senate – Hannah Heatherman

Annual fall visits are being scheduled by the President and Provost, Jansen Penny, Hannah Heatherman and Peter Moyer. They are in the process of putting together 10-year strategic plan for SGA and reviewing resource utilization. There is \$300,000 available for diversity events; Long-term changes are being discussed for privilege fee contracts, with respect to declining enrollment. They are reviewing existing fees for HHS college; Diversity & Inclusion; and member development. Questions were asked about how initiatives and strategy are passed on to leadership considering that it changes each year. Heatherman responded that of seven people in top leadership, only two are graduating. Therefore, they are in a unique position to create goals broad enough and within the four topics given. While new ideas come in each year, they will keep within the goals. Specifically, to diversity and inclusion, they are collecting demographic info from people who are serving in SGA and will continue to look at this data as they move forward.

E. Technology – Brian McCornack/Michael Raine

If there are specific topics you'd like FSCOT to consider, please let them know. Continued discussion with Follett on canvas and other venues. They are looking at adding a button to utilize different software such as plagiarism software.

It was commented that when Leisure 001 was updated with technology, it rendered the room smaller, hence less useful to faculty. Additionally, a classroom in Throckmorton went from 48 to 24 student capacity. This has impacted the classes in usability. Members were encouraged to consult with their caucuses to discern whether there are any other instances of updates/capacity removal in the room. The Classroom planning committee looks at the academic infrastructure fee. It was asked if associate deans are consulted in these types of changes? It appears there has been some discussion within the colleges. Littrell offered to follow up will occur with classroom planning committee about some of these questions and will get back to us.

F. University Planning – Brad Behnke/Laurel Littrell

FSCOUP has nominated a faculty member to serve on the city's committee related to the City/University fund projects. It was reported that the College Avenue crosswalk improvements were city/university funded.

4. Announcements

A. November Executive Committee meeting - reschedule to December 3<sup>rd</sup> to avoid Thanksgiving break.

This would impact standing committee meetings who will either reschedule or hold only one meeting that month. The Dec 3 Exec Comm meeting will be in Wildcat Chamber.

B. KBOR meeting report: <https://www.k-state.edu/today/announcement/?id=56254>

Adjustments to admissions requirements for all KBOR schools, instead of top 33 % of student body, it will change to a 3.25 GPA requirement. This will open up access for more students in the admissions pool. Was there concern about this not being put out for input/comment? No concerns were aired at the Faculty Senate Presidents Council meeting. President González also noted that WSU and KU are

interested in a week break added to their calendar. They were watching our conversations on the calendar.

WSU and FHSU have moved forward, and KBOR approved the plan, to get their faculty up to 90% of CUPA rate. WSU 2-year plan, FHSU 4-year plan. Only those faculty who are well below CUPA had salary increases.

C. Topic for Provost visit to October Faculty Senate meeting

After discussion it was determined members would like a budget update related to the assessment and reflection of the shadow year. Also discussed were KBOR program review updates and whether the programs been selected?

D. State of the University Address – Friday, September 27, 3:30 pm, Alumni Center, Main campus

There have been a few questions submitted thus far. If there are others please send these to President González or Candace. It was reported this year's address will be very 2025 driven.

5. Open discussion period for senators as needed

President González reported there was a request from Powercat financial to briefly address Faculty Senate at the next meeting for about 5-8 minutes related to loan forgiveness etc. Are members agreeable to adding this to the agenda after the provost? It was believed this would be of interest to faculty. It was the consensus that this can be added.

President González directed members' attention to the information that was sent to them about E-Scooters. Faculty Senate input is being requested. Discussion ensued. A variety of questions and concerns were raised about charging stations, apps, limits on speed, and the like. Members were not comfortable sending input without having more information provided to them. It was asked if Linda Cook could attend the October FS meeting to discuss this with senators. Update: Linda Cook was unable to attend the October FS meeting, but will attend the October Executive Committee meeting.

6. The meeting adjourned at 4:59pm.

Respectfully submitted by:

LaVerne Bitsie-Baldwin  
Faculty Senate Secretary

Next meeting: Tuesday, October 29, 2019; 3:30 pm, Union Big 12 room

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the October Faculty Senate consent agenda (see also supplemental information in attachments 1 and 2 for further information):

**A. COURSE AND CURRICULUM PROPOSALS:**

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:785/form>

Business Administration	MANGT - 661 - Logistics and Warehouse Management MANGT - 663 - Supply Chain Analytics
Health and Human Sciences	KIN - 657 - Integrative Human Pathophysiology
Technology and Aviation	COT - 405 - Methods of Problem Solving for Integrated Professional Studies
Veterinary Medicine	AP 780 – Introduction to Nanomedicine CS 743 – 3 <sup>rd</sup> Year Clinical Sciences II CS 898 – MS Report in Clinical Sciences DMP 840 Public Health Practice – change DMP 898 – MS Report in Pathobiology VCS 902 – Shelter Operations Consultation (new prefix)

**CURRICULUM CHANGES:** <https://kstate.curriculog.com/agenda:786/form>

Technology & Aviation	Aeronautical Technology - Professional Aviation Option (B.S.) – New Aviation Electronics Technology Certificate
-----------------------	---

**B. GRADUATION LIST AND ADDITION REQUESTS:**

May 2019 Graduation List as submitted by Registrar’s office (undergrad, grad, and veterinary medicine)

May 2019 list addition: Lexy Leitner, Bachelor of Arts, College of Arts and Sciences