

MINUTES
Faculty Senate Executive Committee
Monday, December 22, 2008 3:30 pm
Union Room 213

Present: Arck, Beard, Bontrager, Clark, Fairchild, Gehrt, Guzek, Holcombe, Hosni, Miller, Nechols, Nichols, Ross, Spikes, Turnley, and Vontz

Absent: Hoag, LeHew, and Schultz

Proxies: Carroll

1. President Fred Fairchild called the meeting to order 3:35 p.m.
2. The November 24, 2008 minutes were approved as amended.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Michelle Turvey-Welch
 1. Course and Curriculum Changes – See pages 3-5 for discussion and action
 2. Graduation list addition – Page 5
 3. Turvey-Welch announced there is a subcommittee reviewing the General Education proposal. Clark inquired if the determination of who will develop the assessment plan is part of this discussion. Turvey-Welch stated the committee is reviewing the plan at a higher level and not getting into the detail of who will develop the assessment plan. Clark stated his desire and others in his caucus that the proposal be approved by Faculty Senate this year.
 - B. Faculty Affairs Committee – Jim Nechols
 1. Update on University Handbook revisions – Appendix G, Administrator Evaluations
Nechols reported the committee unanimously approved Appendix G, General Faculty Grievance Policy, and it will now be reviewed by the University Attorney's office and the Office of Academic Personnel before coming to Faculty Senate for approval. He thanked Senators Cauble and Spikes for their authorship of this extensively revised policy. Because of the extensive revisions Appendix G it will come to the floor of the senate for a first reading again. He also reported they made substantial progress on the administrator evaluation policy and will soon bring those recommendations to the senate floor. Nechols reported the Salaries and Fringe Benefits subcommittee will take a comprehensive look at the dependent/spouse tuition program, possibly recommending expanding the benefit to retired employees and reviewing the policy when both parents are university employees. Hosni observed that we need to continue to fund this important program for recruitment and retention purposes.
 - C. Faculty Senate Committee on University Planning – Tom Vontz
Vontz reported that the committee will be reviewing Appendix B - Financial Exigency at their January 22 meeting with the goal of creating a one-page document summarizing the policy. Fairchild announced there will be open forums in each college to discuss the budget situation. The intent is to tell the faculty the current status of the budget and also to receive feedback from faculty on directions to take to address the budget shortfalls. Vontz observed that what seems to be unclear is how the high level budget decisions are made. Fairchild has already requested this be addressed in the forums. Discussion ensued about the value of these open forums and the content to be covered in the forums.
 - D. Faculty Senate Committee on Technology – Tweed Ross
Ross reported the Data Classification policy was passed by the Information Resource Management Council (IRMC). The next policy to review concerns sanitization of computers prior to disposal.
 - E. Report from Student Senate – Amy Schultz - no report
4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild reported the presidential search committee is reviewing candidates and the search is going well and is on schedule.

He reported that the council has encouraged the provost to stop or postpone the searches for the deans of the Graduate School and the Division of Continuing Education because of budget reductions. He reported there is a strong drive from the provost and the deans that the interim appointees be offered a regular appointment but on a shorter term basis such as two years. Fairchild reported the Faculty Senate can only request that policies be followed. He also requested to the provost that the new Chief Information Officer position not be filled at this time.

B. Kansas Board of Regents

Fairchild reported the revised mission of Kansas State University that was included in the Strategic Plan was approved by the Board. The room and board rate increase of about 7% was approved for next year. The Board will consider approving next month a plan to allow universities to offer a lump sum payment equivalent to the cost of health insurance during the gap from retirement until Medicare-eligibility at age 65.

5. New Business

- A. Spikes moved to approve Donna Fullmer as the replacement for Sheri Smith on Faculty Senate for the remainder of her term (08-09.) Motion seconded by Hosni. Motion carried.

6. For the Good of the University

Spikes reported the Associate Provost for International Programs search committee interviewed six candidates last week and recommended four candidates for on-campus interviews.

7. Adjournment

The meeting was adjourned at 5:20 p.m.

Submitted by Jennifer Gehrt, Faculty Senate Secretary

Next meeting: January 26, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

A. Undergraduate Education

1. Turvey-Welch moved to place the following course change as approved by the College of Engineering on November 14, 2008 on the Faculty Senate consent agenda:

COURSE CHANGES:

General Engineering

Changes to:

DEN 300 Introduction to Total Quality Management and Six Sigma

Motion carried.

