

MINUTES
Faculty Senate Executive Committee
Monday, August 31, 2009 3:30 pm
Union Room 213

Present: Allen, Bontrager, Cauble, Dodd, Eckels, Fairchild, Gehrt, Hoag, Holcombe, Hughey, King, Knopp, LeHew, Nichols, Ross, A. Schultz, B. Schultz, Turnley, Vontz

Absent: Haub

Visitors: David Allen, Todd Goodson, Clyde Howard, Becky O'Donnell, Warren White

1. President LeHew called the meeting to order at 3:35 pm.
2. The June 1, 2009 minutes were approved as submitted.
3. Dispute Resolution reports
 - A. Affirmative Action report – Clyde Howard – **Attachment 1**
Howard provided an overview of the Office of Affirmative Action 08-09 annual report. He replied to a question that his office responds more to formal than informal requests.
 - B. Grievance Chair report – Todd Goodson – **Attachment 2**
Goodson chairs the committee that oversees the application of the Grievance process. He briefly described the process followed when a grievance is filed. Only one case was reviewed this past year with recommendations forwarded to President Wefald and he issued his final adjudication of the matter.
 - C. Mediation Services report – Becky O'Donnell – **Attachment 3**
O'Donnell reported that there was a decrease in the number of inquiries as well as mediation requests. She thinks that employees are using the variety of options provided by K-State. But when mediation is requested the cases are more “messy” and require a significant amount of time. Two face to face mediations were held this past year. O'Donnell responded to a question regarding the relationship of affirmative action with harassment cases and noted that after affirmative action investigates, they generally make a finding that the action is not within the legal definition of harassment and therefore the cases end up in mediation.
 - D. Ombudsperson report – Warren White – **Attachment 4**
White reported that the ombudsperson report is similar in numbers to last year but generally can't compare year to year because of extenuating circumstances. The goal is to resolve a conflict before it moves into a grievance hearing situation.

Tom Vontz moved to place all the dispute resolution reports on the faculty senate agenda, Judy Hughey seconded. Motion passed.
4. Honor & Integrity System report – David Allen – **Attachment 5**
Allen provided a review of the report. He expressed concern over the number of violations of students in their Junior and Senior year in lower level courses. Last spring he completed 41 presentations to faculty departments to make sure they are educated. Allen was asked if he tracks by college, which he does. He was also asked if he can tell if the infractions occur in courses that are in the major. He does not report on the information but he probably has the detail available to extract the information if needed. Dodd moved and Nichols seconded to place the report on the faculty senate agenda. Motion passed.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Barney King

King reported that the committee will hold its first meeting on September 1. Several items of note came up in CAPP during their summer meetings such as the seeming appearance of no standard meeting times in the summer, various starts and stops and confusion in fee drop date. Al Cochran has agreed to discuss with council of Deans to see if there is interest in providing some standardization. The final submission for grades is changing to December 22nd at 5 pm. An iSIS upgrade is planned to go in effect in November 2010. A fit gap analysis is under way to see how the upgrade will effect any program changes made and what gaps exist. King reported that a text book working group is working with book store representatives in Manhattan and Salina. In the spring a census will be done based on a ten year federal mandate. A plan is being developed to have students complete the survey through iSIS. Cauble questioned if the University can require students to complete the census. King reported that not a lot of detail has been presented but there is another meeting on September 8th.

B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

Hughey reported that faculty affairs committee will meet also on the 1st. On their agenda are university handbook revisions from Dave Stewart and Ann Stearns. The committee will also be looking at the minimum enrollment policy in Section F 52 of the University Handbook. Knopp reported that a final review of administrative evaluations in the University handbook section B 123 and C 41 should also be completed.

C. Faculty Senate Committee on Technology – Tweed Ross

Ross reported that FSCOT changed their last spring vote to endorse the access controls policy. Ross explained that there were some revisions to the policy. The policy requires that all computers install a banner that advises the computers to be used appropriately. The State's security audits requested that these banners be placed on the computers. The committee will be considering several more policies, one including file sharing. Ross also mentioned that President Schulz is well aware of the ksu.edu versus k-state.edu issue. Cauble commented that currently it is impossible to enroll into laboratory classes in iSIS and requested that the iSIS task force group be notified.

D. Faculty Senate Committee on University Planning – Tom Vontz

Vontz reported that the committee would be meeting on Thursday and that the budget will continue to be a high priority. He mentioned the budget letter recently distributed by the President that discussed the need to identify \$15 million in permanent funding through increased efficiencies, elimination of duplication or generation of new revenues. There is confusion about responsibilities of the CCOP and DCOP committees. The department head first Tuesday meeting will be focused on clarifying the roles of these committees. Vontz also mentioned the reinstatement of the committee on governmental issues. FSCOUP is planning to sponsor faculty/staff forums regarding the budget situation. The word needs to get out to faculty to submit their ideas for budget savings. The K-State home page has the link for the budget initiative survey or it can be found at: www.k-state.edu/budget/initiative.html.

