

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, March 27, 2018 3:30 pm**  
**Union Wildcat Chamber**

Present: Bannister, Bormann, Dodd, Hartman, Heinrich, Hsu, Markham, Nelson, Peuchen, Raine, Simser, Spears, Thomas, Wood, and Zajac

Absent: Bennett, Hoag, Lindshield, Schultz, and Warner

Proxies: Barden, Lehman, Littrell, Shappee, Sump

Guest: Andrea Feldkamp

1. President Elect Spencer Wood called the meeting to order at 3:32 pm.
2. The February 27, 2018 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate

A. Academic Affairs – Jenny Bormann/Teresa Hartman

- Proposed items for consent agenda (page 3) – **Attachment 1 and 1a**

A motion was made to place the consent agenda on the Faculty Senate meeting agenda. On attachment 1a, all of the horticulture proposals are going to be tabled to check impact statements before bringing forward. Only the entomology minor will remain on the consent agenda. Motion approved.

A question was asked regarding a lack of response from the Modern Languages department on a proposal. Academic Affairs discussed this and they indicated that because they reached out to that department, they were not concerned about the non-response. Academic Affairs decided that if there were any concerns, they should be brought forward by the College's Academic Affairs representative at the Academic Affairs meeting. A concern was raised regarding the non-response from department heads and if it was possible for Faculty Senate to encourage responses from department heads. Course and curriculum chairs and the administrative assistant for each college who takes care of all of this were contacted and it was explained that they should send concerns through the Academic Affairs representative to be discussed in the Academic Affairs meeting.

The other item of discussion in Academic Affairs has been K-State 8 and whether or not it is working to fulfil the general education requirements. The Tag and Criteria Task Force was created in 2012 and they think some of these rules and regulations need to be updated. Senators Bormann and Hartman and another Academic Affairs member will comb through that information to see if there are updates that are needed.

B. Faculty Affairs – Mindy Markham

- University Handbook, Section E – Sabbatical Leave
- University Handback, Section G – Integrity in Research and Scholarly Activity
- University Handbook, Appendix O – Integrity in Research and Scholarly Activity
- University Handbook, Appendix U – Mediation Policy

A motion to place the handbook items above on the April 10th FS agenda as first readings was proposed, pending their approval by FAC on April 3rd was made. If they're not ready after the April 3<sup>rd</sup> FAC meeting, they can be pulled from the agenda. A draft can certainly be sent to Exec if they wish to see it, but since it's a first reading and not a vote, that will also allow time for further comment. Motion approved.

C. Professional Staff Affairs – Loleta Sump/Ashley Thomas

- Advisor Career Ladder Presentation (Ashley Thomas and Andrea Feldkamp) – **Attachment 2**  
PSA has asked HCS questions regarding consistency in professional staff and career ladder opportunities. Jay Stephens has been communicating with PSA about this.

PSA also had questions about spouse and dependent tuition. Ethan Erickson attended the last PSA meeting and they asked him questions about this in regards to the budget model.

Senator Thomas and Andrea Feldkamp have led the development of a career ladder for professional academic advisors using core competencies from NACADA. They are in the process of presenting this information to relevant stakeholders on campus. They are looking for feedback and letters of support, as appropriate. They would like to place this on the April 10<sup>th</sup> Faculty Senate meeting agenda as an informational item. This document has been a year in the making and has been developed and vetted by the academic advisor group on campus that includes academic advisors from all colleges. A question was raised regarding the potential for salary increases with the career ladder. It was indicated that within the H8 job family, there is currently a \$20,000 range. It's possible that range could be spread across those 4 tiers to develop built-in raises with ladder promotions. Another question was raised regarding whether or not an advisor would be hired with a Bachelor's degree without any experience. It was clarified that most professional advisors have Master's degrees and a question was raised regarding whether or not they would be hired into Tier 1 or Tier 2. A person with a Master's degree and no experience would not meet Tier 1 or Tier 2 requirements. Motion approved to place this on the Faculty Senate agenda as an informational item.

D. Student Senate – Jonathan Peuchen

The Tuition and Fees Strategies committee is halfway through review of proposals. The Colleges of Engineering and Architecture, Planning, and Design were approved for a \$15 fee request. They are hearing tonight from the Kinesiology department for a \$15 fee and Personal Financial Planning for a \$20 fee. These are department/program not college fees.

SGA is making changes to the intern program. They added a fellowship program and they are now going to merge the internship and fellowship program. Students will need to attend 3 of 5 meetings, after which they will be paired with a mentor and get involved in committees.

SGA Leadership were in Washington DC at the Big XII SGA conference during March and they met with six representatives in DC. They connected with other student leaders in the Big XII.