2. Turvey-Welch moved to place the following course and curriculum changes as approved by the College of Technology and Aviation on November 18, 2008 on the Faculty Senate consent or discussion agenda:

COURSE CHANGES:

Department of Aviation

Add:

PPIL 109 Private Pilot Glider

PPIL 270 Introduction to Unmanned Aerial Systems

PPIL 360 Unmanned Aerial Systems I

PPIL 460 Unmanned Aerial Systems II

PPIL 442 Advanced Air Traffic Control

PPIL 461 Airport Planning and Management

PPIL 464 Airport Certified Manager

AVM 316 AET and FCC Training

AVM 415 Aviation Maintenance Management

Department of Engineering Technology

Add:

ETA 292 Problems in Engineering Technology

ETB 492 Advanced Problems in Engineering Technology

CET 299 Topics in Construction Engineering Technology

CMST 299 Topics in Computer Systems Technology

ECET 299 Topics in Electronic and Computer Engineering Technology

MET 299 Topics in Mechanical Engineering Technology

Drop:

CET 300 Problems in CET

CMST 492 Problems in CMST

ECET 492 Problems in Electronic and Computer Engineering Technology

MET 492 Problems in Mechanical Engineering Technology

Changes to:

CMST 499 ~~Selected~~ Advanced Topics in ~~CMST~~ Computer Systems Technology

ECET 499 ~~Special~~ Advanced Topics in Electronic and Computer Engineering Technology

MET 499 ~~Selected~~ Advanced Topics in ~~MET~~ Mechanical Engineering Technology

CURRICULUM CHANGES:

Department of Aviation

Add:

Undergraduate Unmanned Aerial Systems (UAS) Operators Certificate Program (**Attachment 1**)

Undergraduate Air Traffic Control Certificate Program (**Attachment 2**)
Undergraduate Airport Management Certificate Program (**Attachment 3**)

Motion carried.

3. Turvey-Welch moved to place the following course and curriculum changes as approved by the College of Human Ecology on November 20, 2008 on the Faculty Senate consent or discussion agenda:

COURSE CHANGES

Department of Apparel, Textiles, and Interior Design

Add:

AT 110 Apparel and Textiles Orientation

AT 410 Apparel Production II

Department of Hospitality Management and Dietetics

Changes to:

HMD 516 Communication Competencies in Dietetics Practice

HMD 517 Communication Competencies in Dietetics Practicum

HMD 521 Clinical Dietetic Practicum

HMD 561 Management in Dietetics Practicum

HMD 570 Professional Practice in Dietetics

CURRICULUM CHANGES

Department of Apparel, Textiles, and Interior Design

Changes to the B.S. in Apparel and Textiles: (see pages 10-11 of approval sheets for further details)

Professional studies courses total goes from ~~63-66~~ to 64-70 credit hours

Apparel and Textiles core courses from ~~30~~ to 31 credit hours: Add AT 110

Specialization in Apparel Design and Production from ~~36~~ to 39 credit hours: Add AT 410

Unrestricted electives go from ~~12-17~~ to 8-16 credit hours.

Total hours for graduation remain the same.

Changes to the BS in Interior Design: (see page 12 of approval sheets for further details)

Professional electives; Studio arts: Drop ART 310 and Add ART 200 to the list.

Department of Hospitality Management and Dietetics

Changes to the BS in Dietetics: (see pages 13-14 of approval sheets for further details)

Program I: Coordinated Program in dietetics

Professional Studies total goes from 63 to 66 credit hours: HMD 561 has changed from ~~6~~ to 8 credit hours; HMD 570 goes from ~~2~~ to 1 credit hours; HMD 521 goes from ~~6~~ to 8 credit hours.

Unrestricted electives go from ~~0-4~~ to 0 credit hours.

Total hours from graduation go from ~~125~~ to 127 credit hours.

Motion carried to place on the consent agenda.

- B. Graduate Education – Turvey-Welch moved to place the following course and curriculum changes as approved by the Graduate Council on December 2, 2008 on the Faculty Senate consent or discussion agenda (see graduate council agenda pages 43-54 for further detail) :

COURSE CHANGES

Add:

ASI 660 International Study Experience in Animal Science

FDSCI 660 International Study Experience in Food Science

ENTOM 849 Biology of Disease Vectors of Human and Veterinary Importance

HORT 750 Orientation to Horticultural Therapy

HORT 752 Horticulture in Horticultural Therapy
HORT 753 Clinical Skills in Horticultural Therapy
HORT 755 Practicum in Horticultural Therapy
POLSC 991 Topics in Security Studies

CURRICULUM CHANGES

Changes to:

M.S. Agribusiness Economics Thesis Option (pages 45-47)

M.S. in Curriculum & Instruction - Educational Computing, Design, and Online
Learning Specialization (page 48)

M.S. in Curriculum & Instruction - Digital Teaching and Learning Specialization (page 49)

Digital Teaching and Learning Graduate School Certificate Program (page 50)

Add:

M.S. Agribusiness Economics Non-Thesis Option (page 51)

Concurrent B.S. Biological Systems Engineering/M.S. Biological and Agricultural
Engineering Degree (pages 52-54)

Motion carried to place on the consent agenda.

2. Graduation Addition – Turvey-Welch moved to approve to place the following graduation addition on the Faculty Senate consent agenda:

Rebecca Morphis, Bachelor of Arts, College of Arts and Sciences, August 2008

Motion carried.

It was moved and seconded to place the Curriculum Change additions from the Department of Aviation and from Graduate Education on the discussion agenda. Motion carried.