

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, January 25, 2016 3:30-5:00 pm**  
**Union Big 12 Room**

Present: Ackerman, Aramouni, Bennett, Crawford, Dover, Guzek, Hartman, Hoeve, Hsu, Lindshield, Lockwood, Markham, Rintoul, Schultz, Sherow, Spears, Sump, Swilley, Titgemeyer, and Wood

Proxies: Andrews and Hoag

Absent: Cauble

1. President Fred Guzek called the meeting to order at 3:34 p.m.
2. The November 30, 2015 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
  - A. Academic Affairs –Teresa Hartman
    - Proposed items for Faculty Senate consent agenda (pages 2-5) – **Attachment 1**  
Senator Hartman moved to place the proposed items on the FS consent agenda. Discussion pertained to the curriculum changes proposed from the College of Engineering and the Graduate Certificate in Professional Interdisciplinary Sciences. These two items will be moved to the discussion agenda. Motion carried to place the remaining items on the consent agenda.
    - Proposed item for Faculty Senate discussion agenda (page 6) – **Attachment 2**
      - 1) New Spanish Translation Minor

Senator Hartman moved to place the proposed item, along with the two moved from the consent agenda, on the discussion agenda. No discussion. Motion carried.

As a point of information, Curriculog has been purchased and plans for implementation are being discussed. SAT scores are changing in the near future which means there will be old and new SAT scores; faculty will need to be alert for this.

Senator Aramouni brought up the topic of departmental name changes that occur without going through FS. Discussion followed. This is standard process for name changes that do not impact degree names changes, etc as they go through the Provost office. However, Senator Hartman will follow up on this inquiry.

- B. Faculty Affairs –Betsy Cauble and/or Mindy Markham
  - Memo of Understanding regarding Social Media Storm Situations  
Senator Markham reported on this memo, providing a history behind the decision to create a Memorandum of Understanding (MOU) between the President and Faculty Senate for situations, such as the media storm that occurred in the Fall. The MOU will be voted on at the next Faculty Affairs meeting. She moved to place this on the FS agenda as an action item rather than an informational item so that a vote can be taken. Discussion followed as to where the ultimate authority resides, due process, and clarifying that this is separate from the Social Media Policy that is in the University Handbook. Markham read the document to the committee. Motion carried.

Other issues that have been brought to their attention include the process to follow if a graduate assistant is being dismissed for cause and the possible need for a personal conflict of interest policy for the handbook. She and Senator Cauble will meet with Carol Shanklin, graduate school dean, to discuss the graduate assistant scenario.

C. Professional Staff Affairs

Danielle Brown, who has agreed to step in as chair of PSA during Senator Andrews' absence, reported that their committee has been meeting with Human Capital Services (HCS) regarding their work relevant to professional staff. HCS reported that they are benchmarking every position against national data and will be drafting a plan geared toward equity. Longevity will no longer be a variable in the equation. PSA will be reviewing the HCS 2025 plan and also the consultant's report to identify areas that need focus.

D. Technology – Don Crawford

• Letter Regarding Future Structure of Chief Information Officer – Informational

Senator Crawford reported that FSCOT is drafting a letter to President Schulz offering recommendations about where the Chief Information Officer (CIO) position should be placed organizationally. The recommendation primarily asks that consideration be given to having this position report directly to the President, which will allow the CIO to be on the President's Cabinet. If the position remains reporting to the Provost, it should at least have a seat on the Cabinet.

E. University Planning – Spencer Wood

Senator Wood reported that the proposed draft furlough policy was discussed at the last FSCOUP meeting. Our representative for the City of Manhattan city/university funds committee will be Gloria Holcombe. Discussion will begin this spring as to what recommendations should be made for next year's city/university funds. A conversation about safety and violence indicated it may be time to revisit this topic. Concerns regarding bicyclists have also been brought forward.

A copy of the letter pertaining to the need for a bus stop study, compiled by the Faculty Senate, University Support Staff Senate and Student Senate, was sent to President Schulz and copied to Cindy Bontrager.

