

MINUTES
Faculty Senate Executive Committee
Tuesday, February 26, 2019, 3:30 pm
Union Wildcat Chamber

Present: Auten, Barden, Barnett, Barrett, Betz, Bormann, Briggs, Crawford, Dodd, Easton, González, Hachiya, Hageman, Hsu, Kelly, Lindshield, Littrell, McCornack, Markham, Nelson, Pitts, Raine, Thomas, Wood, and Zajac
Absent: Schermerhorn

1. President Spencer Wood called the meeting to order at 3:30 pm.
2. The January 29, 2019 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs – Jenny Bormann/Todd Easton
 - Proposed items for consent agenda (page 4) – **Includes Attachment 1 and 2**
A motion was made to place the proposed consent agenda items on the March FS consent agenda. Motion passed.
 - Proposed items for discussion agenda (page 5) – **Attachment 3**
A motion was made to place the proposed discussion agenda item on the March FS discussion agenda. Motion passed.
 - A proposal is being prepared to develop a university-wide concurrent bachelor's-master's template that would count nine graduate hours toward the undergraduate degree. Several of these types of concurrent degrees are already in place at the university, so having a consistent process for these would be prudent. They are working with Student Financial Assistance on some adjustments that are needed to keep students aid-eligible. They hope to discuss this yet this spring with Exec and full Senate.
 - The committee is looking at ways to make their approval process more efficient where possible. Items approved at the first AAC meeting of the month currently wait until the following month's Faculty Senate meeting for final approval. AAC, with the Executive committee's blessing, has agreed to try out a revised process whereby items that will be considered during the first AAC meeting of the month will be put on the FS Executive Committee agenda as a placeholder for inclusion on the consent agenda at the Faculty Senate meeting the following week pending approval given at the AAC meeting that falls between the Exec meeting and the full Senate meeting. It was requested that these proposals be uniquely noted on the Exec agenda so members can track these proposals.
 - AAC hopes to develop an efficient process to review and tidy up K-State 8 tagging. The K-State 8 Council currently reviews by contacting each department and asking them if the tags are accurate but does not necessarily look in detail at the courses. The process being discussed will be used in instances where there is disagreement as to whether a tag is kept or removed. AAC would like to establish more easily understood criteria for tagging. Senators were encouraged to discuss this with their K-State 8 Council representatives to make sure they pass along concerns that need to be addressed. It was commented that communication regarding what tags have been deleted does not always get to those who need that information. A recommendation was made that the list of K-State 8 tagged courses be updated prior to each enrollment period.
 - B. Faculty Affairs – Charlie Barden/Amy Betz
 - Proposed revisions to UH, Sections C10-C11, Faculty/Term appointments – **Attachment 4**
A motion was made to place the revisions to Section C10-11 on the March FS agenda. Motion passed. Discussion: The idea behind removal of the language limiting participation in faculty

meetings was due to its outdatedness. Many colleges allow for all unclassified appointees (regular and term) to attend these meetings along with the college faculty. In reality, term faculty are participating in curriculum decisions and chairing committees important to the governance of the college. Other discussion focused on the need to set limitations on who is eligible to vote at faculty meetings (example: adjunct faculty on less than a .5 appointment probably should not be voting).

- FAC has long been discussing term employee rights and privileges. There is a growing number of term employees and there are no clear processes for moving someone from term to regular. There was a joint meeting with Faculty Affairs, PSA, Provost Taber, Jay Stephens (VP for Human Capital Services) and some HCS staff. There was overwhelming support to create procedures for this. Faculty Affairs and Professional Staff Affairs committees and HCS representatives will be having a follow-up joint meeting in early April. Ethan Erickson will attend the meeting as well so they can discuss the budget pieces related to the dependent tuition assistance benefit being extended to term employees.

C. Professional Staff Affairs – Kelly Briggs/Ashley Thomas

- Thomas echoed the sentiments of Betz on the productiveness of the joint meeting.
- A new working group is being formed including leadership members from Professional Staff, USS, and General Caucus to look at best structure for representation of staff as a whole university-wide.
- The Kansas Board of Regents is moving forward with a job satisfaction survey that will be going to all USS and UPS. This will be coming out very soon.

