

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, May 29, 2018, 3:30 pm**  
**Union Big 12 room**

Present: Auten, Barnett, Barrett, Betz, Bormann, Briggs, Crawford, Easton, González, Hachiya, Lindshield, Markham, Nelson, Pitts, Raine, Thomas, Wood

Proxies: Hageman

Absent: Barden, Dodd, Hsu, Kelly, Littrell, McCornack, Schermerhorn, and Zajac

Guest: Daniel Ireton

1. Past President Brian Lindshield called the meeting to order at 3:30 pm.
2. The April 24, 2018 Executive Committee minutes were approved as submitted.
3. Library update  
Dean Lori Goetsch reported that exactly one week ago, there was a roof fire in Hale Library that caused serious fire damage to the flat portion of the room of the building and significant smoke and water damage to the remainder of the building. Extensive water damage occurred in the network operating system in the basement of the library. They are making good progress on the restoration and will continue to work on this.

There was also extensive damage to the academic learning center, which houses the athletic tutoring center on the 4<sup>th</sup> floor. The great room is also significantly damaged. Special collections came through with minimal smoke damage and no water damage. Damaged books are being moved to freezers around campus to dry them out.

K-State has contracted with a well-known restoration company that is working to remediate the damage. The building is still considered dangerous both environmentally and structurally. Access is limited, and it is anticipated that the restoration will take weeks to get the building up to working condition.

The library is working with university facilities to identify space on campus for library faculty and staff. Over the summer approximately 25 students work at the library and they will remain employed. The academic services librarians will all be available to teach over the summer. The best method to contact library staff is through email. They will soon post a FAQ on the library website indicating how best to reach appropriate staff members and receive services.

Databases are back up, although some are not working yet because of the relationship between K-State and the vendors. They are suspending the borrowing of materials, and are anticipating that the use of interlibrary loan will increase.

Regarding the structure of the library moving forward, the desire of the library staff is to rethink and not rebuild as it was. It was not built to be a 21<sup>st</sup> century library. If there is a silver lining, this is an opportunity to rethink and develop a master plan. There will be insurance funds available, but there will be a gap in the expenditures needed to fill out the master plan. Fundraising will be needed. The thinking regarding the first floor may be shifting, and there is a meeting planned to discuss this next week.

Dean Goetsch indicated that Faculty Senate can help to communicate information. Beginning tomorrow, K-State Today will provide updates. Faculty Senate can also help through providing messages of support when they go to the state to ask for additional funding.

#### 4. Report from Standing Committees and Student Senate

##### A. Academic Affairs – Jenny Bormann / Todd Easton

- Proposed items for Faculty Senate consent agenda (pages 6-7) – **Attachment 1 & 1a**  
Senator Bormann moved to place the items on the consent agenda on the June Faculty Senate agenda. Motion approved.
- Proposed changes to University Handbook, Section F103 – Reinstatement Policy – **Attachment 2**  
Senator Bormann moved to place the proposal for a change to Section F103 of the University Handbook regarding the reinstatement policy on the June Faculty Senate agenda. Language was added to fit with current practice. Motion approved.

##### B. Faculty Affairs – Charlie Barden / Amy Betz

- Proposed changes to University Handbook Section C53.3, C63.3, C112.5, and C152.5 – **Attachment 3**  
Senator Betz moved to place the proposal to Section C of the University Handbook on the June Faculty Senate agenda. There were some places that there were inconsistencies in the university handbook and updates were made to increase consistency in each of these places in the handbook. A question was raised regarding the comments and what was edited and anonymized versus those that are written as is. It was clarified that the candidate sees edited text in the letter from the department head/chair while the Dean gets the original text. Questions were also raised regarding whether or not the comments the Dean receives are always anonymized or if dean receives comments with identification of the person who said each comment. Suggestions were made for this to be clarified.

A recommendation was made for the wording to be revised to indicate that the department head/chair will forward two documents to the dean. The first is a letter, which includes his/her recommendation and the rationale for the recommendation, edited and anonymized comments, and the faculty vote. The second is all recommendations and unedited written comments of the department's eligible faculty members and the candidate's complete file.

Concerns were also raised regarding the lack of parallel structure. In some places, it is referred to as edited and anonymized and other times just edited. Was this intentional or should these statements be parallel?

Questions were also raised regarding the last sentence of C53.3. A recommendation was made to delete "the separate issue of" from this sentence.

It was recommended that Faculty Affairs review this between now and the Faculty Senate meeting and come to the Faculty Senate meeting with suggested amendments.

The motion to place this on the Faculty Senate June meeting agenda with the recommended amendments was approved.

Faculty Affairs has also been looking at the University Handbook, Section G. A proposal for this section will come to Faculty Senate in early fall.

##### C. Professional Staff Affairs – Kelly Briggs / Ashley Thomas

No report

##### D. Student Senate – Ryan Kelly

Jordan Kiehl and Ryan Kelly have made progress on the Tuition and Fees Strategies Committee process, and they will bring that forward to get more input.

