

MINUTES
Faculty Senate Executive Committee
Monday, December 2, 2013 3:30 pm
Union room 226

Present: Anderson, Bennett, Bonella, Brown, Cauble, Crawford, Dodd, Garcia, Guzek, Hoag, Holcombe, Keen, Knackendoffel, Nuss, Rintoul, Schultz, Stewart, Sump, and Van Horn

Proxies: Ehie and Hosni

Absent: Bloodgood

Proxies: Esther Swilley for Ike Ehie, Sunanda Dissayanake for Mo Hosni

1. President Julia Keen called the meeting to order at 3:31 p.m.
2. The October 28, 2013 Executive Committee minutes were approved as submitted.
3. Open discussion period for senators as needed
No topics were brought forward for discussion.
4. Report from caucus chairs on college/unit budget cut impacts

The information submitted by the various colleges will not be placed on the FS agenda. This exercise was an opportunity for sharing of information between college caucus chairs. All colleges except Vet Med submitted their information. Senator Dodd apologized for being tardy in her submission; she was trying to obtain more details. Senator Guzek stated that, after speaking with the Dean of K-State Salina, he learned that tuition dollars are handled differently on the satellite campuses from what is done on main campus. His Dean noted that there are projects she would like to pursue; however, the dollars are not available. President Elect Rintoul stated that it is disingenuous to say a college absorbed the cut with no impact to the departments. In some way, departments are affected. Senator Anderson stated that for her department, if we stay on this trajectory then in FY 15 or FY 16 some faculty will be placed in soft money positions. Senator Stewart stated that it is important to recognize how fragile we already are. President Keen reported that FSLC meets regularly with the President and Provost and they do relate this message in their conversations with them. It is important to understand that there is a trickle down affect, i.e. with new initiatives/report/ tracking faculty and staff are being asked to do more and more. Senator Garcia voiced a concern that if we do not submit a report to central administration, how can they be held accountable. If there is a paper trail, the issue is harder to dismiss. It was acknowledged that what this body can say, as a whole, may be different than what a college and/or department can say. The department heads on FS Exec stated that this information is being shared with the Provost but not in this format and detail. Senator Cauble reminded all that legislators and the BoR have a different perspective than we do and if presented with this information, they may not interpret and/or use the information as intended. This conversation is appropriate to have with the President, Provost, and Sue Peterson. Senator Knackendoffel stated that the budget information was not collected with the understanding that it would go into a formal report; sharing informally feels more appropriate at this time. Various options of how to share this information with the President and Provost were discussed. Senator Dodd verbalized that we are currently in a different context and in thinking about our own role, absent of the legislature, a report that could be shared with the university budget committee could be beneficial. Senator Cauble voiced that deeper cuts mean people, i.e. faculty, GTA salaries, and staff. Deeper cuts are going to hurt every single student at this university. President Elect Rintoul affirmed that Arts and Sciences is down to cutting people, i.e. staff and faculty lines and GTAs. If we are not in financial exigency, then we are very close. Senator Bennett said that without sufficient information, it is hard to consider the cuts strategically. Next year when we actually have to implement the cuts, then it can be done strategically. Senator Brown voiced a particular concern about unclassified staff and if cuts are going to be made, how vulnerable is this group?

5. Report from Standing Committees and Student Senate

A. Academic Affairs –Andy Bennett

- Course and Curriculum, Graduation list additions/corrections
 - Items for Faculty Senate consent agenda (Pages 5-9) – **Attachment 1**

Senator Bennett moved to place the items on the December 10, 2013 FS consent agenda. Of the 87 pages of supplemental information attached, Bennett highlighted page 68, i.e. zero credit courses. There is a slight trend toward zero credit courses as a method to track research activity. This might be a conversation for Academic Affairs, i.e. should a definition of a zero credit course be placed in the University Handbook? Senator Guzek commented that an unintended consequence could be that perhaps a zero credit course could be perceived as a negative by a potential employer. Senator Bennett responded that involvement in such a research course could be also perceived as a positive. Brief discussion continued. Motion carried.
 - Item for Faculty Senate discussion agenda (Page 10) – **Attachment 2**

Senator Bennett moved to place the discussion item on the agenda for the December 10, 2013 FS meeting. “Queer Studies” is the actual name of the curriculum. President Keen asked Senator Bennett at what point, as we look at new courses, do we continue to approve in light of the current economic climate. Senator Bennett responded that this is not the purview of Faculty Senate; it is the purview of the department/college. Motion carried.
- Transfer Credit Policy - **Attachment 3**

Senator Bennett moved to place the Transfer Credit Policy on the December 10, 2013 FS agenda for action. The BoR has stated that a written policy is needed. Therefore, the proposed policy is an attempt to document what current practice is. The one addition is an appeals process, which is also being required by the BoR.

