

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, March 31, 2020, 3:30 pm**  
**Via Zoom**

**Present:** Barnett, Beebe, Bitsie-Baldwin, Chandler, DePaola, Durtschi, Easton, González, Hosni, Hughey, Littrell, Markham, McCornack, McDiffett, McGlynn, Nelson, Nguyen, Saucier, Schermerhorn, Von Bergen, and Zajac

**Absent:** Heatherman, and Wood

**Proxies:** Behnke, Briggs, and Raine

1. President Tanya González called the meeting to order at 3:30 pm. She gave a land acknowledgement, recognizing the four federally recognized tribes in Kansas. She extended her gratitude to lead us through this moment of transition. To all in Faculty Senate, your leadership is important, thank you.
2. The February 25, 2020 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate

- A. Academic Affairs – Todd Easton/Don Von Bergen
  - Proposed items for consent agenda (pages 5-6)

Senator Von Bergen moved to place the consent agenda items as listed to the April Faculty Senate consent agenda. Discussion: none. Motion carried.

- Proposed item for discussion agenda (page 7)

Senator Von Bergen moved to place the new degree on the April Faculty Senate discussion agenda: BA/BS in integrated Computer Science

Discussion:

It was reported that the Polytechnic Campus' School of Integrated Studies wishes to record its thanks to A&S for its willingness to address the potential for confusion with some of the Polytechnic degree programs, as well as any duplication of content. The revised name and impact statement work well to disambiguate our respective offerings.

Motion carried.

The committee also continues to work on the overhauled Approval, Routing, and Notification procedures manual. The hope is this will come to Faculty Senate for endorsement in May or June so it can be ready to be used beginning in the Fall. The committee has received input and recommendations from a variety of offices involved in the approval processes.

- B. Faculty Affairs – Don Saucier/Annelise Nguyen

The committee will work further on the suggestions made regarding the University Excused Absence Policy at their meeting next week and it will be brought back to the May Faculty Senate meeting for final action.
- C. Professional Staff Affairs – Maria Beebe/Kelly Briggs

No report

D. Student Senate – Hannah Heatherman

President González commented there is a Town Hall meeting for students starting in 15 minutes with the President and Provost. President González was approached by Student Body president, Jansen Penny, about an issue in the Chronicle, that Turning Point USA send instructor videos to them if they are “indoctrinating.” Please be aware that such things may start emerging as we move to remote instruction. If you have comments or suggestions, please take the time to register these.

E. Technology – Brian McCornack/Michael Raine

They have canceled their April meeting; however, please let Senator Raine or Senator McCornack know if you have any items that need to be addressed.

F. University Planning – Brad Behnke/Laurel Littrell

No report, they have also cancelled their April meeting.

4. New Business

A. Ombudsperson 2020-2023

President González reminded senators the replacement for Sarah Barrett’s, whose term was ending at the start of Fall 2020, needed to be made earlier due to her departure from K-State. She reviewed all five applications received and is making her recommendation to this body today. A request was made by Employee Relations that an appointment be made of someone with experience in promotion and tenure. This request was given consideration. A motion was made and seconded to approve the recommendation of Dr. Anne Phillips. Motion carried.

5. Announcements

A. Academic Continuity

President González provided an update and reminded all of the various websites to visit that may assist in your endeavors. Thank you to the senators who have been meeting daily for almost three weeks. There have been many changes occurring daily. Please see updates about assistance in remote teaching on the [Keep Teaching Site](#) and resources for students the [Keep Learning Site](#). Communication has been strong on how those items roll out.

Today you have received the A/Pass/Fail decision for students to Opt-in to classes up to May 8, 2020. Faculty do not know which students enroll in this option. They must do so in consultation with an advisor. In order to allow for the eventuality when an instructor is also an advisor, there will be adjustments made. There will be a [FAQ page](#) on the registrar’s office that will go out to Faculty and Advisors. The Provost collected much input from colleges and because there was so much interest from students and faculty the decision was revisited and implementation of the A/Pass/fail was approved. Senators spoke in favor of this and offered gratitude for the change in decision about this.

It was verified that faculty are not aware if a student has selected this option. Faculty continue to grade accordingly. The adjustment happens at the registrar level. If the student needed to revert to the grade assigned, then this can be accommodated via the registrar.

Lengthy discussion ensued about the topic such as understanding the implications and being aware unintended consequences may occur. Students should contact their advisor to discuss their options. This may also have an impact with regard to pre-requisites and the like. It was acknowledged this will be an ongoing conversation.

Additionally, a question was raised about what information may be shared between instructors related to a student's performance and/or grade and whether FERPA regulations would apply. It was requested the Academic Affairs discuss this at their next meeting and perhaps an additional FAQ could be provided on this on the Registrar's page.

