

MINUTES
Faculty Senate Executive Committee
Monday, September 28, 2009 3:30 pm
Union Room 213

Present: Allen, Bontrager, Cauble, Dodd, Eckels, Fairchild, Gehrt, Haub, Hoag, Holcombe, Hughey, King, Knopp, LeHew, Ross, A. Schultz, Turnley, Vontz

Absent: Guzek, B. Schultz

1. President LeHew called the meeting to order at 3:31 pm.
2. The August 31, 2009 minutes were approved as submitted.
3. Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Barney King

1. Items for Faculty Senate consent agenda – page 2

All items were approved for placement on the October Faculty Senate consent agenda. King reported that the graduation process in iSIS should be completed for implementation on October 12th. He also noted that the advisor survey is posted but is not active. Faculty need to make sure that all students have advisors assigned.

B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

- Administrative Evaluations

1. UH Change, Section B123 – **Attachment 1**

Hughey reported that the appropriate revisions were made to address previous concerns of the policy. Knopp commented that the policy has been redrafted several times after receiving comments and they also had met with Kelli Cox and Chris Feit from the Planning and Analysis Office. Dodd asked the reasoning for why the last section of B123.6 concerning the membership of the reappointment advisory committee was struck. Knopp noted that the language seemed unnecessarily prescriptive and that the existing language addressed what needed to be stated. Eckels stated that he feels strongly that it needs to include faculty. Holcombe noted that we need to depend on the dean to put a committee together that considers a fair representation. Cauble suggested that Faculty Affairs should consider a revision that takes into consideration the employee groups that works for the person being evaluated rather than the groups who makes up the department. Cauble agreed to draft an amendment for the Faculty Affairs Committee to consider. Hughey moved to place the changes to Section B123 of the University Handbook on the Faculty Senate discussion agenda with the inclusion of an amendment from Faculty Affairs.

Motion passed.

2. UH Change, Section C41 – **Attachment 2**

Hughey reported that the language was difficult to understand and the Faculty Affairs Committee attempted to clarify it. Hughey moved to place the changes to Section C41 of the University Handbook on the Faculty Senate discussion agenda. Holcombe asked about the second sentence in C41.4a and if the “or” prior to “outside input may be solicited...” should be changed to “and”. Hughey agreed it was a minor change and should be included. Motion amended to change “or” to “and”. Motion passed.

3. UH Change, Section C157 – **Attachment 3**

Hughey moved to place the changes to Section C157 of the University Handbook on the Faculty Senate discussion agenda. Motion passed.

- Faculty Evaluations
 1. UH Change, Section C30.1-C34.1 Faculty Evaluations – **Attachment 4**
Hughey moved to place the changes to Section C30.1-C34.1 of the University Handbook on the Faculty Senate discussion agenda. Motion passed.
 - UH Change, Section F14 – **Attachment 5**
Hughey moved to place the changes to Section F14 of the University Handbook on the Faculty Senate discussion agenda. Gehrt recommended that “Undergraduate” be added to the link that was named Office of Admissions. Hughey agreed to amend the motion to include the suggestion. Motion passed.
 - UH Change, Section F52 – **Attachment 6**
Hughey explained that there is not a policy by Regents therefore the reference to the Regents policy needed to be deleted. Hughey moved to place the changes to Section F52 of the University Handbook on the Faculty Senate discussion agenda. Motion passed.
- C. Faculty Senate Committee on Technology – Tweed Ross
Ross reported that FSCOT will be considering two more policies, web accessibility issues and revision to high-tech classroom issues. He noted that FSCOT’s last meeting centered on the domain issue of k-state and ks. Ross thinks the IT unit has been given the direction to support both domains equally and attempts to do so with some difficulty. FSCOT is looking forward to being involved with the budget discussions.
- D. Faculty Senate Committee on University Planning – Tom Vontz
Vontz reported that their last meeting focused on the budget. FSCOUP took actions to write 1) an e-mail message to President Schulz, Provost Dyer and Vice President Shubert requesting faculty involvement in identifying budget reduction ideas 2) write memo to faculty senators for how faculty might submit ideas for budget suggestions and clear up confusion regarding DCOP and CCOP and 3) asked for an expense report and other relevant information from the budget office. They will also be looking at criteria to use to evaluate budget suggestions. Ben Champion is scheduled to meet with FSCOUP to discuss sustainability issues. The sustainability report should be completed soon. LeHew reminded everyone to provide feedback to administration regarding the criteria and principles being used to evaluate the budget suggestions. Vontz forwarded to his committee the criteria for budget reduction and revenue enhancement ideas that were generated at the Dean’s retreat August 31, 2009.
- E. Student Senate – Amy Schultz
Schultz reported that the new student senate interns were sworn in. Work has begun on identifying projects for the City/University funds focusing on the Aggieville and community area lighting. She also stated that the legislative advocacy plan is under way to connect students with their hometown legislators. The tuition committee received good news that the tuition privilege fees will not be underfunded due to the additional student enrollment. Schultz noted that letters will be sent out to deans allowing them the opportunity to request college specific tuition fees. The committee will be considering the philosophical question of how tuition is set. Schultz reminded everyone of the ground breaking ceremony for the child development center on Friday, October 2nd. The city mass transit meeting was held last week working on the mass transit plan that needs to be approved by commissioners. Schultz noted that there was no representation of faculty on the mass transit steering committee. Vontz pointed out that \$7,500 of the city/university funds for CY 2010 are being used for part of the community matching funds required for the transit plan update grant. Cauble asked who appointed the steering committee so they could be notified to get faculty/staff representation on the mass transit committee. Schultz recommended that Karen Davis, city employee, be contacted to inquire if a faculty/staff representative could be appointed. Fairchild asked if the Ames, Iowa system had been considered. Schultz said that is the “Cadillac” system and it would take some time to get there. Schultz will keep us informed on when presentations regarding the transit plan are held. Vontz thanked Schultz for the awesome idea of matching students with legislators. He also reiterated the need for a fact sheet that states the values K-State returns to the state through research, a well-educated work force and new

