

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, January 30, 2018 3:30 pm**  
**Union Wildcat Chamber**

Present: Bennett, Bormann, Dodd, Hartman, Heinrich, Hoag, Hsu, Lehman, Lindshield, Littrell, Nelson, Peuchen, Raine Schultz, Simser, Spears, Thomas, Wood, and Zajac

Absent: Bannister and Warner

Proxies: Barden, Shappee, and Sump

1. President Brian Lindshield called the meeting to order at 3:30 pm.
2. The November 28, 2017 Executive Committee minutes stood approved as submitted.
3. Report from Standing Committees and Student Senate

A. Academic Affairs – Jenny Bormann/Teresa Hartman

- Proposed change to University Handbook, Section F65.1 – Retake Policy – **Attachment 1**  
A motion was made by Bormann to place the proposed changes to F65.1 on the February FS agenda. There had been some confusion in the past about what GPA is affected by a retake. The language clarifies that the policy applies to the cumulative GPA.
- Proposed items for consent agenda (pages 4-6) – **Attachments 2 and 2a**  
A motion was made to place the consent agenda items on the February Faculty Senate agenda.
- Proposed item for discussion agenda (page 7) – **Attachment 3**  
A motion was made to place the discussion agenda items on the February Faculty Senate agenda.

A question was raised about the rationale for the removal of the thematic sequence in Business, specifically that the change is being made due to an issue created by DARs. There was concern about curricular decisions being based on what technology is able to do. Discussion ensued regarding this overall issue. However, many other factors were involved in the decision, including the need to reduce the total credit hours to 120. Seeing no objections, these items were approved to be placed on the February Faculty Senate agenda.

Members inquired how the reduction to 120 hours for degree programs is going, in general. Several proposals have come forward, but more will be on the way. Colleges are balancing cuts to courses in and out of their college, and cuts in or out the major area of study. Academic Affairs is reviewing these proposals as they come through to make sure proper notification has been given to those impacted. It was asked if any colleges are making an argument to keep a program over 120 hours. Yes, there are some, such as in engineering, but mainly for accreditation reasons. A request was made to see an example of a successful justification. We are not that far along in the process yet to know what that looks like.

Bormann reported that the Incomplete Policy, Section F83 of the University Handbook, is still being worked on. A question was asked about the new UHP course proposal. This was approved through the Colleges of Arts and Sciences and Human Ecology.

B. Faculty Affairs – Charlie Barden/David Lehman

- 2017 Faculty Salaries Report – **Attachment 4**

It was approved to place the annual faculty salaries report on the February Faculty Senate agenda to be received.

Lehman reported that revisions to Section E of the University Handbook regarding Sabbatical Leave are still being worked on. Faculty Affairs has been asked to look at the ISO/DSO policy regarding student organizations and the impact of the changes.

Revisions to Section C162.3 and Appendix A of the University Handbook, related to non-reappointment of non-tenured faculty language, had a first review at their last meeting. There was some conflicting language in the two sections that need to be clarified. The proposal is to move language from C162.3 to Appendix A. It will be voted on at their next meeting.

Another issue they will review is related to non-tenure track faculty promotions and whether money is tied with those. There is language in the handbook about raises tied to tenure track positions, but it is believed that no money is tied to non-tenure track positions. Members recalled that new faculty titles were approved by the Board of Regents several years ago, however, due to budgetary issues, no funding was tied to those titles. The Polytechnic campus is working towards changing their promotion and tenure documents and there is concern over this issue.

C. Professional Staff Affairs – Loleta Sump/Ashley Thomas

Thomas reported they continue to work on several items. These include a listserv for professional staff, enhancements/awards/bonuses, and the dependent/spouse tuition assistance will be revisited. Thomas made a report to KBOR in January on behalf of Professional staff. In her report she highlighted to them the budgetary concerns and how these impact morale as well as create an inability to fill positions.

D. Student Senate – Jonathan Peuchen

The Tuition and Fees Strategies committee met last week. Their working group has proposed that college fee proposals be voted on at the college level instead of having them reviewed and voted on by the university wide committee. They will consider this at tonight's meeting along with other topics. They are also discussing the Campus privilege fee and the shortfall related to lower enrollment. They are working with athletics to phase out their fee and will see if they can accelerate that timeline in order to recoup some funds for other areas undergoing changes. Student campaign season is here and elections are about to begin. The primary will be on Feb 13-14 and the general is March 3-4.

There was a question related to the colleges fees, which lead to another question raised related to the work of the budget modernization working group. Bennett responded that questions will be answered by the working group when there is more information.