The overall consensus is that we need to show understanding to students, and be flexible where possible.

TEVALS: President González reported there has been guidance about TVALS and freeze on the tenure promotion clock.

Summer courses: President González shared that we have not yet had the summer school conversation about having remote classes. If you have a class for the summer, please consider how you would do this remotely as the cycle of the virus is not clear. If the summer virus abates, and then when the weather shifts in the fall, we may be faced with a similar outbreak occurs. So, let's all be flexible and think proactively with respect to our preparedness. We want to be patient and hopeful that we can continue our practices in research and academics. These questions are being raised. It was inquired if there is discussion about affording students an extra retake? Thinking about students who are currently using a re-take when this hit. President González will put this on the academic continuity page for discussion on Friday.

B. KBOR meeting report

KBOR meeting discussion on COVID-19 preparations. They are adding a meeting together next week to see how things are going and check-in on shared governance. Wichita State has been active in their shared governance. KU has appeared to be less involved than we are in communications. However, know that we are all involved. Though not using the same structures that are in place already, for the sake of getting timely decisions made, there have been communications as much as possible before official announcements are made. The Regents want to be more involved in the decisions that universities are making. They are coming into the conversations more pointedly. KBOR speaks most on the economic situation; this was the third consecutive day that the stock market plummeted. We are looking at what the Federal Aid will be and what other avenues will be used to provide support.

C. Provost topic for April Faculty Senate meeting?

Since we are being asked to keep track of the additional expenses because of the virus, what does this mean with respect to research? What does and what does not qualify for federal assistance? It was responded that these and other questions are being raised with the VP of Research. One challenge is that the funding sources are so varied that there will need to be a variety of strategies to make this work. President González will reach out to VP Dorhout and Provost Taber on these matters.

Budget model, is this to be paused? What does this mean for our budget model going forward.

It was requested that appreciation be shared by FS leadership to the provost and president for their videos and messages to campus. President González shared that they have been moving on aspects quickly and we need to thank them for the very difficult work that has been happening. She thanked senators also for continuing to hold up their colleges. The positive and kind interactions of the faculty with IT, students and colleagues, is important and appreciated.

6. Open discussion period for senators as needed

Members thanked President González for all that she has done. She was praised for being one to set the example, modeling that professional and personal life have been combined.

President González gave congratulations to Candace for her recent award. We appreciate you so much!

7. The meeting was adjourned at 4:33 pm.

Submitted by:  
LaVerne Bitsie-Baldwin  
Faculty Senate Secretary

Next meeting: Tuesday, April 28, 2020; 3:30 pm

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course changes and graduation list on the April Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon  
In User Tracking, change "Show current" to "Show current with markup"  
View the proposal  
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:  
<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:987/form>

Agriculture	HORT - 650 - Agrarian Traditions: Literature Shaping Modern Food Movements
Arts and Sciences	ENGL - 767 - Literary Editing and Publishing
Business Administration	ACCTG - 331 - Intermediate Accounting and Analytics I ACCTG - 413 - Accounting Information Systems ACCTG - 432 - Managerial Reporting ACCTG - 433 - Intermediate Accounting and Analytics II ENTRP - 340 - Introduction to Entrepreneurship ENTRP - 350 - Technology and Innovation Management ENTRP - 440 - Entrepreneurship GENBA - 195 - CAT Community Connections MANGT - 522 - Operations Planning and Control MANGT - 541 - Management of Quality MIS - 411 - Studio 1: Business Programming Applications I MIS - 433 - Studio 3: ERP Project Planning and Implementation MKTG - 400 - Introduction to Marketing MKTG - 430 - Brand Marketing MKTG - 550 - Business to Business Marketing MKTG - 580 - Marketing Analytics Fundamentals SALES - 499 - Sales Practicum SALES - 542 - Fundamentals of Professional Selling SALES - 560 - Sales Force Leadership SALES - 561 - Sales Negotiation SALES - 562 - Key Account Management SALES - 563 - Cooperation Selling SALES - 565 - Customer Relationship Management

	SALES - 570 - Advanced Selling
Veterinary Medicine	VAP - 891 - A&P Veterinary Medicine Elective Graded VAP - 892 - A&P Veterinary Medicine Elective Cr/NC VDMP - 892 - DMP Veterinary Medicine Elective Cr/NC

**B. GRADUATION LIST:** December 2019 graduation list as submitted by the Registrar's office

**ACADEMIC AFFAIRS  
PROPOSED ITEM FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal on the April Faculty Senate discussion agenda:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:988/form>

New degree program:

Arts and Sciences	B.A./B.S. in Integrated Computer Science
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