businesses. Ross suggested that faculty should be identified who have ties to local communities and then paired with students and legislators. Cauble noted that personal stories are even more effective with legislators.

4. New Business

A. Ombudsperson – One-year replacement, Unclassified Professional

Fairchild clarified that we are replacing Christy Crenshaw's appointment for one-year. LeHew opened the floor with discussion of pros and cons for the top three candidates. Dodd asked if it is usual to make these appointments without face-to-face interviews. She is uncomfortable with this process and doesn't feel qualified to make a selection. LeHew expressed her concern about the lack of training for ombudspersons. Cauble recommends that faculty affairs look at this issue and make recommendations for improvements. Knopp asked if there is mentoring for a new ombudsperson of which there isn't. It was noted that they have started meeting together informally and the dispute resolution team meets several times a year and brings in ombudspersons so they are aware of the resources available on campus.

The motion was made and seconded to recommend Rebecca Gould as the replacement for the one-year ombudsperson appointment recently vacated by Christy Crenshaw. Motion passed with one abstention. Gehrt suggested that a taskforce, including past or current ombudspersons, be appointed to interview candidates applying for the ombudsperson position.

5. Announcements

A. President/Faculty Senate Leadership Council

- Kansas Board of Regents

LeHew reported that the Council of Faculty Senate Presidents has been discussing the Regent's Faculty Award that was established in 2003. So far, it has never been awarded. The current policy states that each of the faculty senates is to develop the criteria to select a tenured and non-tenured faculty and then the Board of Regents will approve them. No criterion has been established at any of the universities. The Council is now looking at three options: 1) make no changes to the current policy and have each university develop the criteria; 2) change policy and have the Regents establish criteria or 3) remove the award. LeHew asked for feedback regarding the award. Dodd recalls that there was no financial reward attached and therefore the award is less meaningful. She also thinks the Board should be involved with developing the criteria in the hopes they would learn more about faculty and therefore be better advocates. LeHew stated that the board staff would most likely develop the criteria not the Regents themselves. Fairchild recalled that some names were put forward several years ago but nothing was done. His preference is for the Regents to develop the criteria with input from faculty senate. Eckels expressed his concern for how the award would be executed and the likelihood it would result in more work for the universities. LeHew noted that if there is an award, it would be best to have criteria from the Board and have fewer awards to make it more distinctive. Knopp expressed that it needs to be done very, very well to make it more meaningful.