F. Student Senate – Kurt Lockwood

Senator Lockwood reported their first meeting will be this week. The primary topic will be smoking and tobacco on campus.

4. Announcements / Old Business

A. Vice President of Research Search – update

Email received regarding possible dates for interviews for candidates who have not been identified yet.

B. Faculty Senate annual election process will begin in February. Caucus chairs will receive appropriate information in the near future.

C. February 9<sup>th</sup> FS meeting guest(s) – President Schulz: Campus Safety

D. Spring Open Forums with President Schulz and Provost Mason:

- Manhattan – Thursday, February 11, 9-10 am, Alumni Center, Tadtman Board room
- Salina – Friday, February 12, 9-10 am, College Center Conference room

Caucus chairs should submit questions to be asked during the forum to Candace.

- E. Campus Weapon Group – President Guzek is serving on the Weapons Advisory Work Group. A solicitation will be issued, asking for volunteers for each of the five subgroups being established, to offer input about how best to implement the concealed carry statute on K-State campuses within the guidelines of the Regents' policy.

5. New Business

- A. Honorary Degree Candidate for May 2016 commencement

President Guzek stated that senators should have received the letters and vitae for this individual. Senator Schultz moved to accept the honorary degree candidate put forward. Senator Rintoul seconded. No discussion. Motion carried. This will be an agenda item for the Feb. 9<sup>th</sup> FS meeting for a full senate vote.

- B. Future Structure of Chief Diversity Officer

President Guzek reported that the reporting structure for the chief diversity officer may be changed with the hiring of a new officer. A conversation about this will take place during the February FS meeting.

6. Open discussion period for senators as needed

No topics brought up.

7. The meeting was adjourned at 4:43 p.m.

Respectfully submitted by:

Loleta Sump,  
Faculty Senate Secretary

Next meeting: Monday, February 29, 2016; 3:30 p.m., **Big 12 room**

## ACADEMIC AFFAIRS

### Proposed items for consent agenda:

Approve to place the following course and curriculum changes and graduation list on the February Faculty Senate consent agenda (see attachment 1 for supplemental information):

### UNDERGRADUATE

#### College of Arts and Sciences (approved by college on November 12, 2015)

##### COURSE CHANGES

###### *Dean of Arts and Sciences*

Add:

DAS 225 – Fundamentals of Global Food Systems Leadership; K-State 8: Global Issues and Perspectives

DAS 325 – Uncertainty in Global Food Systems Leadership; K-State 8: Human Diversity within the US

DAS 425 – Global Food Systems Leadership in Action; K-State 8: Empirical and Quantitative Reasoning; Ethical Reasoning and Responsibility

###### *Modern Languages*

Add:

FREN 512 – French/Francophone Cinema; K-State 8: Aesthetic Interpretation; Global Issues and Perspectives

###### *Philosophy*

Changes:

PHILO 585 – Ethics; K-State 8: ~~Empirical and Quantitative Reasoning~~ Ethical Reasoning and Responsibility

##### CURRICULUM CHANGES

###### *Modern Languages*

- Changes to the Modern Languages B.A. (French). See supplemental file for rationale.
- Changes to the French Minor. Rationale: The change in hours reflects what students are currently doing in their programs of study in French. This change will not actually require students to take an extra course. Rather, it reflects credit students are obtaining already through retroactive credit or through their course selection.

###### *Statistics*

- Changes to the Statistics and Data Science BA/BS. Rationale: We propose (1) to modify the course requirements for the undergraduate major in statistics to modernize the program and (2) to change the name of the major to Statistics and Data Science to more accurately reflect the nature of the discipline. Statistics is fast-growing major throughout the country, and the proposed changes are intended to capitalize on the popularity. In addition, the modification of the course requirements will help in the development of a concurrent BS/MS program in statistics.

#### College of Engineering (approved by college on November 12, 2015)

##### *College of Engineering*

Add: Selective Admissions. Rationale: The College of Engineering has been receiving students who are not academically prepared to enter the first year of the curriculum which includes MATH 220 and CHEM 210. Many of these students leave the college, fail one or more of their first semester courses, go on academic warning and/or create financial debt.

