

MINUTES
Faculty Senate Executive Committee
Monday, February 24, 2014 3:30 pm
Union room 226

Present: Anderson, Bennett, Bloodgood, Bonella, Brown, Dodd, Ehie, Garcia, Holcombe, Keen, Knackendoffel, Rintoul, Schultz, Stewart, Sump, Van Horn

Proxies: Markham for Cauble, Dissanayake for Hosni, Brown for Guzek

Absent: Crawford, Hoag, Nuss

1. President Keen called the meeting to order at 3:32 pm
2. The January 27, 2014 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. University Planning – Barbara Anderson
Senator Anderson reported they are reviewing the budget and exigency protocol. K-State is not close to exigency but FSCOUP felt it pertinent to be aware of procedures in the event this were to happen. The topic for their next meeting will be domestic and sexual violence on and around campus and the role that FSCOUP will play as far as recommending capital improvement projects.
 - B. Student Senate – Kyle Nuss
No report.
 - C. Academic Affairs –Andy Bennett
 - Course and Curriculum changes, graduation list requests
 - Items for Faculty Senate consent agenda (Page 4) – **Attachment 1**
Senator Bennett moved to place the proposed items on the Faculty Senate consent agenda for the March 11, 2014 meeting. No discussion. Motion carried.
 - Item for Faculty Senate discussion agenda (Page 4) – **Attachment 2**
Senator Bennett moved to place the College of Veterinary Medicine (CVM) course addition on the discussion agenda for the March 11, 2014 FS meeting. Normally course changes are not placed on the discussion agenda; however, this change did not pass Academic Affairs unanimously. Several questions were raised regarding this being an undergrad course taught that will be offered to high school students in Blue Valley school district. CVM does not typically offer undergrad courses. This is the result of collaboration between CVM and K-State Olathe. Discussion included the particular discomfort of developing a course for high school students and questioning whether we should be designing courses for high school students from one particular school district. Tremendous effort is being made to develop the animal health corridor with K-State Olathe as the epicenter; they are trying to build relationships. These high school students could be encouraged to come to K-State. K-State Salina has a topics class with

high school students though the students come to campus for one hour of college credit.
Motion carried.

D. Faculty Affairs – Mindy Markham on behalf of Betsy Cauble

• Revision to University Handbook, Appendix G – **Attachment 3**

Senator Markham reminded the committee that the proposed changes to Appendix G were on the FS agenda for a first reading in February. Since then it was conveyed to them that the use of the term “only” in the Jurisdiction section, number five, raised a concern that it may make it too narrow. The Faculty Affairs committee discussed this possible change. Also, in the rationale of the proposed changes the word “bully” was changed to “individual” as suggested at the last FS meeting. It was moved to put the proposed changes to Appendix G on the March FS agenda with the bully/individual revision as well as the decision regarding “only” for a second reading. The number of “thermostat” cases that have been filed in the last five years and options for dealing with those issues raised were discussed. A suggestion was made that if the word “only” was removed, to add an item F that articulates and clarifies the types of reasons for grievance. Discussion followed regarding whether to send Appendix G back to FAC for further work or to move it forward to FS floor. Senator Dodd suggested that the item could be placed on the FS agenda and if the issues do not get rectified at the FAC meeting, it can then be removed without having to obtain approval from the FS Executive committee. Motion carried.

E. Professional Staff Affairs –Danielle Brown

Senator Brown reported that PSA continues to review Section C of the UH as it pertains to professional staff. They met with the General University Caucus of Faculty Senate to work on a general statement defining the roles and responsibilities of both groups. Discussion took place regarding unclassified evaluations and whether section C of the University Handbook will be revised. A recommendation was made that part of section C should indicate that an annual letter of expectation be required for unclassified professionals.

F. Technology – Don Crawford

Senator Crawford was not available for a report. President Keen reported that the topic at their last meeting was pertaining to confidentiality of information on the self-service website and better ways to manage it. Last week Office 365 experienced issues which stumped CTS. President-elect Rintoul reported that there was an encryption issue that Microsoft knew about but chose not to share with customers.

4. Announcements

A. Provost’s topic of discussion – Relationship between current budget planning process and our time table for K-State 2025.

The provost will be attending the meeting to discuss the proposed topic which will be on the March 11, 2014 agenda at around 4:20.

B. 2014 Faculty Senate election nomination ballots distributed

Chair elections for FS standing committees will take place as usual. Also, at the May FS turnover meeting the election for secretary and president elect will occur.

C. KBoR Social Media Policy

President Keen reported that the next work group meeting will be Friday, February 28. On that day they will look at the first draft of revised document. An electronic mechanism will be used to share the proposed draft for feedback from faculty and staff. The revised social media policy will be presented to the KBoR Governance Committee at the April meeting. It would not likely be brought to the KBoR meeting until April or May.

5. New Business

- A. Approve the following senator replacement on Faculty Senate:
Spencer Wood for Marcellus Caldas (2014-2015)

Senator Dodd moved and Senator Holcombe seconded to approve the senator replacement.
Motion carried.

6. Open discussion period for senators as needed

Senator Rintoul reported that on Friday a letter was sent to Deans and Vice Presidents indicating a 1.23% to 2.11% budget reduction which are the anticipated best case/worst case scenarios. These are permanent base budget cuts.

7. The meeting was adjourned at 4:46 p.m.

Respectfully submitted by:
Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, March 24, 2014; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and graduation list changes on the March Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Education (approved by college on January 28, 2014)

COURSE CHANGES

Educational Leadership

Add:

LEAD 251. Honors Leadership I

LEAD 252. Honors Leadership II

LEAD 312. Peer Leader Practicum

LEAD 320. Theories of Leadership

LEAD 489. Seminar in International Service-Learning

Change:

LEAD 450. Senior Seminar in Leadership Studies

CURRICULUM CHANGES

Curriculum and Instruction

Changes to the Admission Requirements for Teacher Education.

ACADEMIC AFFAIRS

Proposed items for discussion agenda:

Approve to place the following course addition on the March Faculty Senate discussion agenda (see attachment 2 for supplemental information):

1. **College of Veterinary Medicine** (approved by college on January 31, 2014)
COURSE ADDITION
Dean's Office
DVM 101 Careers in Veterinary Medicine