E. Student Senate – Amy Schultz

Schultz reported that the city commissioners had their first reading of an ordinance to establish a rental licensing and inspection program. The city is also updating the mass transit plan that was developed in 2002. The Week of Welcome program designed to connect students to the university early to help with retention was will attended with approximately 4500 students. Schultz also reported that the tuition rate committee will begin meeting soon and will looking at a long-range fee structure for colleges. The first SGA meeting will be held on Thursday.

6. Announcements

A. Presidential/Faculty Senate Leadership Council

- Recognition to K-State women's basketball

ATLANTA, Ga. – Kansas State women’s basketball continues to be recognized for its excellence in the classroom, as the team finished 13th in the Women’s Basketball Coaches Association (WBCA) Academic Top 25 Team Honor Roll announced on Thursday. K-State was the only Big 12 member to appear in the ranking for the second consecutive year and was one of two schools from a BCS conference.

As a team, K-State registered a 3.374 team GPA, which was the highest by a BCS conference school in the honor roll. The other BCS conference school in the ranking was Villanova at 18 th with a 3.346 team GPA.

This is the fifth time K-State has appeared in the WBCA Academic Top 25 Honor Roll. Last season, the Wildcats recorded the highest finish in the honor roll in school history, as the 2007-08 Wildcats were ranked second with a GPA of 3.652. Prior to the 2007-08 season, K-State appeared in the ranking at the conclusion of the 2002-03 season with a second place finish with a GPA of 3.490. The other two seasons came in 1997-98 (19th) and in 1998-99 (20th).

During the 2008-09 season, Kansas State placed a school-record and Big 12 Conference-leading eight student-athletes on the Academic All-Big 12 first team. This was the second straight year K-State placed eight student-athletes in the All-Big 12 Academic teams.

The 2008-09 WBCA Academic Top-25 was led by Indiana State with a team GPA of 3.645, followed by North Dakota at 3.580, South Dakota State at 3.571, Montana State at 3.501 and rounding out the top-five on the honor roll was Bowling Green State at 3.470.

Kansas State head coach Deb Patterson returns seven letter winners, including seniors Ashley Sweat and Kari Kincaid, from last season’s squad that finished with the third-highest win total in school history with a 25-8 mark and the 11th appearance in school history in the NCAA Tournament.

LeHew recognizes an initiative from John Currie, Athletic Director, to work harder at integrating academics and athletics. She noted the press release listed above recognizing the women’s basketball team for their academic success and thought it appropriate for Faculty Senate to recognize them for their hard work. After some discussion, Dodd recommended that LeHew prepare a commending letter to the women’s basketball team with concurrence from the faculty senate body.

- Tour of Athletic Facilities

An invitation was extended by one of our KSU football coaches for Faculty Senate to tour the football athletic facilities. LeHew will present to faculty senate and determine how many are interested.

B. Kansas Board of Regents

June meeting – Fred Fairchild report

Fairchild attended the June meeting of the Board and reported that the council of faculty senate presidents are continuing work with the Academic Affairs committee liaison on the development of the BOR guidelines for nomination and selection of recipients of the Regents Faculty Award and reinstating the faculty input survey from the institutions to the Board to get regular input on issues and concerns of faculty members. Fairchild also reported that the Board of Regents approved: the second year of performance agreements for Kansas State University with full funding; an energy performance contract for KSU; changing the academic calendar from 150 instructional days to no fewer than 146 instructional days effective over two sixteen week semesters per year; adopted state university qualified admissions regulations; distribution of federal stimulus funds to postsecondary institutions; and the FY 2010 tuition and fee proposals from the universities.

7. Old Business

A. Monthly Budget Update - Bruce Shubert to report at September Faculty Senate meeting

It was recommended to have Shubert report at a later Faculty Senate meeting considering the lengthy agenda in September.

8. New Business

It is important to have a report from H1N1 committee to inform faculty what is appropriate for student behavior that may be affected with the virus. Heather Reed will be asked to be available to attend the September senate meeting if the H1N1 virus continues to spread. A suggestion was also made to develop an informative podcast that is accessible on the web.

A. Faculty Senate Committee updates

A new committee will need representation. The K-State Classified Award of Excellence Selection Committee (1 FS rep needed and 1 unclassified professional needed). An email will be sent out in the near future for recommendations.

An e-mail will be distributed requesting names to be considered for the new committee as well as a couple others that are in need.

B. Approve Bruce Glymour as the replacement for Jim Hamilton on Faculty Senate for the remainder of his term (09-11). Glymour was approved through the electronic election as Hamilton's replacement.

C. Caucus Chair Updates

LeHew is adding to the agenda the opportunity for caucus chairs to report emerging concerns or issues in their college if they desire to do so. This is to aid in enhancing the lines of communication within and among our various constituents.

9. For the Good of the University

- The State of the University Address will be held on September 25, 3:30 p.m., Alumni Center. The president will hold a question and answer session this year after the address.

10. The meeting was adjourned at 5:20 pm.

Submitted by Cindy Bontrager, Faculty Senate Secretary

Next meeting: Monday, September 28, 2009; 3:30 p.m., Union room 213