

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, May 23, 2016 3:30 pm**  
**Union Big 12 room**

Present: Ackerman, Ayres, Bennett, Crawford-Craft, Guzek, Hartman, Heinrich, Hoeve, Hsu, Lehman, Lindshield, Sump, Titgemeyer, and Wood  
Proxies: Maatta, Markham, and Spears

1. President Bennett called the meeting to order at 3:30 PM
2. The April 25, 2016 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
  - A. Academic Affairs (AAC) –Teresa Hartman
    - Proposed items for Faculty Senate consent agenda (page 2) – **Attachment 1**  
Senator Hartman moved to have the consent agenda placed on the June Faculty Senate agenda for approval. Motion carried.

Hartman reported that they approved a doctoral posthumous degree. Some discussion occurred within Academic Affairs about whether posthumous doctoral degrees should require additional consideration due to the amount of work put into the degree effort. Ultimately it was determined the same guidelines would apply to a doctoral student as would apply to any other student receiving the posthumous degree; they should be in good academic standing.

Transcript clean up continues for repeatable courses (repeat vs retake), particularly with regard to errors found in GPA calculations after the student graduates. Sometimes the result is that the student's GPA falls below 2.0. The determination has been made that those in this situation will be grandfathered.

Standardization for credit for prior learning will be worked on by the Council of Faculty Senate presidents.

The Curriculog implementation team is in full swing. A pilot group will be using Curriculog during Fall 2016.

- B. Faculty Affairs (FAC) – David Lehman  
Senator Lehman reported that Charlie Barden was elected as co-chair. FAC has the opportunity to have representation on the Faculty Salaries and Fringe Benefits Committee and the University Handbook and Policy Committee. Due to the small attendance at the May 17<sup>th</sup> FAC meeting, selecting those representatives was postponed until they have full membership in attendance. Lehman intends to invite the chairs of the two committees to a Faculty Affairs meeting in the fall.
- C. Professional Staff Affairs (PSA) – Loleta Sump or Mary Anne Andrews  
Senator Sump reported that PSA met on May 17<sup>th</sup>. A University Support Staff (USS) update included the proposal for increased leave that KBOR will vote on during their May meeting. The new USS officers will take over on June 1<sup>st</sup> with Carol Marden as president. Gary Leitnaker, Human Capital Services, explained the proposed furlough policy and guidelines. The various issues raised by several groups have been addressed. Next steps include taking the proposed furlough policy and guidelines to

the Dean's Council on June 6<sup>th</sup> and creating FAQs. Previous projects for the City/University Funds were also reviewed.

D. Technology (FSCOT)– Lisa Crawford Craft or Michael Raine  
Nothing to report.

E. University Planning (FSCOUP) – Spencer Wood  
Senator Wood reported that City/University project ideas will be vetted/summarized over the summer. Ideas include lighting at the University Gardens, a parking structure that would be shared with the city, runoff water abatement, and channeling more funds into the green bike project.

F. Student Senate – Jack Ayres  
Nothing to report.

#### 4. New Business

A. A motion was made by Guzek and seconded to approve the following senator replacement:  
Rick Zajac for Mindy Markham (2016-2018) Technology and Aviation  
Motion carried.

B. Ombudsperson appointment (2016-2019)  
President Bennett reminded senators that the University has three Ombudspersons; two faculty and one professional staff. No release time comes with the position; however, there is a \$5,000 stipend. Currently one faculty position needs to be filled. President Bennett reviewed all applications and made his recommendation to Executive Committee members. There was discussion regarding applications from faculty whose office location is in Salina. Faculty Senate Leadership Council agreed this is possible and the Provost is in favor. However, it appears Faculty Senate will need to care for reimbursement to the faculty member for mileage to Manhattan when it is related to Ombuds duties. Faculty Senate has the funds available to pay mileage for this first year if needed; however, cannot commit to all three years. President Bennett proposed an amount for a maximum travel budget for this year, which would be potentially revisited the second year. Committee members were agreeable to this. A motion was made and seconded to approve President Bennett's Ombudsperson recommendation. No discussion. Motion carried.