E. Technology – Michael Raine/Lisa Shappee

- Data Access Report  
Senator Raine moved to place the Data Access Report that is annually provided to Faculty Senate by ITS on the Faculty Senate meeting agenda for information. This report has been prepared and FSCOT has seen and reviewed the report. This is waiting for a signature from the CIO. Motion approved.

F. University Planning – Laurel Littrell / Jackie Spears

FSCOUUP continues to discuss the budget modernization proposal.

The City/University Funds proposal is moving forward. The funding for this year is about \$750,000. Those funds were proposed for use on campus perimeter crosswalk and traffic improvements and the Campus Creek Stormwater Box Safety improvements. This is the last year for the full funding as

\$500,000 of these funds for the next 20 years will go to the North Campus Corridor project. Moving forward, we will have \$250,000 a year to work with for City/University Funds projects.

FSCOUP has been reviewing University Handbook section B95 regarding CCOPs. According to that section, a copy of each college's CCOP election procedures is to be shared with Faculty Senate. FSCOUP will review this section of the handbook and members were charged to determine whether there are election procedures on hand for their college and if not, this is a timely reminder that these need to be completed.

Faculty Senate, USS Senate, and Student Senate recently had a joint leadership committee meeting, which in past years during the spring has been principally committed to discussing the City/University Funds project. They discussed what it meant to have \$250,000 each year and whether or not we should put forward larger 3-year projects rather than smaller projects every year. A final determination was not yet made, but it will continue to be discussed.

4. Announcements

- A. Please review the handout regarding the Faculty Senate election results.
- B. March KBOR report (page 5)
- C. Topic for discussion for Provost Mason's visit to April FS meeting  
Update on the cost pool team process in the budget modernization process  
Spring enrollment figures – when will these be communicated?  
Update regarding Enrollment Management and the Huron Consultants
- D. Annual Faculty and Professional Staff Retiree Ceremony: April 17, 2018, 4:00 pm, Alumni Center

5. Open discussion period for senators as needed

A question was raised regarding posthumous degree requests about what, if any, requirements there are when these are submitted. It was clarified that students have to be in good conduct and academic standing.

6. The meeting was adjourned at 4:17 pm.

Respectfully submitted by:  
Mindy Markham,  
Faculty Senate Secretary

Next meeting: Tuesday, April 24, 2018; 3:30 pm, Union Wildcat Chamber

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum proposals and posthumous degree request on the April Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:**

**To view full proposals, see the Curriculog Agenda:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the links below:

**COURSE PROPOSALS:** <https://kstate.curriculog.com/agenda:328/form>

**CURRICULUM PROPOSALS:** <https://kstate.curriculog.com/agenda:329/form>

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:328/form>

Arts and Sciences	ARAB - 300 - Arabic III ENGL - 224 - Television as Literature ENGL - 324 - Television ENGL - 424 - Topics in Television
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**CURRICULUM CHANGES:** <https://kstate.curriculog.com/agenda:329/form>

Agriculture	Entomology Minor Horticulture (B.S.) - Golf Course and Sports Turf Operations Option Horticulture (B.S.) - Horticulture Production Option Horticulture (B.S.) - Horticulture Science Option Horticulture (B.S.) - Landscape Horticulture Option
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**B. POSTHUMOUS DEGREE REQUEST:**

Posthumous degree: May 2018, Graduate School, Moustapha Soumaila Issa

## March KBOR Report

CEO and President Blake Flanders engaged the Council of Faculty Senate Presidents asking for input about an amorous/romantic relationship between faculty and students policy. An ongoing ESU sexual harassment case might be part of the reason for them requesting an umbrella policy to go over the institutions. He indicated that he would like our input in the next few months. There was a lot of discussion about the SB 340 Campus Free Speech Protection Act. Most of our discussion focused on the 1c2 clause: “that postsecondary educational institutions, including their faculty, shall not require students to adopt or to indicate their adherence to beliefs or orthodoxies on any particular political, philosophical, religious, social, or other such subject, although institutions may require students to conform their conduct to the requirements of law and policy; and” and concerns about the impact it would have on the classroom environment. The bill was killed in the senate by a split 20-20 vote. The Board also approved a resolution for funding to support the higher education if there is additional funding provided to K-12 education that you can find here:

<https://www.kansasregents.org/about/news-releases/2018-news-releases/681-regents-pass-resolution-in-support-of-funding-for-higher-education>. Finally, at the Council of Chief Academic Officers, a BSE in Physical Education Plus was approved from KU. There had been a lot of discussion at the previous meeting and this one about the impact of adding descriptors like “Plus” to a degree had, and whether other institutions with similar degrees would have to follow suit.