##### E. Technology – Brian McCornack / Michael Raine

Senator Raine provided an update on the status of IT given the library fire. HRIS is up, but only accessible to people in Human Capital Services. Paychecks did go out. They think KSIS will be up in the next 24 to 48 hours.

Talisma, DARS, and FIS will follow. MediaSite is currently down. Recommendations were made to use Zoom for recording new videos as these can be saved to the cloud and shared in Canvas. The IT update page has a place to request specific files from CatFiles to be restored. During this time, please be extra careful of phishing scams as there may be a higher number of them. The library and IT staff has done extraordinary work and the data are protected. Recognition was given to them for their dedicated work during this difficult time.

F. University Planning – Valerie Barnett / Laurel Littrell

Senator Barnett reported that Cindy Bontrager, Amit Chakrabarti, Jeff Morris, and Ethan Erickson came to the last FSCOUP meeting to address questions regarding the budget modernization process, tuition, fees, and related communication to the campus community. There were many questions and the key point is that they are in the discovery phase. The overall budget model will be provided at the college level and then the college will manage it. The deans will have some training on using the model. During the shadow year that begins in August, they will work to make sure the data are accurate at the college level.

In the 2018 – 2019 academic year, FSCOUP plans to continue to review the University Handbook section regarding CCOPs and review the campus master plan. Senator Littrell will serve on the campus classroom committee. Additionally, a multi-year City/University Fund proposal has been put forward.

4. New Business

A. A motion was made and seconded to approve the following senator replacements:

Phil Tiemeyer for Tanya González, Arts and Sciences (June 2018-May 2019)

Scott Tanona for James Guikema, Arts and Sciences (June 2018-May 2020)

Motion approved.

B. Honorary Degree candidate for December 2018 commencement

A motion was made and seconded to place the honorary degree candidate for December 2018 on the June Faculty Senate agenda. Senators spoke in support of the honorary degree candidate and additional information was provided regarding the candidate's accomplishments. Following a question, it was clarified that it is not required for candidates to be an alumnus of K-State. Motion approved.

C. Faculty Senate Committee appointments and Presidential Committee recommendations

Faculty Senate Leadership Council reviewed all committee interest forms and has made an effort to provide recommendations for the Executive Committee's consideration. Past President Lindshield inquired if there were any questions, concerns, or changes desired to the recommended list. A motion was made and seconded to approve the list as provided by FSLC. Motion approved.

D. Ombudsperson appointment (2018-2021)

Applications were received and reviewed by President Wood. He also requested input from Faculty Senate Leadership Council. His recommendation was presented to Executive Committee members for their discussion and vote. A motion was made and seconded to approve the appointment. Questions were raised regarding the criteria that were taken into account, how many applications were reviewed, etc. President Wood indicated that they looked at the makeup of the current ombudspersons. They sought out applications specifically from faculty. There were 13 applications, several of which were from professional staff members and those individuals were notified of when the professional staff ombudsperson position would be vacant; however, their materials were still

reviewed. It was commented that the ombudspersons are not advocates. They need to be able to listen, advise individuals regarding university procedures, and be impartial. Attention was given as well to applicants with a research appointment in order to have someone with that perspective. They looked at a person's knowledge of the university's system as well as approachability. Motion approved.

## 5. Announcements

### A. Report on May 16 Kansas Board of Regents meeting (page 8)

Questions were raised regarding the strategic program alignment and new reward structures that were raised at the KBOR meeting. Neither President Wood nor Past President Lindshield were in meetings that provided additional discussion on this. President Lindshield indicated that this was presented by CEO Blake Flanders directly to the regents as well as in another meeting. President Wood indicated that FSLC decided to distribute information regarding the reward structure to get input from each caucus. President Wood encouraged caucuses to meet to discuss both of these issues.

Concerns were raised regarding the strategic program alignment as this can have a great impact on programs and there may be minimal savings involved. There is concern that there is minimal oversight and opportunities for faculty to talk with the Board of Regents to provide input on how the programs should be strategically aligned.

Fall 2019 is the timeline for implementation for the rewards structure. There was no timeline discussed regarding the strategic alignment proposal.

A question was raised regarding whether the Regents provided any justification for why they brought forward either of these two proposals. What are they hoping to accomplish with this change? What is currently not working? Past President Lindshield responded that they said that in some cases it might allow the regents to close programs and take the heat, so to speak, off of presidents and university administration. Concerns were voiced that if a program is to be discontinued, it *should* be the university president's call.

Past President Lindshield shared his take on the rewards structure was that they want to have fair rewards structure for people in a variety of positions. President Wood indicated that there was some conversation that the statement was so vague and there was concern that this could be a way to erode our current tenure process. At this point, we do not have enough information to know whether or not this is the case.

The board's academic affairs committee approved all of the programs that were at 120 hours. They are now looking at all of the programs that are currently above 120 hours at the June meeting.

### B. Professor of the Week selections needed by August 28

Candace will send out information to caucus chairs on this once the listservs are operational.

### C. Topic for discussion with Provost Mason at June 12 FS meeting

FSLC has been discussing providing Provost Mason and Ruth Dyer with plaques. There was consensus among executive committee members to move forward with these.