- 50% to 75% of the students with an ACT of 19 or lower leave the college

- 40% to 47% of the students with an ACT of 20-23 leave the college
- 76% of the students with a MATH ACT of 21 or lower earn a “D” or “F” in MATH 220. They need a “C” to move forward. Note: This does not include the number who dropped the course.

### **COURSE CHANGES**

#### *Biological & Agricultural Engineering*

Changes:

BAE 131 - ~~Introductory Design for Biological and Agricultural Engineers~~ Biological Systems Engineering Project I

#### *Computing and Information Sciences*

Add:

CIS 090 - CIS Scholars Seminar

#### *Mechanical and Nuclear Engineering*

Changes:

NE 250 ~~350~~- Reactor Operations Laboratory

### **CURRICULUM CHANGES**

#### *Computing and Information Sciences*

Drop: BS in Information Systems. See supplemental file for rationale.

## **College of Architecture, Planning, and Design** (approved by college on December 10, 2015)

### **COURSE ADDITIONS**

Office of the Dean

ENVD 200 Student Success Seminar

ENVD 204 Studio Seminar

## **College of Technology & Aviation, K-State Polytechnic** (approved by college on December 11, 2015)

### **COURSE ADDITIONS**

#### *Department of Engineering Technology*

CMST 183. Computer Systems Studio I

CMST 185. Computer Systems Studio II

CMST 283. Computer Systems Studio III

CMST 333. Computer Systems Portfolio Defense

CMST 383. Programming and Data Structures Studio

CMST 385. Systems and Database Administration Studio

CMST 483. Emerging Technologies Studio

MET 225. Additive Manufacturing

### **COURSE CHANGES**

#### *Department of Engineering Technology*

CMST 460. ~~Systems Analysis and Design~~ Software Engineering

CMST 462-485. ~~Computer Technology~~ Senior Project / Computer Systems Senior Capstone Project

### **CURRICULUM CHANGES**

#### *Department of Aviation*

Drop: Airport Management Certificate

Rationale: Per industry expert input, the Airport Management graduate will be more marketable for an entry level position by acquiring the industry standard of certification via the American Association of Airport Executives (AAAE) not via a university certificate.

#### *Department of Engineering Technology*

Drop: Associate of Technology in Engineering Technology – Computer Systems Option (AETA-CP)

Rationale: This associate degree option is being discontinued in order to give preference to the associate degree option in Web Development (AETA-WD), which, according to the Bureau of Labor Statistics ([www.bls.gov/ooh/computer-and-information-technology/web-developers.htm](http://www.bls.gov/ooh/computer-and-information-technology/web-developers.htm)), is the typical degree for individuals pursuing a web development career.

Changes to the Associate of Technology in Engineering Technology – Electronic and Computer Engineering Technology Option (AETA-EC)

Rationale: Per request from the ASB department removed MATH 151 and COMM 105 from the ECET curriculum; substituted it with MATH 150 and COMM 106. This increased the overall hours to 70. To keep it closer to the 60-hour target, we removed ECET 210; content will be absorbed into other ECET courses. Re-shuffled courses to even out semester loading.

Changes to the Bachelor of Science in Engineering Technology – Electronic and Computer Engineering Technology option (BETB-EC)

Rationale: Per request from the ASB department removed MATH 151 and COMM 105 from the ECET curriculum; substituted it with MATH 150 and COMM 106. This increased the overall hours to 130. To keep it closer to the 120-hour target, we removed ECET 210; content will be absorbed into other ECET courses. Re-shuffled courses to even out semester loading.

Changes to the Associate of Technology in Engineering Technology – Web Development Technology Option (AETA-WD)

Rationale: Concurrent to this proposal is a proposal to revise the Bachelor of Science option in Computer Systems Technology. This proposal would change the Associate of Science option in Web Development Technology to align with the bachelor's degree so as to allow student's receiving the A. T. degree to continue on to the four-year degree. According to the Bureau of Labor Statistics web site ([www.bls.gov/ooh/computer-and-information-technology/web-developers.htm](http://www.bls.gov/ooh/computer-and-information-technology/web-developers.htm)) web development is a career that requires only an Associate's Degree; demand for web developers is expected to grow 20% (faster than the average of all occupations) over the next ten years. It is also a career that appeals to individuals who have degrees but need additional marketable skills.