Academic Affairs has finally dug through Section F of the University Handbook. It is believed the last time it was reviewed completely was in 1987. A lot of updating is needed. This will soon be moved to the Faculty Affairs Committee for final review and edit prior to being brought forward to Faculty Senate.

Posthumous degrees were discussed in order to ensure equity in granting them. Academic Affairs requested the Committee on Academic Policy and Procedure (CAPP) look into what other schools are doing and discuss whether language needed to be included in the University handbook. Bennett stated that this fall a posthumous degree was granted to a freshman at K-State. Other Big 12 schools do not grant these unless the student is a senior or in their last semester. However, CAPP and Academic Affairs took the position that it costs nothing for K-State to do this and being able to offer this may bring some solace to the family. Therefore, an additional step is being included, not in the University Handbook, but in internal procedures, that notes a posthumous degree may be offered for any student who died in good academic and conduct standing. This will ensure consistency in the granting of these types of degrees.

B. Faculty Affairs – Betsy Cauble

- Post Tenure Review Policy
 - Clean version **Attachment 4**
 - Marked up version – **Attachment 5**

Senator Cauble moved to place the draft Post Tenure Review Policy on the FS agenda for a first reading, contingent upon Faculty Affairs final approval at their Dec. 3 meeting. This policy has been requested by BoR; an approved policy has to be submitted by March 2014. Policy content is an effort to not increase reviews yet meet the BoR intent. The policy will appear in the UH in Section C,

Employment. There will not be a January Faculty Senate meeting. Therefore, placing this on the December agenda allows enough time for discussion and approval prior to the March deadline. If it were not on the December agenda, the timing would mean that FS would be approving the policy the day before a BoR meeting. The draft has been reviewed by both the Office of General Counsel and the Provost's Office. Senator Dodd asked why AAUP was stricken. Senator Cauble responded that doing so eliminated redundancy. Dodd inquired about the rationale behind limiting the granting of tenure to the production of critical thinking skills in students rather than the larger role of culture and democracy. Senator Anderson noted that occasionally there are those faculty members who are content to perform exceedingly well without further promotion; they will have to go through this review every six years. Every faculty member should have the opportunity to have a conversation with their department head about their professional development. Motion carried.

Senator Cauble reported that Cindy Bontrager, interim vice president for Administration and Finance, came to talk with them last month regarding several items on their list for this year. FAC will be discussing Appendix G in regard to those situations that should go no further than an administrative appeal. Cheryl Strecker, Office of General Counsel, will attend their meeting to assist with the discussion. Also, proposed language for unclassified staff with regard to notice of non-renewal has been put on hold per a request from the Provost.

B. Professional Staff Affairs –Danielle Brown

Senator Brown reported that the PSA has had two meetings so far. Interim VP Bontrager visited to talk about tuition assistance. Representatives from Human Resources are scheduled to attend a meeting to discuss how unclassified positions are classified, salaries established, etc.

D. Technology – Don Crawford

Senator Crawford stated that he and Michael Raine had visited about the Office 365 migration and the amount of work involved with such a project. They thought it would be nice to officially recognize IT folks for all their effort. Per discussion, a commendation or resolution offering this recognition should come out of FSCOT.

E. University Planning – Barbara Anderson

Senator Anderson reported that Jeff Morris, vice president of Communications and Marketing, visited their last meeting and Sue Peterson, Government Relations director, will visit this month. The Flint Hills Metropolitan Planning Association will be looking at transportation and other issues that will impact KSU. The committee will determine if someone from FSCOUP should join that group.

F. Student Senate – Kyle Nuss

Senator Nuss reported that the architects for the Union renovation will be visiting on December 3, 2013. They have learned that they cannot do everything that they wanted so will be exploring their options. There will be an all-university session from 1:00 – 2:00 p.m. in the Union. The Student Enhancement Committee may bring forward some topics for discussion to the University Budget Committee meeting when appropriate. Senator Nuss asked for any further comments regarding the VP of Research search. President Keen stated that all the comments made at the last FS meeting have been sent to the Provost.

6. Announcements

A. Provost's topic of discussion

President Keen reported that the Provost will be out of town on December 10th and does not have a question for FS to discuss. The Provost offered to report on a topic remotely. President Keen noted a report at this time is not necessary as that can be shared via her letter to campus. Therefore, at President Keen's recommendation, the Provost will not be on the FS agenda for the December 10th meeting. There were no objections to this.