The following topics were recommended for the Provost to address at the June meeting:

- Provost and Office of the Provost transition plan
- Budget modernization process and transition
- What are the major issues she thinks we at K-State and in higher education will be facing in the future and what advice does she have for proceeding?
- Reflect on her time here and what she wishes to address and advice she has for us moving forward

6. Open discussion period for senators as needed

There are a lot of faculty and staff who are concerned about library space and resources. It was requested that Dean Goetsch have time, if possible, at the June 12 Faculty Senate meeting to share information with the full Faculty Senate as she did today. A motion to add Dean Goetsch to the June Faculty Senate meeting to follow Provost Mason was made. Motion approved.

7. The meeting adjourned at 5:05 pm.

Respectfully submitted by:  
Mindy Markham

Next meeting: Tuesday, August 28, 2018; 3:30 pm, Union Big 12 room

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the June Faculty Senate consent agenda (see attachments 1 and 1a for supplemental information):

**A. COURSE AND CURRICULUM PROPOSALS:**

To view full proposals, see the **Curriculog Agenda**: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:399/form>

Arts and Sciences	MATH - 707 - Theory of Numbers II MC - 701 - Proseminar in Mass Communication MC - 799 - Independent Study in Mass Communication MC - 801 - Advanced Research Methods: Qualitative MC - 802 - Advanced Research Methods: Quantitative MC - 820 - Digital Media Audiences and Analytics STAT - 610 - Introduction to Mathematical Statistics I STAT - 611 - Introduction to Mathematical Statistics II
Business Administration	MANGT - 630 - Sports Management MKTG - 625 - Entertainment Marketing
Engineering	ARE - 733 - Advanced Mechanical Hydronic Systems Design NE - 690 - Radiation Protection and Shielding NE - 730 - Applied Reactor Physics NE - 740 - Nuclear Systems and Design
Human Ecology	FNDH - 320 - Care and Prevention of Athletic Injuries FNDH - 551 - Evaluation of Athletic Injuries of the Extremities FNDH - 552 - Emergency Procedures and Evaluation of Core Athletic Injuries FNDH - 553 - Pharmacology in Athletic Training FNDH - 554 - General Medical Conditions in the Athlete ID - 330 - Textiles for Interior Design PFP - 805 - Statistical Software Applications in Personal Financial Planning PFP - 806 - Statistical Methods in Personal Financial Planning I PFP - 825 - Survey of Personal Financial Planning Research and Theory PFP - 888 - Research Methods in Personal Financial Planning I PFP - 889 - Theories and Models in Personal Financial Planning

	PFP - 890 - Research Methods in Personal Financial Planning II PFP - 894 - Professional Issues in Personal Financial Planning PFP - 900 - Research Seminar PFP - 906 - Statistical Methods in Personal Financial Planning II PFP - 979 - Global Issues in Personal Financial Planning PFP - 990 - Dissertation Proposal Seminar PFP - 999 - Dissertation Research
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**CURRICULUM CHANGES:** <https://kstate.curriculog.com/agenda:400/form>

Engineering / Business Administration	Concurrent B.S.-Computer Science/M.B.A. - New
Human Ecology	Athletic Training (B.S.) Health Coach Certificate - New Human Nutrition (B.S.)-Nutrition and Health Human Nutrition (B.S.)-Nutritional Sciences Nutrition Minor – New Personal Financial Planning (Minor) – New
Technology & Aviation	Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Mechanical Engineering Technology Option (AETA- MT) Engineering Technology-Mechanical Engineering Technology Option (BETB- MT) Unmanned Aircraft Systems Minor (RUAS)

## May KBOR Report

CEO and President Blake Flanders briefly attended the Council of Faculty Senate Presidents' meeting to answer questions and re-emphasize the need for robust and prohibitive policy language regarding amorous/romantic relationships between faculty and students or those in supervised positions. It didn't appear as though he had fully read our recently passed policy, but we feel that we have the strongest policy among the institutions and are hopeful it will be satisfactory. This is important because CEO Flanders indicated that he could not promise that the Board would not write policy for us if our respective policies were not strong enough. The CoFSP are to engage this effort and CEO Sanders expects to have drafts, if not completed, policies by December 2018.

Two important new items emerged during the meetings. The first concerns developing new reward structures for faculty in teaching, research, and service that "may better accommodate changes in the higher education system." The proposed work will begin this Fall and possibly be implemented in the Fall of 2019. The second item emerged out of Academic Affairs and was a first read of a proposed policy for "strategic program alignment." This review would be in addition to normal program reviews and have as its goal a more strategic realignment of various university programs. As of this first reading, at the conclusion of this review the Chief Academic Officer is to make a set of recommendations to the Board "whether identified programs should be continued, further evaluated, discontinued, or merged, and provide a rationale for each recommendation." The Board will then review these recommendations and make the final decisions.

Finally, the Board recognized Past-President Brian Lindshield for his leadership as the Chair of the Council of Faculty Senate Presidents for the 2017-2018 academic year.