C. Faculty Senate Committee appointments and Presidential Committee recommendations  
President Bennett explained the process used to make appointments and recommendations for Faculty Senate and Presidential committees. Senator Lehman moved and Senator Hartman seconded to accept the recommended appointments to Faculty Senate committees as listed on the handout sent with the agenda. Motion carried. Selected volunteers recommended for the various Presidential Committees were also highlighted in the handout. A motion was made and seconded to accept the recommendations. No discussion. Motion carried.

D. Professors of the Week nominations – information needed over the summer  
President Bennett reported that 13 professors/instructors names will be collected to be honored during the half-time of men's conference and non-conference basketball games in the fall. The break down will be: three from A&S, two from Ag/Ext, one from each of the other colleges and the libraries. Caucus chairs should identify those who have won teaching awards and give them top preference. Candace will send out information regarding who has already been recognized in this way. Caucus chairs should email the names of their honorees to Ms. LaBerge before the end of the summer. Some discussion took place about the venue for these honors; men's basketball games vs women's. Some historical information about this process was also provided.

## 5. Announcements / Old Business

### A. Report on May 18 Kansas Board of Regents meeting

President Bennett attended the May KBOR meeting during which the Council of Faculty Senate Presidents also met. All the Regent schools are roughly where we are at with regard to the weapons policy. Particular attention was given to whether a working lab with restricted card access would be a restricted area; a determination has not been made. Legislation was passed pertaining to Credit for Prior Learning and CLEP exams. A comment was made pertaining to what role the collaboration with industry plays in tenure. Tuition proposals were presented; KSU proposed a 5% increase in tuition. KBOR indicated that tuition proposal revisions could be submitted after the official budget announcement is made. Tuition decisions will be made at the June KBOR meeting.

### B. Provost's visit to June 14 Faculty Senate meeting – topic for discussion?

After a lengthy discussion, K-State 2025 was identified as the topic for discussion with an alternate topic being the budget.

### C. Presidential Pre-Search study - The FS Executive Committee will meet with the search firm on Wednesday, May 25, 10:30 am, Alumni Center, Ballroom B

The Executive Committee of Faculty Senate has been invited to meet with Academic Search on Wednesday at 10:30 AM for 30 minutes. President Bennett's recommendation was that we should have a list of qualities that we would like to see our new President have. They are:

- 1) Higher education research experience to help us reach our goal of being a top 50 public research university.
- 2) Track record of advocating for a broad-based liberal education.
- 3) History of service as a voice for higher education.
- 4) Transparent management style and a commitment to shared governance.
- 5) Skilled fundraiser.
- 6) Commitment to diversity at all levels.
- 7) Capable of holding a tenured position at K-State.

## 6. Open discussion period for senators as needed (4:35-4:45 pm)

Past President Guzek informed the committee about the faculty/staff open session with Academic Search, Tuesday, May 24<sup>th</sup> at 5:00 PM at the Alumni Center.

## 7. The meeting was adjourned at 4:47 pm.

Next meeting: Tuesday, August 30, 2016; 3:30 p.m., **K-State Student Union, Room 227**

## ACADEMIC AFFAIRS

### Proposed items for consent agenda:

Approve to place the following course and curriculum changes and graduation list on the June Faculty Senate consent agenda (see attachment 1 for supplemental information):

### UNDERGRADUATE

#### **College of Education** (approved by college on April 26, 2016)

#### **CURRICULUM CHANGE**

*Department of Curriculum and Instruction*

Changes to the BS in Secondary Education (Modern Language Teaching Fields – EDMLA)

### **GRADUATE** (approved by the Graduate Council on May 3, 2016)

#### **COURSE ADDITION**

Veterinary Medicine DMP 846 Foundations of Biosecurity

#### **COURSE CHANGES**

Arts & Sciences WOMST 799 Independent Study for Graduate Students or Advanced Undergraduate Students

Arts & Sciences WOMST 605 Women's Studies Practice and Applied Social Change

Arts & Sciences WOMST 610 Capstone Seminar in Women's Studies

Arts & Sciences WOMST 700 Advanced Topics in Women's Studies Sexuality

Arts & Sciences WOMST 784 Internship in Women's Studies

Agriculture PLPTH 612 Genomics Applications

Agriculture PLPTH 613 Bioinformatics Applications

#### **COURSE DELETIONS**

Agriculture PLPTH 611 Agricultural Biotechnology Laboratory

#### **CURRICULUM CHANGES**

Arts & Sciences - Graduate Certificate in Women's Studies