President Keen reported that the BoR meeting was in KC this last month. FS presidents had a 1 hour breakfast with the Regents. She stated that she raised the topic of college credits earned while a student is still in high school. She asked about the number of students doing this and their success rate. The Regents responded there is a BoR committee dealing with this topic and these questions should be presented to K-State's representatives sitting on that committee, Alison Wheatley and Ruth Dyer. Discussion ensued regarding transfer and articulation, the importance of data tracking, and the grade requirement for transfer is a C or better. President Keen noted we need to remember we are being held accountable for these students and the number of remedial courses that have to be offered. Another topic of discussion at the breakfast was the legislation related to guns on campus. A third topic of discussion was the review of CEOs/Presidents/Chancellors with regard to faculty input. The Regents stated they contacted various individuals and felt they are very in tune to what is occurring on campus. They stated that 360 degree reviews are costly so are only done every three years. Conversation on this topic will continue.

President Keen reported that an Appendix M hearing has been requested and she will report this as well to Faculty Senators. The results of the hearing, when known, will also be conveyed to Senate.

The next University Budget Committee meeting will be 12/3/13.

Pam Foster is retiring. A reception is being held on 12/5/13 in KSSU Sunflower Room from 1-3 p.m.

- B. Spring Open Forums with the President and Provost
Salina campus: Friday, January 31, 9-10 am, College Center Conference Room
Manhattan campus: Thursday, February 6, 3:30-4:30 pm, Union main ballroom

President Keen expressed her appreciation for everyone's hard work with Faculty Senate.

7. The meeting was adjourned at 4:58 p.m.

Respectfully submitted by:
Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, January 27, 2014; 3:30 p.m., Union room 226

CONSENT AGENDA ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and graduation list addition on the December Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Human Ecology (approved by college on October 1, 2013)

CURRICULUM CHANGES

Center on Aging

Changes to the Secondary Major in Gerontology

College of Arts and Sciences (approved by college on October 10, 2013)

COURSE CHANGES

Art

Changes:

ART ~~220~~ 320 – Water Media I

ART ~~230~~ 340 – Sculpture I

ART ~~235~~ 335 – Printmaking I

ART ~~245~~ 345 – Introduction to Oil Painting

ART ~~265~~ 365 – Ceramics I

ART ~~270~~ 370 – Metalsmithing I

ART ~~295~~ 395 – Photography in Art I

Modern Languages

Add:

MLANG 100 Beginner Studies in Foreign Language; K-State 8: Global Issues and Perspectives.

MLANG 200 Intermediate Studies in Foreign Language I; K-State 8: Global Issues and Perspectives.

MLANG 300 Intermediate Studies in Foreign Language II; K-State 8: Global Issues and Perspectives.

Music, Theatre, and Dance

Changes:

THTRE ~~267~~ 367 Fundamentals of ~~State Costuming and Makeup~~ Costume

Add:

MUSIC 311 Women in Music; K-State 8: Aesthetic Interpretation; Historical Perspectives

THTRE 364 Scene Painting; K-State 8: Aesthetic Interpretation

Sociology, Anthropology and Social Work

Changes:

ANTH 280 Introduction to ~~Physical~~ Biological Anthropology

Drop:

ANTH 281 Introduction to Physical Anthropology Laboratory

CURRICULUM CHANGES (See supplemental information for further details and rationale)

Art

Changes to the BFA in Art; Photography curriculum.

Biology

Changes to the Fisheries, Wildlife and Conservation Biology BA/BS, Block B.

Changes to the Microbiology BA/BS Block C: Microbiology Major Electives.

Statistics

Changes to the general requirements of the BA/BS degrees.

Changes to the Statistics Minor.

College of Agriculture (approved by college on October 17, 2013)

COURSE CHANGES

Agricultural Economics

Add:

AGEC 550. Undergraduate Research in Agricultural Economics

Agricultural Technology Management

Add:

ATM 240. Principles of Injury Prevention

ATM 340. Occupational Safety

ATM 370. Biorenewable Systems

Animal Sciences and Industry

Add:

ASI 395. Intermediate Horse Training & Management

Entomology

Changes:

ENTOM 312. General Entomology

Drop:

ENTOM 313. General Entomology Laboratory

Grain Science and Industry

Add:

GRSC 592 Extended Internship in Grain Science

Horticulture, Forestry and Recreational Resources

Drop:

RRES 310. Outdoor Recreation Leadership (K-State 8 course)

Add:

PMC 110. Environmental Education and Leadership; K-State 8: Human Diversity within the U.S.