D. Student Senate – Ryan Kelly

- Elections are under way. 126 are running for office (up from 76)
- The Engineering fee will be decided at their next TFSC meeting. They are setting up two college tuition committees for Human Ecology to discuss the two proposed department fees from that college in apparel, textiles & interior design and personal financial planning.

E. Technology – Brian McCornack/Michael Raine

- FSCOT will discuss options for phones in faculty and staff offices across campus based upon some departments removing phones to reduce expenses (cost-savings vs. safety).
- Office 365 - There are many new features available, but there is often confusion about how to use them and whether they are available to K-State employees, etc.
- Accessibility continues to be a discussion topic.
- Shared governance and where FSCOT fits in with the CIO strategy.
- Clickers – is there something we could be recommending to eliminate the need for students to buy three or four different clickers?
- Duo two-factor authentication continues to be rolled out.
- Still time to comment on the IT Strategic Plan, One IT, that CIO Pratt has put out for review.

F. University Planning – Valerie Barnett/Laurel Littrell

- There was no February meeting due to weather challenges; their next meeting is March 7th.
- They will continue to verify that CCOPs (college committee on planning) election procedures are in order. These committees serve several purposes, but often relate to action when there is financial stress or exigency.
- City-University Fund: will continue to work to identify uses for the funds that will be mutually beneficial. Much of the funding is tied up in the north corridor development leaving little to commit to other projects.
- Looking at FSCOUP as we move toward updating the university's strategic plan. How can we be more involved in developing the strategy portion of the strategic plan? It was noted that a

groundswell of individuals outside of the university leadership are needed to provide input to guide the planning and implementation.

4. New Business

A. Resolution related to support of KBOR request for funding – **Attachment 5**

A motion was made and seconded to place the resolution on the March FS agenda. During discussion, minor amendments to the resolution were made to provide clarifying language. The motion passed.

5. Announcements

A. KBOR meeting report: President Wood could not drive to Topeka because of the weather. He listened in to the live feed. The Johnson County Community College-KU Edwards 45 hour degree pilot study has grown “new legs.” The Governance Committee has decided to open up the prospect of such degrees across the system. There will be a reading at the March meeting. President Wood feels that it is possible that not all of the Board members have the same amount of information. One senator expressed a shared concern that allowing the transfer of 75 hours will only exacerbate the transferability problem. There will likely be 15 more hours that will not apply to a degree. A senator suggested that each college prepare an accounting of which credits would transfer to their degree programs and which will not. The BOR needs data.

B. Topic(s) for discussion with Provost for March Faculty Senate meeting: Library serials and overall Library update; enrollment and budget; communication and feedback related to SEM (strategic enrollment management) committees.

C. Faculty Senate election reminder – primary ballots due March 1

Caucus chairs are in the process of administering the primary ballot in their units. Results should be in by March 1.

6. Open discussion period for senators as needed: College of Engineering had a Provost’s Distinguished Lecture last week and they will be preparing information to share at the Faculty Senate meeting related to the videos of the lecture and workshops.

7. The meeting was adjourned at 5:05 pm.

Respectfully submitted by:

Suzy Auten,

Faculty Senate Secretary

Next meeting: Tuesday, March 26, 2019; 3:30 pm, Union Big 12 room

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and posthumous degree request on the March Faculty Senate consent agenda (see attachments 1 and 2 for supplemental information):

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:621/form>

Arts and Sciences	MUSIC - 815 - The Undergraduate Music Curriculum MUSIC - 816 - Field Experiences in an Undergraduate Music Curriculum
Business Administration	GENBA - 861 - International Field Study MANGT - 643 - Staffing Organizations
Human Ecology	CNRES - 752 - Culture and Conflict FNDH 321 – Medical Documentation
Veterinary Medicine	CS - 701 - Supplemental Dentistry for Small Animals

CURRICULUM CHANGES: <https://kstate.curriculog.com/agenda:622/form>

Arts and Sciences	B.A./B.S. Political Science and M.A. Security Studies Concurrent Degree
Technology and Aviation	Engineering Technology-Web Development Technology Option (AETA-WD)

B. POSTHUMOUS DEGREE REQUEST:

May 2019, Jeremy A. Bowen, Masters of Music Education, Graduate School

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new degree program proposal on the March Faculty Senate discussion agenda (see attachment 3 for supplemental information):

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:623/form>

Technology and Aviation	Associate of Applied Science in Aviation (new degree program)
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