

Attachment 1

Suggested Syllabus Language for Academic Honesty and Preservation of Intellectual Property

Approved by Academic Affairs on September 20, 2011

The K-State Honor pledge states: "On my honor, as a student, I have neither given nor received unauthorized aid on this academic work."

In order for the student honor code to be effective, it is necessary that the students know the rules for assignments in each class. To provide a written record in case of dispute, it is suggested that you include a written statement of what is authorized aid in the syllabus and/or individual assignments as appropriate. Examples of such a statement include:

In this class, you are authorized to work together on homework, labs, and extra credit, as you see fit unless otherwise instructed on that particular assignment. You will be asked to sign the honor pledge on assignments where you are required to work alone, such as exams.

In this class, you may work together on written homework, but you are expected to individually turn in your work and indicate whom you worked with on the assignment. Exams and quizzes are to be entirely your own work.

In this class, you should do your own individual work on all assignments. If you use any sources outside the textbook and/or class notes in doing the homework, you need to cite those sources in what you submit.

This class will use take-home exams. You are expected to do these on your own without aid from anyone else. You may not refer to the book, your notes, or other sources of information (e.g. the internet, librarians, classmates) in doing the exam.

In this class, you may ask for help on assignments such as research help from a librarian or editing help from the writing lab, but your writing must be your own.

Note that while students may be required to work individually on assignments, students studying together in general, comparing answers and grades on work that all have finished, or classmates comparing lecture notes, can be valuable learning experiences and may *not* be treated as violations of the honor code. However, the professor may optionally restrict publication of course materials as either a copyright or honor violation. In such a case, one or both of the following statements should be included in the syllabus.

This syllabus and all lectures and class materials are copyrighted. During this course students are prohibited from selling notes to or being paid for taking notes by any person or commercial firm without the express written permission of the professor teaching this course.

Students may not participate in the distribution, sharing, or accessing of course material via the Internet or other means (including but not limited to assignments, exams, recordings of the lectures, or other instructor-provided materials) without the written permission of the instructor, except between students who are both currently enrolled in this specific class. Unauthorized sharing or accessing of these materials may be treated as a violation of the honor code. Additionally, the instructor may impose further restrictions on the sharing of specific course materials between students currently enrolled in the same class as necessary to ensure that no unauthorized aid is provided.