LeHew reported that the System Council of Presidents discussed a strategy of consistent messages from universities going to legislators regarding the impact of budget reductions. They also discussed the FY 2011 request and beyond that would focus on recovery, restoration and rebuilding. The FY 2011 request of \$17 million focused on recovering cost increases and future request of new funds in 2012 and 2013 would focus on restoration of the past reductions. LeHew also reported that the Board is asking the Provosts to develop scenarios for good admission policies. The Provost intends to include faculty senate representation as the KSU policy is being developed.

- Committee Updates

LeHew reported that Loleta Sump and Kimetris Baltrip were appointed to the Classified Award of Excellence Committee, Janice Nikkel was appointed to the Bachelor Degree Completion Committee and Rachel Allbaugh was appointed to the recreation service council.

- Olathe Campus

LeHew stated that President Schulz and Provost Dyer have requested input from faculty senate regarding the future of the Olathe campus. LeHew suggested that the Olathe topic could be incorporated into the open forum that the President would like presented in November. The forum will not include a formal presentation and can include other individuals in addition to President Schulz. LeHew asked for other topic ideas. Cauble suggested that it may generate more questions if the attendees wrote their questions down and then had them answered.

- Principles of Community

LeHew stated that administration is asking for input regarding the principles of community. She would like the caucus chairs to have the discussion during their college caucus meetings. It is possible to include more faculty and staff other than those that are senators. The desire is to identify core values that may be missing or to discuss those principles where there may be concerns. The goal is to develop meaningful revisions, not just wordsmith the current principles by the end of October.

B. Caucus Chair reports

LeHew has included this item on the agenda to provide the various chairs with the opportunity to report emerging concerns or issues from their college. No one had items to report.

6. For the Good of the University

Hoag noted that many faculty are not aware that IDEA forms, either short or long, are available as alternatives to TEVALS. LeHew asked if there is a charge for using the long forms and thought faculty would use it if they knew it was available. It is important to increase the faculty's awareness. Fairchild reported that the committee established by President Schultz to address the concerns from President Wefald's exit audit has been meeting often. A draft of the report due to the Board of Regents will be completed soon. The PPM committee has also been meeting to look into consolidating the handbook into one easy source. The search process for the Vice President of Marketing and Communications has begun. Hughey reminded us that while the Kansas Tort Claims Act protects us from liability working within the scope of our employment, any marginal duties requested outside of the normal scope of employment should be put in writing from the supervisor.

7. The meeting was adjourned at 5:30 pm.

Submitted by Cindy Bontrager, Faculty Senate Secretary

Next meeting: Monday, October 26, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. General Education course addition approved by the UGE Council 9-10-09:

King moved to place the following course and graduation list items on the Faculty Senate consent agenda. There was no discussion.

Add (College of Arts & Sciences):

◆GEOG 350 Earth System Geography (Approved by A&S 4-2-09)

2. Graduation list and additions:

- Graduation list: May 2009 graduation list as submitted by the Registrar's office
- Graduation additions:

May 2003

Dustin Ray Bell, Associate of Technology, College of Technology and Aviation (completed all requirements)

August 2008

Vinton W. Puckett, Bachelor of Science in Business Administration, College of Business Administration

Bryan Justin Whitehill, Bachelor of Science and Associate of Technology, College of Technology & Aviation (completed all requirements)

Joshua J Stuchlik, Bachelor of Science, College of Technology & Aviation (completed all requirements)

December 2008

Erica N. Stirn, Bachelor of Science, College of Arts & Sciences (all requirements were completed during Fall 2008 semester – did not need to complete class with incomplete)

Sylvia A. Reaser, Associate of Technology, College of Technology & Aviation (completed all requirements)

Ryan M Reid, Bachelor of Science, College of Technology & Aviation (completed all requirements)

Tyler Beau Yeik, Bachelor of Science, College of Technology & Aviation (completed all requirements)

May 2009

Kassandra Buss, Bachelor of Science, College of Arts & Sciences

Belinda Post, Bachelor of Arts, College of Arts & Sciences

Maxwell Wright, Bachelor of Science, College of Arts & Sciences

Keaton Brewer, Bachelor of Science in Business Administration, College of Business Administration

Jessica Anne Kolde, Bachelor of Science in Business Administration, College of Business Administration

Ryan E. Steen, Bachelor of Science in Business Administration, College of Business Administration

Tyler Krehbiel, Bachelor of Science in Computer Engineering, College of Engineering

Wayne Messbarger, Bachelor of Science in Mechanical Engineering, College of Engineering

James Seely, Bachelor of Science, College of Engineering

Motion passed.