E. Technology – Michael Raine/Lisa Shappee

No report. Their next meeting will be on February 6<sup>th</sup> with the CIO.

F. University Planning – Laurel Littrell

Next meeting will be on February 1. A draft resolution regarding library support will be reviewed and if approved will come to exec in February for placement on the March agenda.

4. Announcements

A. KBOR meeting report (page 8)

President Lindshield directed members' attention to his report outlined on page 8.

- B. Topic for discussion for Provost Mason's visit to February FS meeting  
After discussion, it was recommended that President Lindshield request the provost to discuss enrollment management, budget modernization, and the status of the 120 credit hour degree process.
- C. Faculty Senate elections process has begun.  
Candace sent an email out to caucus chairs today with the calendar for the elections.
- D. Spring 2018 Open fora with President Myers:
- Manhattan: Wednesday, February 21, 2:30-3:30 pm in the Alumni Center, main floor.
  - Salina: Monday, February 26, 2:30-3:30 pm in the College Center Conference room.
  - Olathe: Wednesday, March 7, 10:30-11:30 am in the Forum Hall at Olathe.
- E. Annual Faculty and Professional Staff Retiree Ceremony: April 17, 2018, 4:00 pm, Alumni Center  
A list of retirees will be announced in K-State Today a few weeks prior to the ceremony.
5. Open discussion period for senators as needed  
Peuchen reported that Student Senate is drafting a brief to have higher education be included in funding with Kansas Supreme Court with funding for K-12. This seemed appropriate to be coming from students. If you have questions, feel free to contact Jack Ayres. Lindshield reported on a hearing that was held last month, which cataloged scenarios for what would occur if certain cuts were made.
6. The meeting adjourned at 4:24 pm.

Next meeting: Tuesday, February 27, 2018; 3:30 pm, Union Wildcat Chamber

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum proposals on the February Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS**

**Full proposals for these proposals can be viewed in Curriculog.**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password (in your default browser)

<https://kstate.curriculog.com>

**Second** - Go to the links below:

**COURSE PROPOSALS:** <https://kstate.curriculog.com/agenda:242/form>

**CURRICULUM PROPOSALS:** <https://kstate.curriculog.com/agenda:243/form>

**NEW DEGREE PROGRAM PROPOSAL:** <https://kstate.curriculog.com/agenda:244/form>

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

New course proposals may not have any markup. Also, curriculum proposals will have files attached.

Use the browser's back button to return to the agenda and select next proposal.

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:242/form>

Agriculture	AGCOM - 600 - Capstone Seminar in Agricultural Communications AGCOM - 650 - Study Experience in Agricultural Communications and Journalism AGED - 600 - Senior Seminar in Agricultural Education AGED - 625 - Inquiry-Based Curriculum in Agricultural STEM and Biotechnology Education ENTOM - 612 - Insect Pest Diagnosis ENTOM - 625 - Integrative Behavioral Ecology ENTOM - 635 - Insect Evolution ENTOM - 655 - Plant Resistance to Insects ENTOM - 835 - Advanced Insect Evolution ENTOM - 855 - Advanced Plant Resistance to Insects FDSCI - 720 - Reaction Kinetics in Foods FDSCI - 721 - Reaction Kinetics in Foods Recitation GRSC - 750 - Pet Food Formulation for Commercial Production PMC - 830 - Conservation Attitudes and Behaviors
Arts & Sciences	BIOL - 340 - Structure and Function of the Human Body BIOL - 341 - Human Body I BIOL - 342 - Human Body II MC - 683 - Reputation Management SPAN - 411 - Spanish for heritage speakers: Composition and grammar

