

## Attachment 2

August 12, 2013

To: Kansas State University Faculty Senate

From: Mustaque Hossain, Ph.D., P.E.  
Chair, University's General Grievance Board (2012 – 2013) academic year  
College of Engineering/ Department of Civil Engineering

Re: Grievance actions during the 2012 -2013 Academic Year

During the 2012-2013 academic year, I received two formal and one “informal” request for grievance hearing.

One formal request from an unclassified staff member in a support unit was reviewed on May 11, 2012 and was acted upon during the first week of the fall semester of the 2012-2013 academic year. The hearing request was deemed not to meet “all jurisdictional eligibility requirements” of Appendix G.

Another request came from a tenured faculty member on April 25, 2013. The individual had an administrative appeal in the process and was advised to “activate” the request for hearing if the matter did not get resolved in that venue. A decision will be made during the first week of the upcoming fall semester (start of the Appendix G calendar).

Another informal request came from a former unclassified personnel on “term” appointment on June 17, 2013. I informed that individual that the subsection I of Appendix G requires “a written appeal to the appropriate administrator as the first step in this process and must be completed before proceeding to a grievance hearing.” On August 2, 2013, he reiterated his request via an e-mail from overseas with a copy of his complaint to the Office of Civil Rights in Kansas City, MO. I'm working on his request in cooperation with a counsel provided by the Kansas Board of Regents. I hope to respond to this request at the beginning of the fall semester (start of the Appendix G calendar).

I feel honored to serve in this capacity, and I very much appreciate the Faculty Senate for giving me this opportunity. I would like to thank the Faculty Senate, the University Administration and my College for the support.