PMC 112. Boat Safety and Navigation

PMC 475. Natural History for Park Professionals; K-State 8: Natural and Physical Sciences

RRES 590. Problems in Wildlife and Outdoor Enterprise Management

CURRICULUM CHANGES

Animal Sciences and Industry

- Changes to the B.S. in Agriculture: Animal Science and Industry: Animal Products Option
- Changes to the B.S. in Agriculture: Animal Sciences & Industry: Biosciences/Biotechnology Option

- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Business Option
- Changes to the B.S. in Agriculture: Animal Science & Industry: Communication Option
- Changes to the B.S. in Agriculture: Animal Science & Industry: Production/Management Option
- Changes to the B.S. in Agriculture: Animal Sciences & Industry: Science/Pre-Vet Option

Food Science and Industry

- Changes to the B.S. in Food Science & Industry: Business & Operations Management Option
- Changes to the B.S. in Food Science & Industry: Science Option

Horticulture, Forestry, and Recreational Resources

- Changes to the B.S. in Wildlife and Outdoor Enterprise Management

College of Human Ecology (approved by college on October 29, 2013)

COURSE ADDITIONS

School of Family Studies and Human Services

FSHS 475 Introduction to Child Life

FSHS 575 Research Practicum

College of Business Administration (approved by college on October 30, 2013)

COURSE ADDITION

College of Business Administration

GENBA 430 K-State Business: Professional Advantage

College of Technology & Aviation, K-State Salina (approved by college on November 1, 2013)

COURSE CHANGES

Aviation

Add:

AVT 120. Aeronautical Programs Flight Familiarization

AVT 200. Introduction to Airport Management

AVT 462. Airport Planning and Management II

Changes:

AVT 461. Airport Planning and Management; K-State 8: ~~Ethical Reasoning and Responsibility; Historical Perspective~~

CURRICULUM CHANGES

Aviation

DROP: Bachelor of Science in Aviation Technology, Air Traffic Control Management Option (BATN-AT)

RATIONALE: This degree option has had chronic low enrollment. The department feels that departmental resources are better utilized in other degree options.

DROP: Air Traffic Control Certificate (CATCC)

RATIONALE: This certificate option has had chronic low enrollment. The department feels that departmental resources are better utilized elsewhere.

Changes to the Bachelor of Science in Aeronautical Technology, Airport Management Option (BATN-AP)

College of Arts and Sciences (approved by college on November 7, 2013)

COURSE CHANGES

Biology

Add:

BIOL 504 – Plant Ecology; K-State 8: Natural and Physical Sciences

Communication Studies

Add:

COMM 465 – Communication and Conflict; K-State 8: Ethical Reasoning and Responsibility

Dean of Arts and Sciences

Add:

DAS 155 – Business Communications for Non-Native Speakers; K-State 8: Human Diversity within the US

DAS 400 – Undergraduate Research in Arts & Sciences

English

Changes:

ENGL 287 – Great Books; K-State 8: Aesthetic Experience and Interpretive Understanding; Historical Perspectives

Modern Languages

Add:

ITAL 333 – Italian 5; K-State 8: Global Issues and Perspectives; Historical Perspectives

Physics

Changes:

PHYS 115 – Descriptive Physics

Women's Studies

Add:

WOMST 325 – Queer Studies: Concepts, History, and Politics; K-State 8: Human Diversity within the US; Historical Perspectives

WOMST 460 – Coming Out and Sexual Identity; K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility

GRADUATE (approved by Graduate Council on November 5, 2013)

COURSE ADDITIONS

Veterinary Medicine

DMP 893 Principles of Biosafety and Biocontainment

CS 795 Advanced Surgical Experience

Human Ecology

GERON 705 Sexuality and Aging

GERON 715 Aging Veterans

GERON 720 Design for Aging in the Modern World

FSHS 808 Research Application in Personal Financial Planning

HMD 800 Topics in Hospitality Management and Dietetics

HMD 896 Financial Management and Cost Control in Dietetics

Education

EDACE 824 Teaching Online in Adult Education

EDACE 835 Developing Teams and Leaders in Adult Education

EDACE 837 Quality Programs and Staff Management in Adult Education

CURRICULUM CHANGE

Human Ecology, Gerontology

Changes to the Gerontology Graduate Certificate

GRADUATION LIST ADDITION:

December 2012: Kaitlyn Marie Tompkins, BS in Education, College of Education

**DISCUSSION AGENDA
ACADEMIC AFFAIRS**

Proposed items for discussion agenda:

1. Approve to place the following undergraduate curriculum addition on the December Faculty Senate discussion agenda (see attachment 2 for supplemental information):

College of Arts and Sciences (approved by college on November 7, 2013)

CURRICULUM CHANGES

Women's Studies

Add:

Queer Studies Minor