Changes to the Bachelor of Science in Engineering Technology – Computer Systems Technology Option (BETB-CP). See supplemental document for rationale.

Add:

Certificate in Applied Manufacturing. See supplemental document for rationale.

## **GRADUATE** (approved by the Graduate Council on December 1, 2015)

### **COURSE ADDITIONS**

Education LEAD 814 Graduate Studies in Leadership and Communication  
Education LEAD 815 Seminar in Leadership and Communication  
Education LEAD 845 Approaches to Public/ Community Engagement  
Education LEAD 886 Seminar in Leadership Studies  
Education LEAD 999 Research in Leadership and Communication

Business MKTG 881 Applied Business Data Analytics  
Agriculture AGCOM 814 Graduate Studies in Leadership Communication  
Agriculture AGCOM 815 Seminar in Leadership Communication  
Agriculture AGCOM 845 Approaches to Public. Community Engagement  
Agriculture AGCOM 916 Communication Theories and Engagement  
Agriculture AGCOM 945 Public Problem-Solving  
Agriculture AGCOM 999 Research in Leadership Communication  
Agriculture AGRON 700 Agricultural Meteorology  
Agriculture AGRON 881 Grazing Ecology and Management  
Agriculture AGRON 902 International Agronomy Experience for Graduate Students  
Agriculture ASI 741 Quantitative Genetics Applications of Matrix Algebra  
Agriculture ASI 742 Cybersheep: A Genetic Simulation Game  
Agriculture ASI 810 History and Perspectives in Animal Breeding and Genetics  
Agriculture ASI 811 Primer to Quantitative Genetics  
Agriculture ASI 812 Selection Index Theory and Application  
Agriculture ASI 813 Economic Breeding Programs  
Agriculture ASI 814 Heterosis and Crossbreeding Systems  
Agriculture ASI 815 An Introduction to “R” Programming  
Agriculture ASI 870 Linear Models in Animal Breeding  
Agriculture ASI 871 Genetic Prediction  
Agriculture ASI 872 Applied Variance Component Estimation in Livestock Genetics  
Agriculture ASI 873 Prediction and Control of Inbreeding in Breeding Programs  
Agriculture ASI 874 Marker Assisted and Gene-Assisted Selection  
Agriculture ASI 875 Introduction to Marker Association Analysis and QTL Detection  
Agriculture ASI 876 From Markers to Gene Function: Functional Change  
Agriculture ASI 877 MCMC Methods in Animal Breeding: A Primer  
Agriculture ENTOM 800 Professional Development in Entomology and Related Sciences  
Agriculture ENTOM 880 Ecological Genomics  
Agriculture HORT 796 Professional Development in Urban Food Systems  
Agriculture GRSC 891 Study Abroad Experience in Grain Science  
Human Ecology ECED 720 Challenging Behaviors in Early Childhood

#### **COURSE CHANGES**

Education LEAD 801 Foundations of Leadership  
Business ACCTG 857 Accounting for Not-For-Profit Entities

#### **CURRICULUM CHANGES**

Human Ecology Financial Therapy Graduate Certificate  
Education Ph.D. Counselor Education and Supervision  
Education Ph.D. Student Affairs in Higher Education  
Agriculture M.S. Horticulture, Urban Food Systems Specialization

#### **CURRICULUM ADDITIONS**

Olathe School of Applied and Interdisciplinary Studies -  
Graduate Certificate in Professional Interdisciplinary Sciences  
Graduate Certificate in Professional Skills for STEM Practitioners

#### **GRADUATION LIST:**

August 2015 Graduation list, as submitted by the Office of the Registrar





## ACADEMIC AFFAIRS

### Proposed items for discussion agenda:

Approve to place the following curriculum addition on the February Faculty Senate discussion agenda (see attachment 2 for supplemental information):

1. Add: Spanish Translation Minor, College of Arts and Sciences, Department of Modern Languages