	<p>STAT - 764 - Applied Spatio-Temporal Statistics</p> <p>STAT - 766 - Applied Data Mining/Machine Learning and Predictive Analytics</p> <p>STAT - 768 - Applied Bayesian Modeling and Prediction</p>
Architecture, Planning and Design	LAR 646 - Community Engagement Studio
Business Administration	<p>FINAN - 655 - Advanced Portfolio Management</p> <p>FINAN - 663 - Mergers and Acquisition</p>
Education	<p>EDCI - 797 - Secondary Content Field Colloquium I</p> <p>EDCI - 798 - Secondary Content Field Colloquium II</p> <p>EDCI - 799 - Secondary Content Field Colloquium III</p> <p>EDSEC - 620 - Principles and Philosophy of Career and Technical Education</p>
Engineering	<p>BAE - 664 - Green Stormwater Infrastructure Design and Assessment</p> <p>CE - 827 - Computational Applications in Geo-Systems</p> <p>CE - 834 - Strengthening Design of Reinforced Concrete with Fiber Reinforced Polymers</p> <p>CIS - 641 - Software Engineering Design Project</p> <p>CIS - 642 - Software Engineering Project I</p> <p>IMSE - 664 - Additive Manufacturing</p>
Human Ecology	<p>CNRES - 500 - Topics in Conflict Resolution and Trauma Studies</p> <p>CNRES - 537 - Elder and Family Decision Making</p> <p>CNRES - 538 - Advanced Trauma and Traumatic Stress</p> <p>CNRES - 539 - Grief and Loss Across the Lifespan</p> <p>DHE - 189 - Introduction to the University Honors Program</p> <p>FNDH - 655 - Clinical Applications of Neurological Function</p> <p>FNDH - 731 - Advanced Diabetes Management</p> <p>HM - 351 - Commercial Food Production Management</p> <p>HM - 465 - Catering and Banquet Management</p> <p>HM - 662 - Foodservice Systems Management</p>
Technology & Aviation (Polytechnic)	COT - 750 - Professional Master of Technology International Experience
University Honors Program	UHP - 189 - Honors First-Year Seminar
Veterinary Medicine	<p>CS - 721 - Veterinary Surgery I Laboratory</p> <p>CS - 722 - Veterinary Surgery II Laboratory</p> <p>CS - 762 - Supplemental Small Animal Emergency</p> <p>DMP - 825 - Dairy Production Medicine</p> <p>DVM - 712 - Veterinary Clinical and Professional Skills III</p>

**CURRICULUM CHANGES:** <https://kstate.curriculog.com/agenda:243/form>

Agriculture	<p>Agricultural Education (B.S.)</p> <p>Agricultural Education and Communication (M.S.)</p> <p>Concurrent B.S./M.S. in Horticulture and Natural Resources</p> <p>Horticulture and Natural Resources (M.S.)</p> <p>Horticulture and Natural Resources (Ph.D.)</p>
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	Horticulture and Natural Resources with Specialization in Urban Food Systems (M.S.)
Arts & Sciences	Theatre with concentration in Drama Therapy (M.A.)
Business Administration	Accounting (B.S.) Entrepreneurship (B.S.) Finance (B.S.) – Change #1 Finance (B.S.) – Change #2 General Business Administration (B.S.) via Distance Education Management (B.S.) Management Information Systems (B.S.) Marketing (B.S.) Pre-Professional Program (BAPP) for the B.S. in Business Administration
Education	Master of Arts in Teaching
Human Ecology	Athletic Training (B.S.)
Technology & Aviation (Polytechnic)	Engineering Technology-Electronic and Computer Engineering Technology Option (BETB-EC) Engineering Technology-Unmanned Aircraft Systems Option (BETB-US)

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal on the February Faculty Senate discussion agenda:

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:244/form>

College of Business Administration	NEW: Master of Science in Data Analytics
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**January 2018 KBOR Report**  
**From Faculty Senate President Brian Lindshield**

Since there hasn't been a KBOR report for a few months, I wanted to try to capture what has been happening over that time. The Council of Faculty Senate Presidents had lunch in January with the regents the primary topics of discussion were alternative math pathways and open/alternative educational resources. Alternative math pathways, quantitative/mathematic course options to College Algebra, are being implemented in other states, particularly for degrees/curricula that do not require a heavy quantitative skills or many additional mathematics requirements. This is a result of questions about the relevance of College Algebra concepts to these students and partially related to the student success rates in the course. It would be up to programs to choose whether to include this new course in their degrees/curricula. We talked about establishing an alternative math pathway course at the core outcomes meeting and suggested following the Dana Center Mathematics suggestions on how to complete this process so that there could be a standardized course that would transfer. I gave a presentation to the System Council of Chief Academic Officers on the potential of a system-wide Open/Alternative educational resources initiative highlighting that many other systems are doing this that was well received. We had process language approved for how to handle when there is a desire to change an AP/CLEP score. The University of Kansas revised an out-of-state scholarship proposal to instead discount tuition for high performing students, proposing to use revenue generated for need-based scholarship for in-state students. I believe this is the second tuition discounting approved, following Emporia State's proposal last spring. There has not been much discussion about the 120 hour degree process in meetings that I've been in, but I know that they are preparing to submit the degree programs that are proposing to stay above 120 hours soon.